STATE OF CONNECTICUT
BOARD OF TRUSTEES
FOR THE STATE COLLEGES
P. O. BOX 2008  NEW BRITAIN, CONNECTICUT 06050
TEL. NEW BRITAIN: 203-827-7700

AUTHORIZING RESOLUTION
concerning
The Establishment of a Part-Time Position
at Western Connecticut State College
Librarian I

August 2, 1979

RESOLVED, That the part-time position, Librarian I, be established at Western Connecticut State College effective August 2, 1979, in accordance with all provisions and expectations as set forth in the proposal dated July 11, 1979, which is attached as an addendum to this Resolution.

A Certified True Copy:

James A. Frost
Executive Director
ALTERATION OF A CURRENT POSITION OR ESTABLISHMENT OF NEW POSITION
IN THE UNCLASSIFIED SERVICE

No: Executive Officer for Faculty and Staff Affairs

From: Western Connecticut State College, [President's signature]

Concerning: X New Position, _____ Existing Position (Vacant/Filled)

1. Proposal: To establish a part-time professional librarian position.

2. Proposed Position:
   Title/Rank Librarian I
   12 Mo. PT Perm. [ ]
   10 or 12 mo. [ ]
   Full-Part-Time [ ]
   Temp. - Perm. [ ]
   Salary Level General Fund (Gen., Ed. Ext., Aux.) N/A Bargaining Unit
   (less than 20 hrs.)

3. Summary of Function (attach required job description)
   See attached description.

4. Rationale for Altering or Establishing Position
   Permission is requested to establish a part-time position to provide professional assistance in the library. The cancellation of a full-time librarian position effective July 1, 1979 creates the need for this part-time position.

5. Conditions of Employment if Changed or Different from Norm.

1. For Submission to PERC 7/13/79
2. By Committee/Board

Central Office Use
Consultation with Bargaining Unit Completed

Comments: OC - C Mimeo 7/4/79
1. Responsible for cataloging and classifying book and non-book library material, involving:
   a. the use of standard cataloging tools (NUC and other national bibliographies).
   b. performing original cataloging using AACR and the Library of Congress classification scheme and subject headings. Original cataloging would be done on an infrequent basis.

2. Reclassification of library material (Dewey collection, microform collection, etc.)

3. Maintenance of public card catalog and shelf-list.

4. Aid in training and supervising student assistants and other temporary workers (CETA, graduate assistant, etc.)

5. Participate in library projects as they are developed, e.g. inventory, weeding, computer applications, etc.
To
NAME
C M N
AGENCY

TITLE
DATE
7-6-79

From
NAME
D
AGENCY

TITLE

ADDRESS

TELEPHONE

SUBJECT
Part Comm Library I - Western

This part-time librarian is designed to pick up the slack from the full time librarian going that is cancelled. Isn't this what Newton is talking about?