

PROFESSIONAL EXPERIENCE

UNIVERSITY OF CONNECTICUT
Campus Director, Stamford Campus

January 2016-present

Overview and Primary Responsibilities:

Located in Stamford, Connecticut, UConn Stamford is a regional campus within the University of Connecticut's 23,000 undergraduate and 8,000 graduate student state-wide flagship system. Located less than one hour from New York City, UConn Stamford is the system's premier urban regional campus, serving more than 2300 undergraduate students, and 700 graduate students. The Campus Director is responsible for the day-to-day and long-term management of the campus, including academic affairs, student affairs, enrollment management, budget, strategic initiatives, business and community relations, public safety, and facilities. The Campus Director works with the President's Office, Provost's Office, vice presidents, deans, department heads, faculty, student leaders, elected officials, and business and community leaders to ensure adherence to campus, University, regional and state goals and objectives.

Direct Reports and Areas with Oversight

- Direct Reports
 - Associate Campus Director, Enrollment and Operations
 - Director of Academic Affairs
 - Director of Student Services
 - Business & HR Manager
 - Executive Assistant
- Areas with oversight:
 - The Faculty
 - UConn Police
 - Facilities
 - Library
 - School of Business
 - UConn Foundation
 - External Partnerships
 - Bookstore

Select Administrative Highlights and Responsibilities:

Academics

- Supporting launch of Data Science/Technology Incubation Program (Fall 2020, ongoing)
- Supported launch of new academic majors and programs
 - B.A. in Communications (2020)
 - Honors Program (2019)
 - Trilogy Coding Academy (2019)
 - Digital Media CT summer program (2018)
 - M.S. in Business Analytics (2017)
 - B.S. in Computer Science (2017)
- Coordinating with UConn Law School to establish new Center on Community Safety, Policing, and Inequality

- Supporting UConn’s Peter J. Werth Institute for Innovation and Entrepreneurship, to establish mentoring, leadership and co-op programs, as well as partnerships across region
- Partnering with UConn Police Department to create Community Ambassador Program, to minimize use of police officers for day-to-day public engagements and incidents
- Developed strategic growth plan for the campus
 - Hired 36 new full-time faculty and 24 staff for campus from Fall 2016 – Fall 2020
- Created digital lab for faculty research, as well as student and community projects
- Co-hosted annual conference on Human Rights with VP for Global Affairs, and Human Rights Institute (2016-2019)
- Partnered with UConn Law School to offer continuing legal education programs
- “Summer in Stamford”: housing, coursework, and internships for UConn students
- Established strategic planning process for units to maximize efficiency

Enrollment Growth

- Worked with Enrollment Management, and Marketing and Communications, to rebrand the campus with sharper, clearer value proposition
- Freshman class: 117% increase from Fall 2016 – Fall 2020 (360 to 781)
- Undergraduate enrollment: 56% increase from Fall 2016 – Fall 2020 (1507 to 2354)
- Overall campus enrollment: 43% increase from Fall 2016 – Fall 2020 (2100 to 3000)
- Residential Life
 - Fall 2017: opened 300-bed residence hall
 - Fall 2018: opened second property to increase total beds to 425
 - Fall 2019: opened third property to increase total beds to 485
 - Fall 2020: 230 beds (Covid-restricted)

UConn Foundation, alumni, donors and external partners

- Nearly \$8 million raised for scholarships, paid internships, and strategic initiatives
 - CTNext grant for Data Science/Technology Incubation Program: \$2.2 million
 - Synchrony Digital Technology Center
 - \$1.7 million in paid internships; \$200K in scholarships
 - \$1 million for Connecticut Commitment
 - Connecticut Innovations grant for workforce development/internships: \$1 million
 - AT&T 5G partnership, with on-campus 5G network, student career development, research, and promotional components: \$800K
 - Student Managed Fund: \$500K
 - FairHaven Scholarship for Computer Science majors: \$235K
 - Cyclical fundraising for multiple scholarships: \$300K
 - FactSet in-kind donation of software and database access: \$30K

Relationships with business and community leaders

- Working with major companies (Synchrony, Henkel, NBC Sports, IBM, FactSet, Point72, WWE, AT&T, and others) on internships, workforce development, research and development, branding, and other opportunities

