Introduction & Overview

Dr. Miah LaPierre-Dreger
Interim Provost & Vice President
Academic Affairs, CT State
Presenters

Manuel Gomez, PhD
Associate Vice President of Academic Operations

Diane Clokey
Director of Catalog and Special Projects, CT State

Katie O’Connell
LMS Administrator, CT State

Ryan Pierson
Director of Scheduling and Online Programs, CT State
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 22</td>
<td>Curriculum Alignment, General Education, &amp; One College Catalog</td>
</tr>
<tr>
<td>March 29</td>
<td>Governance &amp; Brief Overview of Academic Program Areas</td>
</tr>
<tr>
<td>April 5</td>
<td>Teaching and Learning, Tutoring, &amp; Library</td>
</tr>
<tr>
<td>April 12 (Today)</td>
<td>Academic Operations, Scheduling, &amp; Blackboard</td>
</tr>
<tr>
<td>April 19</td>
<td>Institutional Effectiveness and Planning, Assessment, &amp; Institutional Research</td>
</tr>
<tr>
<td>April 26</td>
<td>Deep Dive into Academic Program Areas and Departments</td>
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</tbody>
</table>
Academic Affairs Leadership

Interim Provost: Miah LaPierre-Dreger

- Provost and Vice President, Academic Affairs
- Administrative Support

Associate Vice President, Academic Operations
AVP: Manuel Gomez
- Educational Tech/LMS
- Regional Academic IT
- Academic Scheduling
- Faculty Workload
- Catalog

Associate Vice President, Academic Programs and Curriculum
AVP: Amy Feest
- 6 Academic Program Areas
- Curriculum Development
- Perkins/Career Services

Associate Vice President, Higher Education Transitions
AVP: Mike Stefanowicz
- Transition Programs
- Perkins/CCP
- Prison Education
- FYE/College & Career Success
- Transfer Articulation

Associate Vice President, Teaching and Learning
AVP: Tamara O’Day-Stevens
- Library
- Professional Development
- Tutoring & Academic Success
- Disability Services

Associate Vice President, Institutional Effectiveness & Planning
AVP: JD Mathewson
- Accreditation
- Assessment
- Institutional Research & Planning

CT STATE COMMUNITY COLLEGE
Academic Operations

Associate Vice President
Academic Operations

AVP: Manuel Gomez

Regional Academic Technology Manager
Shoreline-West
- Instructional Design & Educational Technology
- Academic IT Technicians
  - Gateway
  - Housatonic
  - Norwalk

Regional Academic Technology Manager
North-West
- Instructional Design & Educational Technology
- Academic IT Technicians
  - Asnuntuck
  - Naugatuck Valley
  - Northwestern
  - Tunxis

Regional Academic Technology Manager
Capital-East
- Instructional Design & Educational Technology
- Academic IT Technicians
  - Capital
  - Manchester
  - Middlesex
  - Quinebaug Valley
  - Three Rivers

Director of Scheduling and Online Programs
- Academic Scheduling
- Online Programming Management
- Faculty Workload
- LMS Management

Director of Catalog and Special Projects
- Catalog
- Curriculum Management
- Special Projects
Academic IT Technicians

**Level I**
- Install, configure, maintain computer hardware/software, peripherals, audio visual (AV) systems
- Provide technical assistance in academic computer labs
- Resolve/document Help Desk service tickets for staff/faculty

**Level II**
- Level I responsibilities + “Tier II” hardware/software support
- Assist with computer/peripheral equipment selection and operation

**Level III**
- Level I & II responsibilities + “Tier III” troubleshooting/support issues
- Key contributor to technical support teams
- Subject matter expert (SME) in one or more academic or classroom technology areas
  - (e.g., working with vendors on high level classroom design; assisting faculty and students with Blackboard, Webex, MS Teams, or other collaborative education packages used in classroom instruction)
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 – 2022</td>
<td>Academic programs and courses reviewed and aligned</td>
</tr>
<tr>
<td>2021 – 2022</td>
<td>Academic, student, financial policies reviewed and aligned</td>
</tr>
<tr>
<td>Spring 2022</td>
<td>BOR approval of aligned curriculum and policy revisions</td>
</tr>
<tr>
<td></td>
<td>Aligned curriculum and policies built into “Acalog”</td>
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<tr>
<td>Summer 2022</td>
<td>Catalog copy written and reviewed</td>
</tr>
<tr>
<td>September 2022</td>
<td>“Transitional Catalog” draft available for internal review</td>
</tr>
<tr>
<td>October 2022*</td>
<td>“Transitional Catalog” publicly available</td>
</tr>
<tr>
<td></td>
<td>*New students accepted into CT State in October 2022</td>
</tr>
<tr>
<td>February-March</td>
<td>Minor additions and final edits to Catalog</td>
</tr>
<tr>
<td>2023</td>
<td></td>
</tr>
<tr>
<td>March 2023</td>
<td>“Official 2023-2024 CT State Catalog” publicly available</td>
</tr>
</tbody>
</table>

