

Regular Meeting of the State of Connecticut
Faculty Advisory Committee to the Board of Regents for Higher Education
July 7, 2016
39 Woodland St.
Hartford, CT

Present:

Stephen Adair, Chair, Member, CCSU
Barbara Richards, Vice-Chair, Member, HCC
Greg DeSantis, Secretary, Alternate, HCC
Del Cummings, Member, NVCC
William Lugo, Member, ECSU
T.J. Barber, Member, MCC
Judy Wallace, Member, MXCC
Linda Wilder, Member, COSC
Myrna Garcia-Bowen, Member, CCSU
Jay Brower, Alternate, WCSU
Bob Brown, Alternate, TXCC
Lynn Roller, Alternate, GCC
Meg Leake, Alternate, CCSU

Guests:

None

1. Meeting was called to order at 1:35 PM
2. Review and approval of agenda
 - a. Greg DeSantis asked that Responsibilities for the FAC Website be added; it appeared that this item did not get added to the agenda with the other tabled items from the June meeting.
 - b. Agenda approved as amended (Barber/DeSantis), unanimous
3. Review and approval of June minutes
 - a. 6/10/16 minutes approved (Leake/Roller), unanimous
4. Confirmation of T.J. Barber and Mike Shea for Academic calendar committee
 - a. Motion (DeSantis/Leake) followed by information from T.J. regarding the current calendar concerns, motion approved unanimously
5. Discussion of process for selection of FAC representatives for the six working groups proposed by President Ojakian
 - a. Stephen Adair opened the discussion regarding how the group might select representatives. Conversation followed regarding whether representatives would be selected from within the FAC membership exclusively.
6. Selection of FAC representatives for the six working groups proposed by President Ojakian:
 - a. Financial Aid
 - i. Greg DeSantis – Housatonic Community College
 - ii. Lynn Roller – Gateway Community College
 - b. Compliance

- i. Judy Wallace – Middlesex Community College
 - ii. Bob Brown – Tunxis Community College
 - c. Enrollment and Retention
 - i. Barbara Richards – Housatonic Community College
 - ii. Myrna Garcia-Bowen – Central Connecticut State University (SUOAF)
 - iii. Mike Shea – Southern Connecticut State University
 - d. Marketing and Branding
 - i. Del Cummings – Naugatuck Valley Community College
 - ii. William Lugo – Eastern Connecticut State University
 - e. Human Resources
 - i. Jay Brower – Western Connecticut State University
 - ii. Meg Leake – Central Connecticut State University
 - f. Purchasing and Contracts
 - i. Stephen Adair – Central Connecticut State University
 - ii. T.J. Barber – Manchester Community College
 - g. Discussion ensued that any adjustments to the above selections would be at the discretion of the FAC chair.
 - h. Motion (Barber/Leake) to approve the list as described above, unanimous.
- 7. Selection of member of FAC as IT liaison
 - a. Stephen Adair led discussion regarding who will be selected as liaison.
 - b. Following discussion, including that adjustments to the following selections would be at the discretion of the FAC chair. Lynn Roller, William Lugo, and Greg DeSantis were selected to be sent forward, motion (Garcia-Bowen/Barber) approved unanimously.
- 8. 2017 FAC Conference report
 - a. Meg Leake led discussion regarding the 2017 conference.
 - b. The committee agreed that a decision regarding a conference theme for 2017 belongs to the conference committee.
 - c. Discussion ensued regarding a funding request from the system office.
 - d. Discussion followed regarding the schedule for the conference, including scheduling award presentation and a potential BOR meeting; there was agreement to invite the new BOR chair, Matt Fleury, to an upcoming meeting.
 - e. The committee considered 2018 conference locations. Several possibilities were discussed. Information will be gathered by several committee members and discussed at an upcoming FAC meeting.
 - f. Del Cummings indicated that he intends to follow up on the governance award particulars when the new provost, Jane Gates, begins her position.
 - g. Several potential keynote speakers were discussed. The committee agreed that the conference committee could make the keynote decision.
 - h. There was agreement that the 2018 conference will be held either April 6 or April 13, 2018, with final confirmation at an upcoming FAC meeting.
- 9. FAC resolution on system searches
 - a. Following motion (Cummings/Barber) and discussion, a Resolution on Searches at the System Office was passed unanimously as follows:

- b. WHEREAS expectations, procedures, and policies for searches for senior administrative personnel are generally well institutionalized at the public colleges and universities in the CSCU system; WHEREAS the 1966 Statement on Government of Colleges and Universities, which was jointly formulated by the American Council of Education, the Association of Governing Boards of Universities and Colleges and the American Association of University Professors, calls for "consultation with the appropriate faculty" in "the selection of academic deans and other chief academic officers"; WHEREAS the 1966 statement also includes the expectation that "faculty representatives should be selected by the faculty according to procedures determined by the faculty"; BE IT RESOLVED that the Faculty Advisory Committee recommends that CSCU system office institute expectations, procedures, and policies for searches for senior administrative personnel (including but not limited to presidents, vice presidents, provosts, and any chief positions) that are generally consistent with those that operate on the individual campuses and that include appropriate consultation from both instructional and non-instructional faculty selected by procedures determined by the Faculty Advisory Committee or other appropriate representative body.

10. Discussion of Student Success Award

- a. Greg DeSantis discussed that a Shared Governance Award has been established for the 2017 conference; could a Student Success Award be established as a second award starting at the 2018 conference? There was agreement that the committee would begin pursuing this once Jane Gates begins as provost.

11. Responsibilities for FAC Website

- a. Greg DeSantis discussed recent updates to the webpage, including the completion of upload/linking of all available 2016 conference videos and materials to the relevant page. Andrew Morris also made the other requested adjustments that were described at previous meetings.
- b. Greg DeSantis raised a question about who will write or compile the "about" section of the page. Stephen Adair will work on this.
- c. Greg DeSantis raised a question about who will write or compile the "members" section of the page. T.J. Barber will work on this.
- d. Greg DeSantis raised a question about who will write or compile the "policies/statutes" section of the page. There was agreement that this page might need to be renamed, but the content should include the legislation, passed resolutions, and bylaws. Bob Brown, Barbara Richards, and Judy Wallace will work on this.
- e. Greg DeSantis raised a question about who will write or compile the "history" section of the page. Barbara Richards and Stephen Adair will work on this.

12. Announcements

- a. William Lugo reported that notices have gone out to campus presidents regarding the opportunity to apply for work-study funds via the Outcomes Based Financing portion of the budget.

13. Other business

- a. The committee discussed the hiring of the new provost, Jane Gates, and the selection of a new BOR chair, Matt Fleury.
- b. The committee agreed that the FAC chairs will reach out to Jane Gates and Matt Fleury with welcomes and invitations to upcoming meetings.
- c. There was discussion regarding items to include in the September report to the BOR.

14. Items for future FAC meetings

- a. Discussion with the BOR chair regarding having public comments included as part of the BOR meetings rather than following the meeting.
- b. Student success award discussion for 2018

15. Meeting adjourned at 3:35 PM