- Board service: Fairfield County Community Foundation, Stamford Downtown Special Services District, Stamford Partnership, Stamford Chamber of Commerce, Western Connecticut Economic Development District, Ferguson Library, and Cradle to Career
- YMCA: agreement for all students to use YMCA as our fitness facility, free of charge
- Established summer housing for non-UConn students interning for local companies
- Stamford Police Department: MOU regarding areas of jurisdiction
- Built UConn discount program with restaurants, merchants, hospitality, and more
- Partnering with community and business leaders to create cultural and professional programming, i.e. hackathons, author readings, art exhibitions, musical performances, STEMfest, Innovation Week, and more

External and Government Relations

- Primary UConn liaison in Fairfield County, for federal, state, and local elected officials
- Partner on Data Science/Tech Campus proposal (Governor's Office, President, Provost, VP of Research)

Capital Projects and Real Estate

- Working with University Planning, Design and Construction (UPDC) on \$30M campus redesign, including code remediation, IT upgrades, classroom and office expansion, science labs, research space, library renovation and more
 - 250K sq. ft. building, 20 years old
- Worked with Vice President of Research to secure short-term lease for Data Science/Technology Incubation Program
 - 5700 sq. ft., Class A building
- Worked with Enrollment Management, Residential Life, and UPDC to enter short-term leases for more residential capacity
 - see 'Residential Life' under *Enrollment Growth* above; 2 properties, 40 units
- Worked with the School of Business and Provost's Office to create new lecture halls
 - 4500 sq. ft., new development

University-wide Service

- Strategic Planning Executive Committee (Spring 2021, ongoing)
- Five-year Report Committee for NECHE Accreditation (Spring 2021)
- UConn Wellness Coalition, Co-Chair (Spring 2021)
- Associate Vice President for Institutional Equity, Search Committee (Spring 2021)
- UConn-AAUP Contract Negotiation Team (Fall 2020, ongoing)
- Association for Asian American Faculty and Staff, Executive Committee, (Fall 2020 - present)
- Director of Mental Health, Search Committee (Fall 2020)
- COVID-19 Financial Workgroup (Spring 2020 - present)
- Academic Planning Committee (Spring 2020 - present)
- President's Mental Health Task Force (Spring 2020 - present)
- Contact Tracing Workgroup (Spring/Summer 2020)
- COVID Testing Workgroup (Spring/Summer 2020)
- UConn Hartford Campus Director, Search Committee (Spring 2017)

Overview and Primary Responsibilities:

Located in Brooklyn, New York, Brooklyn College is one of the senior colleges in the City University of New York system, serving over 17,000 undergraduate students and 3,000 graduate students. The Associate Provost supports the Provost in managing and directing college-wide, day-to-day and long-term operations; lead student support, faculty development, and academic programs. The Associate Provost works with vice presidents, deans, chairs, and faculty on enrollment, budget, course scheduling, planning and governance.

Areas Overseen and Direct Reports

- 25 Broadway (Assistant Dean)
- Office of the Associate Provost (Assistant Dean, and office assistant)
- Center for Academic Advisement and Student Success (Two Directors)
- Percy Ellis Sutton SEEK Program (Director)
- Graduate Studies (Director)
- First College Year Program (Director)
- Magner Career Center (Director)
- Pre-health Professions/B.A.-M.D. Program (Director)
- The Learning Center (Director)
- Black and Latino Male Initiative (Director)
- Roberta S. Matthews Center for Teaching (Faculty Director)
- Macaulay Honors College (Faculty Director)
- Honors Academy (Director)
- Pre-Law (Faculty Advisor)
- Writing Across the Curriculum (Faculty Director)
- General Education (Faculty Director)
- Mellon Mays Undergraduate Fellowship (Faculty Director)
- Zicklin Chair (Faculty Director)
- International Education and Global Engagement (Senior Director, August 2013-August 2014)
- Additional Budgetary Oversight: ESL, Peer Mentoring, Transfer Programs