*New students accepted into CT State in October 2022*
Curriculum Management

“One College Banner” (OCB)

- Student Information System (SIS)
- Holds the building blocks of all curriculum-related data
  - Course details
  - Term-by-term schedules
  - Student majors
  - Student academic history
- Being built for a smooth transition of history for students
  - Course equivalencies reach back to 12-college “legacy” Banner
  - Continuous calculation of GPA, credits, etc. from students’ previous home institution
Curriculum Management

Acalog

• Online platform that will house the CT State Academic Catalog
• Statewide reference source for programs, courses, & policies
• Archivable
  • All catalogs must be kept permanently (including all “legacy” catalogs)
• Interfaces (“talks”) with Banner to ensure consistency
• Currently in use at 8 community colleges
Curriculum Management

Curriculog

• A workflow tool to manage curriculum changes from initial proposal through to final approval
• Allows for electronic sign-off by individuals or committees
• Ad-hoc routing can notify affected departments outside the normal approval process
• Uses baseline information from Acalog
• Allows for inclusiveness & transparency of curriculum changes institution-wide
Curriculum Management

Acalog, Banner, & Curriculog

• Set of tools that work together
• Eliminate duplicate data-entry
• Provide consistency
• Allow CT State to operate as a state-wide institution with transparency, accessibility, and consistency around current and proposed curriculum
Learning Management System (LMS)

Where is LMS Support in the org chart?

Under AVP of Teaching & Learning...

- Associate Vice President Teaching and Learning
  - Tutoring and Services
  - Director of Educational Technology and Curricular Innovation
  - Director of Library Services
  - Director of Educational Technology & Curricular Innovation (Adrianne Dunham)

Under AVP of Academic Operations...

- Associate Vice President Academic Operations
  - Regional Academic Technology Manager North-West
  - Regional Academic Technology Manager Capital East
  - Instructional Design and Educational Technology Campus Lead Coordinator, Gateway
  - Instructional Design and Educational Technology Campus Lead Coordinator, Asnuntuck
  - Academic IT Technicians Gateway
  - Academic IT Technicians Asnuntuck
  - Instructional Design and Educational Technology Coordinator, Capital
  - Instructional Design and Educational Technology Coordinator, Naugatuck Valley
  - Instructional Design and Educational Technology Coordinator, Regional

LMS Administrator (Katie O’Connell)
Learning Management System (LMS)

**Director of Educational Technology & Curricular Innovation**
- Statewide teaching & learning initiatives related to the LMS
- iTeach: BPOP (Best Practices for Online Pedagogy) & Badges
  - Course Design/Management
  - Communications
  - Assignments
  - Tests
  - Grade Center

Adrianne Dunham

**Instructional Design & Educational Technology Coordinators**
- Assist faculty with LMS course shells and pedagogical support
- Facilitate training sessions, course design support, BPOP badging, Blackboard Essential Skills course
- Explore innovative and effective use of instructional/educational technologies to enhance the teaching and learning environment/experience

Campus Leads

**LMS Administrator**
- Statewide technical oversight and administration of LMS platform and licensing
- Periodic upgrades and assessment of LMS and future options
- Usage and activity reports and queries

Katie O’Connell

Note: The individuals listed above participate in an Educational Technology Council that serves as a functional group across the matrixed organizational structure.
LMS: Blackboard

Administration

- Blackboard will continue to be LMS for CT State
- Integrate improvements for existing tools such as:
  - Ally (accessibility)
  - Impact Support Center (user support and technology adoption)
- Explore and pilot Ultra Base Navigation (UBN) layout
- Update publisher and vendor tools to meet latest Learning Tool Interoperability (LTI) standards
- Share insights from Blackboard Data’s new suite of reports in the areas of:
  - Learning - Student activity, engagement, and performance
  - Teaching - Instructional practices and course design
  - Leading – Institutional administration, efficiency, and success
LMS Accessibility

