

Regular Meeting of the State of Connecticut
Faculty Advisory Committee to the Board of Regents for Higher Education
February 10, 2017
61 Woodland St.
Hartford, CT

Present:

Stephen Adair, Chair, Member - Faculty, CCSU
Barbara Richards, Vice-Chair, Member - Faculty, HCC
Judy Wallace, Secretary, Member - Faculty, MXCC
T.J. Barber, Member – Administrative Faculty, MCC
Del Cummings, Member - Faculty, NVCC
Myrna Garcia-Bowen, Member – Administrative Faculty, CCSU
William Lugo, Member – Faculty, ECSU
Mike Shea, Member - Faculty, SCSU
Jay Brower, Alternate, WCSU
Greg DeSantis, Alternate – Administrative Faculty, HCC
Meg, Leake, Alternate – Administrative Faculty, CCSU
Lynn Roller, Alternate - Faculty. GWCC

Guests:

Jane Gates, Provost, CSCU
Paul Broadie II, President, HCC
Margaret A. Malaspina, Director of Financial Aid, CCC
Joseph Young (CSCU student)

1. Meeting was called to order at 1:00 PM
2. Review and approval of agenda (Leake, DeSantis) - agenda approved unanimously
3. Code of Conduct (Draft)

Stephen Adair provided an update reading current discussions surrounding the draft CSCU Code of Conduct. The FAC Code of Conduct subcommittee met and discussed issues surrounding the current draft and to develop recommendations to be considered at the next FAC meeting. A robust discussion ensued. It was reported that various constituents across the system, including campus governance bodies and union representatives, have met to voice their concerns regarding this proposed document and potential conflicts associated with ongoing collective bargaining, academic freedom, shared governance, the vagueness of the terms and application of the policies and the lack of due process. A motion was made to endorse a statement from the FAC regarding the

CSCU draft Code of Conduct with minor revisions as discussed. (Brower, Barber)
Motion passed unanimously. Three members from the FAC were chosen to participate in a newly formed CSCU proposed Code of Conduct. Work group. The FAC representatives to this group are Stephen Adair, T.J. Barber, and someone from COSC (TBD).

4. Review and approval of the January 20, 2017 minutes were tabled until next month.
5. FAC chair Richards recommended changes to the process of FAC meetings.
6. Elections for FAC – Chair, Vice-Chair, Secretary

CSCU Legal Counsel Ernestine Weaver reported that our past practices in electing and rotating chairs and vice chairs is consistent with current statutes but a recommendation was made to clarify language in the existing bylaws. Richards will draft changes to bylaws for review and discussion at next FAC meeting.

7. FAC Elections

Discussion ensued regarding the timeline and process for conducting elections at the community college campuses. The decision was made to request nominations from the various CC governance bodies and to potentially send out a ballot by March. Barber and Wallace were chosen to assist with this process.

8. FAC Report to BOR

Historically the FAC provides a formal report to the BOR twice a year. Collaboration to develop a final report will occur during future meetings.

9. PA 1240 Budget

Provost Gates will circulate the CSUs PA 12-40 Impact and Analysis budget report to FAC members for review and discussion.

10. FAC Website

Greg will send the link to the new FAC website and requested that members review and provide feedback. A summary of the feedback will be provided at the next meeting.

11. Panopto

General discussion regarding the Panopto video platform content management system and the need for a clear policy statement regarding the presumed rights to ownership of the content and the date by which content will be deleted for course shells was expressed. Continued discussions at future meetings requested.

12. Library Consolidation

Issues have been raised about the loss of autonomy felt by some library staff at the CSUs and the potential impact to journal subscriptions. Provost Gates reported that she recently

met with representatives from each of the libraries and that these issues were not reported at that time. Will request that we continue to monitor and report back as needed.

13. Financial Aid Work Group Report

Paul Broadie II, President, HCC and Margaret A. Malaspina, Director of Financial Aid, CCC provided an overview of the Financial Aid Work Group's process and findings. The group's seven recommendations were shared with a brief Q&A opportunity. Complete reports, membership and meeting notes for each of the work groups can be found at <http://www.ct.edu/about/planning#workgroups> .

14. Conference Committee Report

Meg Leake, Chair of the Conference Committee, reports that 34 sessions have been identified and the conference participation has been capped at 330. An electronic invitation to register will be sent next week. The speaker information along with conference details and a registration link will be provided. The Conference planning subcommittee continues to meet to address issues in a timely fashion.

15. System-wide planning committees (for further information see www.ct.edu/about/planning).

A motion was made to contact all campuses to solicit feedback from constituents about the various proposals made by the workgroups. (Garcia-Bowen, DeSantis) Motion passed, unanimously.

a. Human Resources

Jay Brower and Meg Leake reported that both FAC members continue to have limited involvement with this work group despite their repeated efforts to actively participate. Meeting times are inflexible and infrequent. Their names have been attributed to a Powerpoint that was filed on the website despite that fact that they have had limited participation in this work group. They intend to request that their names be removed or that a notation with an explanation be included.

b. Recruitment and Retention

Mike Shea, Myrna Garcia-Bowen and Barbara Richards reported that focus groups were conducted at targeted campuses and important information was obtained. Summary information will be provided when available.

c. Financial Aid

Greg DeSantis reported that representatives will visit campuses and talk to appropriate stakeholders to gather information that will be shared at a future FAC meeting.

d. Compliance

Judy Wallace no report.

e. Marketing

Del and Bill reported that Spectrum and Associates held focus groups at various campuses and that a formal report would be forthcoming.

f. Purchasing and Contracting

No report.

g. IT

Bill reported that the group will be meeting soon with a full report to follow.

16. Shared Governance Award

Mike Shea and Del Cummings report that the award will not be able to be given out until next year. During the FAC Conference at CCSU on April 7 an announcement will be made that applications for the Shared Governance Award will be open as of that date. An announcement will also be included in the brochure.

17. Next meeting is Friday March 10, 2017 from 1:00 -4:00 Room 207, 61 Woodland Street Hartford, CT

18. Meeting adjourned at 4:11 PM