Select Administrative Highlights and Responsibilities

Brooklyn College Foundation

- Helped to secure \$2.4 million in external funding
 - \$1 million endowment for Black and Latino Male Initiative Leadership Academy
 - \$1 million endowment for M.D. Sass Investment Academy
 - \$150K grant for CUNY Student Success grant
 - \$100K gift for Black and Latino Male Institute
 - \$150K gift for summer fellowships and internships
- Presented to BCF Board of Trustees (Fall 2013 and Fall 2014)
- Organized annual Syma and Martin Mendelsohn Lecture in International Relations
 - Dr. Boguslaw Winid, Polish Ambassador to the U.N. (Fall 2015)
 - Dr. Stephen Vasciannie, Jamaican Ambassador to the U.S. (Fall 2014)
 - Dr. Ahmed Shaheed, Special Rapporteur to the U.N. (Spring 2014)

College-wide efforts

- Developed and updated 3-year strategic plans for units within portfolio
- Managed CUNY allocation of Coordinated Undergraduate Education budget (CUE); increased 4-5% each year under my direction
- Assisted with Middle States Periodic Review Report (Spring 2014), Strategic Plan update (Spring 2015); Middle States Monitoring Report (Fall 2015-Spring 2016)
- Developed and executed international partner programs (Mexico, China, France)
- Created Summer Financial Careers Academy (preparing students for high-profile internships with Ernst & Young, PricewaterhouseCoopers, KPMG, Deloitte, others)
- Created and implemented total support learning communities, utilizing tutors, peer mentors, academic advisors, career advisors, and library
- Campus liaison for CUNY Center for Student Entrepreneurship, and CUNY Task Force on Experiential Learning
- Worked with faculty to develop new general education curriculum
- Appointed by President to Chair Valedictorian Selection Committee
- Partnered with Borough President's Office on Black and Latino Male Initiatives
- Analyzed college-wide graduate program reviews
- Helped to oversee special enrollment programs
 - Opportunities for Student Success: for students just below the standard admissions requirements
 - BC Bound: for GED students
 - Magen David Yeshiva: pipeline program with feeder school
- Member of President's Executive Committee for the Policy Council

Graduate Center for Worker Education at 25 Broadway (Fall 2013-Spring 2014)

- Lead programmatic planning, faculty outreach, and external partnerships
- Met with elected officials to communicate progress
- Assisted Office of Communications and Marketing with the creation and dissemination of public relations and press materials
- Worked with Budget and Administration, Facilities, and IT, to renovate space

LEHMAN COLLEGE, CITY UNIVERSITY OF NEW YORK

Associate Dean, School of Arts and Humanities

January 2013-July 2013

Acting Associate Dean, School of Arts and Humanities

January 2012-December 2012

Overview and Primary Responsibilities

Located in the Bronx, New York, Lehman College is one of the senior colleges in the City University of New York system, serving over 13,000 undergraduate students and 2,000 graduate students. The Associate Dean assists the Dean in the development of long-term goals, including faculty and department productivity, cost of education analyses, curriculum review, and assessment. The Associate Dean support chairs and department operations; manages enrollment; mentors faculty; and coordinates with units across the college.

Select Administrative Highlights and Responsibilities

Special assignments via President's Office:

- Served on Moderators Panel for New York City Mayoral Debate at Bronx Community College, July 24, 2013
- Chair, Writing Council: assessed composition and writing courses, created new infrastructure for training and support, implemented changes
- *Festival de la Palabra* in NY 2012: renown Puerto Rican author festival in NY
- Guest lecture by Ken Roman, former Chairman/CEO of Ogilvy & Mather Worldwide

School specific and College-wide efforts

- Revamped course scheduling process for all A&H departments utilizing three-year trend enrollment comparisons and PeopleSoft wait-list functionality
- Mentored Assistant and Associate Professors for tenure and promotion reviews
- Analyzed student teaching evaluations for A&H faculty
- SAT/College Prep program for Bronx high schools, with College Now (Spring 2013)
- Liaison for PeopleSoft implementation (with IT and Registrar), academic integrity (with Student Affairs), teaching evaluations (with Provost's Office and IT), professional development programming (with the Teaching and Learning Commons), bookstore (with the Business Office and Bookstore manager)
- Outreach and Recruitment (with Admissions): arranged for guest visits by professors to partner high schools; brought students to campus; work with guidance counselors
- Events coordinator: Arranged high profile author visits and coordinated mass textbook adoptions for visiting authors (for Lehman Lecture, National Poetry Month, and City and the Humanities special events; authors include Junot Diaz, Esmeralda Santiago, Billy Collins, John Balaban)
- CUNY/Labor Arts contest coordinator: manage timeline/schedule for promotion, created materials, communicated with winners and entrants; coordinated with LaborArts.org