**Ally**

- An integrated accessibility tool
- Checks course materials for accessibility
- Offers suggestions for improvement
  - Needs help!  🌟 A little better  🌟 Almost there  🌟 Perfect!
- Offers alternative formats to students
  - Braille, audio, html
- Recent updates
  - New gauge inside the Content Editor to evaluate accessibility in real time as you type or insert images.
  - Embedded/attached files go through the normal evaluation and conversion process to create alternative formats
  - Future updates will display the gauge when previewing content
LMS Support

**Impact Support Center**

- Embedded Support Center enabled in Blackboard in March 2022
- Provides resources to assist with using the LMS
- Provides "just in time" learning support
  - Easier for students and teachers to learn how to use new tools when and where it is most important
- Connects directly to the 24/7 Online Helpdesk
  - Provides user, course context and browser info to increase troubleshooting efficiency
- Provides Course Reports for faculty
  - Shows which students are reading announcements, viewing content, grading feedback, and more
Impact Support Center

Top Videos

• “Self-Service” videos for faculty and students to assist with resources available within the LMS

Watch a video about Impact Course Reports
Welcome to the Support Center
How to use the Support Center
My Grades page
Watch a video about taking a test
Watch a video about assignments
Watch a video about checking grades
Watch a video about discussions
Watch a video about submitting an assignment
Tests and Surveys: Grades and feedback
How do I access content in my course?
What if I don't see some content?
Resubmit an assignment
Watch a video about My Blackboard
How do I check that my assignment was submitted?
Find your course messages
Send a message
Watch a video how to download alternative formats
Where are my assignment grades?
Assign a grade on the Grade Details page
Watch a video about creating tests
Discussion board structure
Watch a video about Marking Attendance
Check your attendance grades
**Blackboard UBN**

**Ultra Base Navigation (UBN)**

- Newer layout and navigation system to enhance Blackboard user experiences
- Cleaner, more accessible entry point
- Simpler workflows
  - Intuitive experience reduces clicks
  - Responsive on mobile devices
- Quick access to critical information
- Notifications in the Activity Stream
  - Students see what’s new and what’s due across multiple courses
  - Faculty see actionable analytics regarding students in their classes
  - No need to enter each course separately to grade assignments

*Implementation target date: Fall 2022*
Blackboard Integrations

Learning Tools Interoperability (LTI)

- Connections between Blackboard and external learning apps
- Many tool providers (publishers/vendors) are upgrading their integrations to external content
- Includes new standards that are robust, secure, and mobile ready

- Latest tools to be installed or updated:

- Coming soon:
Blackboard Reports

Blackboard Data

- Sample report: **How timely are students completing course assessments?**
  - Only course assessments with due dates are included
  - What other data is needed? Week by week comparison?

<table>
<thead>
<tr>
<th>Type</th>
<th>On-time</th>
<th>Late</th>
<th>Overdue</th>
<th>Upcoming</th>
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<tbody>
<tr>
<td>Assignment</td>
<td>31%</td>
<td>9%</td>
<td>39%</td>
<td>22%</td>
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<tr>
<td>Blog</td>
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<td>17%</td>
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<tr>
<td>Discussion Forum</td>
<td>39%</td>
<td>15%</td>
<td>28%</td>
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<tr>
<td>Discussion Thread</td>
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<td>21%</td>
<td>23%</td>
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</tr>
<tr>
<td>Journal</td>
<td>31%</td>
<td>17%</td>
<td>35%</td>
<td>17%</td>
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<tr>
<td>MHHE - Assignment</td>
<td>39%</td>
<td>3%</td>
<td>26%</td>
<td>32%</td>
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<tr>
<td>Test</td>
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<td>5%</td>
<td>32%</td>
<td>18%</td>
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<tr>
<td>Wiki</td>
<td>45%</td>
<td>12%</td>
<td>38%</td>
<td>5%</td>
</tr>
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</table>

What's the assessment distribution by completion status?
Assessment distribution by completion status describes how timely students complete course assessments, across all courses within the filters you've selected.
Blackboard Resources

Blackboard Course Design and Delivery Competencies (self-paced course)

- Available by default to every faculty member in their Course List on the My Institution page

YouTube Channel:

