RESOLUTION

concerning

RECLASSIFICATION OF POSITION

DIRECTOR OF THE LEARNING RESOURCES CENTER/ADMINISTRATOR V
to
DIRECTOR OF DEVELOPMENT (Unclassified Management)
at
SOUTHERN CONNECTICUT STATE UNIVERSITY

SEPTEMBER 4, 1987

RESOLVED, That the position, Director of Learning Resources Center/Administrator V, at Southern Connecticut State University, be reclassified to Director of Development (unclassified management), effective September 4, 1987, in accordance with all provisions and expectations as set forth in the proposal attached as an addendum to this Resolution.

A Certified True Copy:

[Signature]
Dallas K. Beal
President
POSITION ACTION REQUEST

POSITION ACTION: RECLASSIFY (x) OTHER ( ) DATE EFFECTIVE 9-4-87 PERM (x) FT (x) TEMP () PT ()

POSITION TITLE: Director of the Learning Resources Center, Administrator V (7921) Director of Development

CURRENT CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: 0416 SALARY (salary at retirement 10/1/86) SALARY mid fifties FUND General

RESOLUTION

RESOLVED, That the position, Director of Learning Resources Center, Administrator V, at Southern Connecticut State University, be reclassified to Director of Development (unclassified management) effective September 4, 1987.

A Certified True Copy

Dallas K. Beal, President, CSU

PERCommittee 8-26-87

DATE

BOARD OF TRUSTEES 9-4-87

DATE

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

In order to plan, implement and manage a development and institutional advancement program at Southern, the University requests the establishment of a Director of Development (unclassified management) position. The Director's responsibilities will include fund-raising, capital campaign management and solicitation of gifts from corporations and private individuals. By cultivating these areas which have been largely untapped by Southern, the Director will raise additional money for the University. This position can be established by reclassifying the vacant Director of the Learning Resources Center, Administrator V, position.

RECEIVED

AUGUST 1987

THE CONNECTICUT STATE UNIVERSITY

Signed (University) 8-17-87

Date
Supervisor: Vice President for Administrative Affairs

Position Responsibilities:

Plans, organizes and directs fund-raising efforts with corporations, foundations and friends of the university.

Assists Vice President in evaluation of proposals for private funding and the preparation of an institutional development/advancement plan.

Manages, under the direction of the Vice President, the university's proposed centennial capital campaign.

Works closely with other university administrators in such areas as Alumni Affairs, Public Affairs and Grant Administration.

Works with the Vice President and other university officials on projects and programs sponsored by the Southern Connecticut State University Foundation.

In cooperation with the Vice President and other university officials, plans and directs arrangements for special events, most notably those events relating to university fund-raising campaigns.

Qualifications:

Master's degree and at least five years of experience in the field of fund raising and development in a higher education setting. Specialized experience in capital campaign management at a public university desirable. These qualifications may be waived for individuals with appropriate alternate experience.