LEHMAN COLLEGE, CITY UNIVERSITY OF NEW YORK

Chair, Department of English

July 2009-December 2011

Assistant Chair, Department of English

Fall 2006-Spring 2009

Primary Responsibilities:

Scheduling and staffing of courses, manage department adjunct budget and reassigned time, mentor tenure track faculty, coordinate with Dean on school and college-wide initiatives, address faculty and student concerns, student advisement.

Select Administrative Highlights and Responsibilities

- Reduced adjunct budget from \$293K (Fall 2009) to \$178K (Fall 2010)
- Revamped undergraduate and graduate curriculum
- Created Professional Development series for faculty
- Fundraising
 - \$100K for Alice Griffin Graduate Fellowship

- \$25K for Patricia A. Cockram Awards
- Planned and launched embedded tutor and e-book pilots
- Re-launched Lehman’s literary magazine, *Obscura*
- Served on tenure and promotion committees (Fall 2009-Spring 2011)
- Served on Strategic Planning Council (September 2008-December 2009)
- Prepared full-time faculty files for tenure and promotion review
- Revised Honors Program curriculum and secured funding for Honors room renovation

FACULTY APPOINTMENTS

UNIVERSITY OF CONNECTICUT

- Professor, Department of English Spring 2016-present

BROOKLYN COLLEGE, CITY UNIVERSITY OF NEW YORK

- Professor, Department of English Fall 2013-Winter 2016

LEHMAN COLLEGE, CITY UNIVERSITY OF NEW YORK

- Associate Professor, Department of English Spring 2009-Summer 2013
- Assistant Professor, Department of English Fall 2003-Fall 2008

OTHER PROFESSIONAL EXPERIENCE

RANDOM HOUSE, INC.

Director, Corporate Website Marketing *August 1999-October 2002*

- Managed strategic alliances, online cross-promotion, and corporate sales development between Bertelsmann Inc. and all Random House publishing divisions
- Directed team of project managers, production specialists, programmers, graphic designers, marketing and editorial associates to serve online needs of all publishing divisions, including email marketing, banner sales, portal partnerships and content distribution channels

PUBLICATIONS

Books

- *Deep in the Mountains*. New York: Watson Guptill, 2007.
- *Sons of Heaven*. New York: William Morrow, 2002. (Reprinted in paperback, HarperPerennial, 2003; Xlibris, 2007)
- International Editions of *Sons of Heaven*
 - *Anak-Anak Langit*. Jakarta: Serambi, 2005.
 - *L'étudiant chinois*. Paris: Mercure de France, 2003.

Short Fiction, Excerpts, and Essays

- “Homecoming.” *Contrapasso*, Fall 2015: 59-77.
- “Untitled.” *Mangrove*, Fall 2014: 33-43.
- “The Birthday Girl.” *Georgetown Review*, Volume 14/Spring 2013: 79-96.
- “In San Francisco.” *Ruminate Magazine*, Issue 27/Spring 2013: 24-27, 33-38.
- “The Girl.” *Nimrod International Journal of Prose and Poetry*, Volume 56 Fall/Winter 2012: 123-140.
- “The Merchant.” *Glimmertrain*, Vol. 79 Summer 2011: 7-27.
- “The Boy.” *Glimmertrain*, Vol. 72 Fall 2009: 207-227.
- “The Big Con: China's Historical Sabotage.” *The Chronicle of Higher Education* May 29, 2009: B10-B11.
- “Gold Mountain.” *Bronx Noir*. New York: Akashic, 2007. 26-51.

