

DRAFT Meeting Minutes Friday, 14 April 2023  
**TAP Framework Implementation Review Committee (FIRC)**  
Co-chairs Kauther Badr (SCSU) & Joseph Berenguel (ACC)

Members Present: Kauther Badr, Co-Chair (SCSU), Joseph Berenguel, Co-Chair (ACC), Sarah Selke (TRCC), Becky DeVito (CCC), Sharon Cox (CCSU), Jennifer “Jen” Wittke (TxCC), Frank Stellabotte (MxCC), Paul Morganti (COSC), Kaitlyn Hoffman (SCSU), Amy Royal (NVCC), Mike Pence (MCC), Matt Dunne (HCC), Brian Lynch (QVCC)

TAP Manager: Steve Marcelynas

Members Absent: Gail Anne Arroyo (MCC)

Open Seats: ECSU, WCSU, NWCC, NCC

Meeting Called to Order at 10:05am

**Call to Order** (K Badr)

**Approval of March 2023 minutes:** Minutes approved unanimously

Agenda was re-ordered.

**Discussion of draft Framework30 Assessment Rubrics:**

Based on the feedback that was received from faculty and staff at CSCU institutions, as well as some community college discipline groups, some of the draft rubrics were revised by the rubric subgroups. All of the rubrics were presented and a vote to approve and distribute to the institutions for endorsement was made for each rubric.

Note: 13 voting members were present

Motion: Rubric is approved to be distributed to the campuses for endorsement.

WC: 12 in favor, 1 against, no abstentions

SKU: 11 in favor, 1 against, 1 abstention

SR: 11 in favor, 1 against, 1 abstention

SBS: 12 in favor, 1 against, no abstentions

QR: 12 in favor, 1 against, no abstentions

CLIL: 12 in favor, 1 against, no abstentions

A&H: 12 in favor, 1 against, no abstentions

HKU: 12 in favor, 1 against, no abstentions

#### Discussion of Oral Communication rubric

FIRC received feedback that recommended changes to the rubric that were more substantial than any other rubric. The subcommittee met and proposed edits to the rubrics based on the feedback. FIRC reviewed the proposed edits and made additional revisions during the meeting.

OC with edits made during today's meeting: 12 in favor, 1 against, no abstentions

Voting was completed at 11:56am.

A discussion of the "Voting Procedures for FIRC Rubrics" followed. The procedure is nearly identical to the procedure that was used for the SLO vote in spring 2022. Minor revisions were made prior to the approval of the voting procedure by the committee.

The co-chairs will format the final version of the rubrics and circulate either a document or a link to a document to FIRC members. FIRC members are asked to bring the rubrics through their college's curriculum governance process for endorsement.

The deadline for each institution's vote to be reported to FIRC is Friday, May 26<sup>th</sup>.

The co-chairs will reach out to colleagues at ECSU, WCSU, NWCC and NCC to coordinate the endorsement process at those institutions who do not have a FIRC rep.

At 12:10pm, a discussion of the future of FIRC commenced. Not all members were present, and by the time the conversation concluded, only 5 voting members remained in the WebEx meeting. Two ideas emerged from the conversation that, while they have some similarities, also diverge on some points. FIRC representatives will prepare written proposals of the two ideas, and the proposals will be circulated prior to the May meeting, at which time a formal discussion will be held.

Respectfully submitted,

Sarah Selke