

**Regular Meeting of the State of Connecticut**  
**Faculty Advisory Committee to the Board of Regents for Higher Education**  
**November 11, 2016**  
**61 Woodland St.**  
**Hartford, CT**

Present:

Stephen Adair, Chair, Member, CCSU  
Barbara Richards, Vice-Chair, Member, HCC  
Greg DeSantis, Secretary, Alternate, HCC  
Del Cummings, Member, NVCC  
Judy Wallace, Member, MXCC  
William Lugo, Member, ECSU  
Linda Wilder, Member, COSC  
Myrna Garcia-Bowen, Member, CCSU  
Mike Shea, Member, SCSU  
T.J. Barber, Member, MCC  
Lynn Roller, Alternate, GWCC  
Bob Brown, Alternate, TXCC  
Meg Leake, Alternate, CCSU

Guests:

Matt Fleury, Chair, BOR  
Mark Ojakian, President, CSCU  
Erika Steiner, CFO, CSCU  
O. Brian Kaufman, QVCC

1. Meeting began at 1:01 PM
2. No votes were taken at this meeting.
3. Review of agenda
4. Conversation with BOR Chair Matt Fleury, and President Mark Ojakian
  - a. Stephen Adair extended a welcome from the committee and made several opening remarks regarding BOR meetings and appreciation for the recent change to move open forums to the beginning of the BOR meetings. Barbara Richards indicated her intention to ask more students to comment during those forums. President Ojakian explained that one reason for the change is to allow for comment prior to voting. Further discussion and appreciation for the change ensued.
  - b. Stephen Adair raised the topic of FAC votes on the BOR and/or its subcommittees. Chair Fleury commented on the topic and his understanding of its importance to the faculty and staff in the system. President Ojakian indicated the need for each regent to consider it further. There was further discussion regarding legal issues, legislative matters, and Robert's Rules information related to motions and voting.
  - c. Stephen Adair noted the absence of a clear pathway for FAC recommendations and resolutions to the BOR and/or CSCU system

- leaders. Discussion occurred regarding how to productively forward such items and what the typical response pathway might be.
- d. Stephen Adair brought up the possibility of determining regular months for FAC reports to the BOR. Discussion ensued; President Ojakian and Chair Fleury agreed that they would consider the schedule further.
  - e. Barbara Richards indicated that the FAC welcomes Chair Fleury and President Ojakian at the FAC meetings whenever possible.
  - f. Mike Shea brought up committee members' interest in helping to advocate for legislative support of the CSCU's role in educating people in Connecticut, the related expense of this educational endeavor, and the alignment of class size with need for more individualized student attention to effectively teach the skills students need. Discussion followed on the topic and regarding student education needs in the CSCU as well as matters of financial efficiency.
5. TAP discussion
    - a. FAC members who attended the morning's Community College Governance Assembly meeting raised the matter of TAP and the upcoming TAP discussion with Provost Gates at the December CCGA meeting. Discussion ensued. The chairs will recommend to Provost Gates that the TAP Coordinating Council convene.
  6. Update on FAC website
    - a. Greg DeSantis reported on the status of the website project. The existing materials for the website will be sent to the FAC members for review and the items will then be posted on the website.
  7. PA 12-40 discussion
    - a. Discussion ensued regarding how PA 12-40 funding has been used on campuses.
  8. Joint meeting with Student Advisory Committee
    - a. Barbara Richards reported on her meeting with the SAC Chair, Holly Palmer. FAC and SAC intend to hold a joint meeting between upcoming SAC and FAC meetings.
  9. Conference subcommittee report
    - a. Meg Leake reported on funding updates for the 2017 conference and upcoming conference committee efforts. The call for proposals has been sent. The FAC agreed that it would be a good idea to explore whether SCSU is interested in hosting the 2018 conference. There was a discussion regarding the status of the shared governance award.
  10. System-wide planning committees (for further information see [www.ct.edu/about/planning](http://www.ct.edu/about/planning))
    - a. Marketing
      - i. William Lugo and Del Cummings reported on recent decisions that had been made on the planning group and the lack of faculty involvement in committee processes and decisions, especially in terms of the focus group planning and outsourcing. The group was not convened for several months. The FAC agreed that the chairs will discuss the matter with President Ojakian.

- b. Human resources
    - i. Meg Leake reported that the group has not met recently. The FAC agreed that the chairs will discuss the matter with President Ojakian.
  - c. Purchasing and contracting
    - i. Stephen Adair and T.J. Barber reported on the LEAN process meetings that recently occurred, aimed at using economy of scale to the system's advantage.
11. Election of replacement FAC member from small colleges
- a. Stephen Adair provided a brief update. The election will occur soon.
12. Other business
- a. The 2017 meeting schedule is:
    - i. Friday January 20 1-4
    - ii. Friday February 10 1-4
    - iii. Friday March 10 1-4
    - iv. Friday March 31 1-4
    - v. Friday April 21 1-4
    - vi. Friday May 12 1-4
    - vii. Friday June 9 1-4
    - viii. Friday July 14 1-4
    - ix. Friday August 25 1-4
    - x. Friday September 8 1-4
    - xi. Friday October 13 1-4
    - xii. Friday November 10 1-4
    - xiii. Friday December 8 1-4
  - b. A campus academic matter was discussed. The FAC agreed that the chairs will inform President Ojakian and then consider further action.
13. Items for future FAC meetings
- a. None
14. Meeting ended at 4:49 PM