Citations

- Kong, Belinda. *Tiananmen Fictions outside the Square: The Chinese Literary Diaspora and the Politics of Global Culture*. Philadelphia: Temple University Press, 2011. 21.
- Berry, Michael. *A History of Pain: Trauma in Modern Chinese Literature and Film*. New York: Columbia University Press, 2008. 354-359.
- Jensen, Lionel M., and Timothy B. Weston. *China's Transformations: The Stories Behind the Headlines*. Lanham: Rowman & Littlefield, 2007. 174.
- Totten, Samuel, and Jon E. Pedersen. “The Evolution of an Educator.” *Researching and Teaching Social Issues: The Personal Stories and Pedagogical Efforts of Professors of Education*. Lanham: Lexington Books, 2005. 154.

Entries

- Manning, Amy Lillian. “Cheng, Terrence.” *Encyclopedia of Asian-American Literature*. New York: Facts on File, 2007. 39-40.

Works in Progress

- *The Path of Little Flowers*. An historical novel set during the Japanese occupation of China in the 1930s.
- *Gold Mountain and Other Stories*. A collection of short stories set in Chinatown, NY, detailing the experiences of illegal immigrants in the 1990's.

SELECT GRANTS, AWARDS, AND PROFESSIONAL HONORS

Grants

- National Endowment for the Arts, Literature Fellowship, 2005-2007

Awards and Recognitions

- The Journal/OSU Press Book Prize Series, Finalist, 2017 (*Gold Mountain and Other Stories*)
- William Van Dyke Short Story Prize, *Ruminate Magazine*, Second Place, 2013 (“In San Francisco”)

- Rick DeMarinis Short Fiction Contest, *Cutthroat Magazine*, Finalist, 2012 (“In San Francisco”)
- Katherine Anne Porter Prize for Fiction, *Nimrod International Journal*, Second Prize, 2012 (“The Girl”)
- Marguerite McGlinn National Prize for Fiction, *Philadelphia Stories*, Finalist, 2012 (“The Girl”)
- Excellence in Teaching Award, Lehman College, 2009
- NAIBA Book of the Year Award in the Special Category for *Bronx Noir*, Fall 2008 (“Gold Mountain”)
- Family Matters Award, Glimmertrain Press 2008-2009 (“The Boy”)
- Junior Library Guild selection, June 2007 (*Deep in the Mountains*)
- Barnes & Noble 2002 Discover Award: Honorable Mention (*Sons of Heaven*)

Professional Honors

- Interviewed by Anne Chow, CEO, AT&T Business. “Champions for Change.” LinkedIn, April 19, 2021

EDUCATION

MFA in Fiction	University of Miami, Coral Gables, FL	1997
BA in English	Binghamton University, Vestal, NY	1994

PROFESSIONAL TRAINING AND CONFERENCES

- ACE Engage, “Taking Action on Race and Ethnicity in Higher Education,” Jan. 19 & Feb. 9, 2021
- American Association of State Colleges and Universities, Millennium Leadership Institute (deferred until Summer 2021)
- Harvard Graduate School of Education/COACHE, “Seminar on Leadership of the Faculty,” October 2018
- American Council on Education, “Spectrum Aspiring Leaders Program,” October 2015
- American Council on Education, “Advancing to the Presidency Workshop,” October 2014
- CUNY Executive Leadership Program, New York, NY, Spring-Summer 2014

SERVICE

KATONAH-LEWISBORO SCHOOL DISTRICT
Trustee, Board of Education

July 2018-present

Overview and Primary Responsibilities

The Katonah-Lewisboro School District serves 3,000 students across three elementary schools, one middle school, and one high school; with 586 faculty, staff, and administrators; and a budget of approximately \$109MM. The Board of Education works with the administration of the school

district to create an educational environment that is safe, high-achieving, and fiscally responsible.

- Committees served: Equity and Racial Justice; Budget and Finance; Audit; Policy; Sustainability; Parent Council

*NATIONAL ENDOWMENT FOR THE ARTS
Reader*

Summer 2019

Overview and Primary Responsibilities

Assisted in reading 1,700 applications for artistic merit and overall literary quality. Helped to determine the recipients of 35 fellowships, in the amount of \$875,000 in awards.