

# CSCU | Students First

<b>Planning Team</b>	Fiscal Affairs – Purchasing Team
<b>Meeting Date</b>	Wednesday - August 30, 2017
<b>Members Present</b>	Boriss, Esther – WCSU Associate Director of Administrative Services Brodeur, Tom - CCSU Purchasing Manager Casamento, Charlene - CCSU Chief Financial Officer Claffey, George - COSC Chief Information Officer Kelly, Jim - TRCC Fiscal Administrative Officer Lundberg, Alessandra - QVCC Director of Finance & Administrative Svc. Orlomoski, Robin - NWCC Fiscal Administrative Officer Shea-Luzik, Cynthia - SCSU Manager – Procurement Services

## Meeting Notes

1. Demo of ESM eProcurement System, which is accessible at the following link:

<https://bluejeans.com/s/hjNr1/>

2. Approved 08/23/17 minutes.
3. Agreed that the team would communicate their recommendations by close of business on 09/05/17.
4. Discussed status of ROI, which has been delayed in an effort to merge 2 data sets.
5. Agreed that reference checks will be a recommended action item as part of recommendation.