

Regular Meeting of the State of Connecticut
Faculty Advisory Committee to the Board of Regents for Higher Education
August 26, 2016
39 Woodland St.
Hartford, CT

Present:

Stephen Adair, Chair, Member, CCSU
Barbara Richards, Vice-Chair, Member, HCC
Greg DeSantis, Secretary, Alternate, HCC
Del Cummings, Member, NVCC
Mike Shea, Member, SCSU
T.J. Barber, Member, MCC
Judy Wallace, Member, MXCC
Myrna Garcia-Bowen, Member, CCSU
William Lugo, Member, ECSU
Jay Brower, Alternate, WCSU
Bob Brown, Alternate, TXCC
Lynn Roller, Alternate, GCC
Meg Leake, Alternate, CCSU

Guests:

Jane Gates, Provost, CSCU
Erika Steiner, CFO, CSCU
Ken Klucznik, Transfer and Articulation Co-Manager, CSCU
Candace Barrington, Transfer and Articulation Co-Manager, CSCU

1. Meeting was called to order at 1:05 PM
2. Provost Jane Gates was welcomed to the meeting and spoke briefly about system collaboration. A discussion followed about information sharing and data in terms of collaboration, as well as communication between FAC, the system office, and the campuses.
3. Review and approval of agenda
 - a. Agenda approved as amended (Barber/Garcia-Bowen), unanimous
4. Review and approval of July minutes
 - a. 7/7/16 minutes approved (Shea/Barber), unanimous
5. Barbara Richards relayed a message from President Ojakian regarding his interest in visiting campuses and his desire to emphasize that message to the FAC members.
6. TAP update
 - a. Candace Barrington and Ken Klucznik presented about the courses at the community colleges that have been vetted for various competencies. Discussion followed regarding how competencies are assigned to courses and what standards or guidelines might be considered going forward in the competency assignment and reassignment process, as well as who might be involved in considering such standards or guidelines. The relationship

between competency assignment and prerequisites/existing student ability was reviewed. A discussion followed regarding both existing competency assignments and competency assignment processes at the four universities and the twelve community colleges.

7. Brief committee reviews
 - a. Enrollment and retention
 - i. Mike Shea reported that several ideas were discussed at the first meeting, two more meetings are scheduled, and a preliminary report will then be written.
 - b. Marketing
 - i. Del Cummings reported that the group met and there was acknowledgement that finances are not in place to do too much in terms of marketing; a follow-up meeting is scheduled.
 - c. Human resources
 - i. Meg Leake reported that efforts would be focused on efficiency and modernization without reduction in staffing.
 - d. Financial aid
 - i. Greg DeSantis reported that the group has met twice and thus far is focused on a system-wide show/no show policy, with further initiatives scheduled to be explored at upcoming meetings.
 - e. Compliance
 - i. Judy Wallace and Bob Brown reported that the group has met twice and has focused on where existing policies are located; an electronic portal is being developed and should be available soon. There will be further review of policies to determine overlap, efficiency, and to identify any policies that require update.
 - f. Purchasing and contracting
 - i. T.J. Barber and Stephen Adair reported that the group is focused on a more systematic process for purchasing, reducing unnecessary steps and increasing efficiency. System-wide representatives will hopefully be assembled to assist with this process, as experts exist within the system.
 - g. Academic calendar
 - i. T.J. Barber and Mike Shea reported that campus feedback has been solicited via several methods regarding the academic calendar. There was further discussion about issues with academic calendar planning.
 - h. CCSU presidential search
 - i. Stephen Adair reported on the current status of the search.
 - i. IT
 - i. Lynn Roller reported that the next meeting is scheduled for October.
8. Update on conference
 - a. Meg Leake reported that \$8000 has been committed to the conference by the system office. The next meeting is scheduled for September. A

preliminary globalization theme has been discussed. Keynote invitations have been sent out.

9. Update on FAC website
 - a. Greg DeSantis reported that T.J. prepared a “members” section which has been distributed. Other sections are still in development as assigned at the last meeting.
10. Election of replacement FAC member from small colleges
 - a. Discussion ensued regarding election process and procedure.
11. Report to the Board in September
 - a. Topics to consider for the report were discussed.
12. Other business
 - a. The status of a CSCU partnership with the Community College Research Center regarding PA 12-40 was discussed.
13. Items for future FAC meetings
 - a. Invite the TAP Co-coordinators to a future meeting to follow up on TAP and competency developments.
 - b. Consider conflicts between FAC meeting times and IT meeting times.
14. Meeting adjourned at 3:53 PM