- [http://youtube.com/CTCCEdTechTraining](http://youtube.com/CTCCEdTechTraining)

Connecticut Community Colleges Online Help Desk:

- Phone: 860-723-0221
- Chat, Ticket, or Self Help: [https://cscu.edusupportcenter.com/shp/cscu/home](https://cscu.edusupportcenter.com/shp/cscu/home)
Academic Scheduling

Credit Course Programming

- Academic scheduling starts with faculty
- Schedules will continue to be built to meet student and programmatic needs
- Schedules will be built in alignment with the common academic calendar
- Schedules will be entered into Banner by a team in academic affairs
- Course offerings will be identified by campus
- Students will be able to seamlessly take classes at any campus
Academic Scheduling

**Flexible class offerings**

- To attract non-traditional and adult students
- To promote student success
Academic Scheduling

Course Modality Options

• Synchronous classes
  • TRAD = Traditional
  • LRON = Live Remote Online (*synchronous*)
  • LRCR = Live Remote or On-Ground

• Asynchronous classes
  • ONLN = Fully Online (*asynchronous*)
  • OLCR = Online with Classroom Requirement

• Combination of synchronous and asynchronous
  • HYBR = Hybrid
  • FLEX = Flexible Hybrid

(https://www.ct.edu/academics/courses)
Academic Scheduling & Workload

PCs, ADCs, & Campus Directors
Nursing/Allied Health

Faculty
Full-time & Part-time
1. Faculty PCs, ADCs, and Nursing/Allied Health Directors propose campus course schedules and instructor assignments.
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2. Initial room assignments obtained from Campus Dean or Campus Room Scheduler
Academic Scheduling & Workload

Step #1

1. Faculty PCs, ADCs, and Nursing/Allied Health Directors propose campus course schedules and instructor assignments

2. Initial room assignments obtained from Campus Dean or Campus Room Scheduler

3. Proposed schedules submitted to Associate/Academic Deans

Step #2

- PC, ADC, & Campus Directors
  - Nursing/Allied Health
  - Faculty Full-time & Part-time

Step #3

- Assoc Academic Deans
- Academic Deans (x6)

Campus Room Scheduler

Campus Dean of Students & Faculty

Associate Dean of Faculty*

* Assoc Dean of Faculty not anticipated at NWCC, QVCC, ACC, MXCC
1. Faculty PCs, ADCs, and Nursing/Allied Health Directors propose campus course schedules and instructor assignments
2. Initial room assignments obtained from Campus Dean or Campus Room Scheduler
3. Proposed schedules submitted to Associate/Academic Deans
4. Assembled schedules submitted to Academic Associates

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5. Schedules and workload reviewed by Director of Scheduling & Online Programs and Coordinator of Faculty Workload

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6. As necessary, schedules adjusted with Academic/Associate Deans then returned to Academic Associates

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5. Schedules and workload reviewed by Director of Scheduling & Online Programs and Coordinator of Faculty Workload

6. As necessary, schedules adjusted with Academic/Associate Deans then returned to Academic Associates

7. Final room assignments confirmed and schedules entered in Banner
Academic Technology Acquisition

**Important considerations**

- Ensure secure system integration
- Improve student and user experiences across campuses
- Build on campus best practices to adopt as statewide resources
  - (e.g., SurveyDIG, Event Management System, Tutor Trac, etc.)
- Inform data-driven decision making
## Key Tech Implementation Dates

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Description</th>
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</table>
| Spring 2022        | **One College Banner (OCB)** build and training underway  
**Acalog** ready and CT State Catalog build underway |
| Summer 2022        | **Curriculog** forms and workflow design underway |
| Early-Fall 2022    | “Transitional CT State Catalog” publicly available |
| Mid-Fall 2022      | **OCB Admissions** “go live” for Fall 2023 applications |
| Late-Fall 2022     | **OCB Schedule** “go live” for scheduling staff |
| Mid-Spring 2023    | “Official CT State 2023-2024 Catalog” publicly available  
**OCB Student Registration** “go live” for students and users  
**Degree Works** “go live” for advising staff |
| Late-Spring 2023   | **OCB Faculty Self Service** “go live” for faculty |
| Late-Summer 2023   | Summer 2023 student activity data transfer from Legacy Banner to OCB |
Live Q & A

Questions may be entered in the chat...
Frequently Asked Questions (FAQs)

https://www.ct.edu/merger/faqs#academic