RESOLUTION

concerning

Establishment of Grant-Funded Position

CONNCP Site Coordinator/Administrator III

for

Waterbury School System

at

Central Connecticut State University

January 16, 1987

RESOLVED, That a grant-funded position, CONNCAP Site Coordinator/Administrator III for Waterbury School System be established at Central Connecticut State University, effective January 16, 1987, in accordance with all provisions and expectations as set forth in the proposal attached as an addendum to this Resolution.

A Certified True Copy:

Dallas K. Beal
President
POSITIVE ACTION REQUEST

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<td>$23,000</td>
<td>Grant</td>
<td>Adm. Fac. from to</td>
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RESOLUTION

BR# 87-15

RESOLVED,

(Establish two such positions as explained)

A Certified True Copy

Dallas K. Beal, President, CSU

PERCommittee 1/7/87

BOARD OF TRUSTEES 1/16/87

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

The just-awarded CONNCAP grant from the Board of Governors includes funds to place site coordinators in the New Britain and Waterbury school systems. (Please see attached job description.)

$46,000
Approx. Cost

Signed (University)
POSITION DESCRIPTION

POSITION TITLE: CONNCAP SITE COORDINATOR
ADMINISTRATIVE RANK: ADMINISTRATOR III
DEPARTMENT: MINORITY STUDENT SERVICES, ACADEMIC AFFAIRS
SUPERVISOR(S) POSITION/TITLE: COORDINATOR, MINORITY STUDENT SERVICES

POSITION SUMMARY:
Provides direct services and coordinates related program services for students participating in the Connecticut Collegiate Awareness and Preparation Program (CONNCAP). Working closely with school system and university personnel, identifies and recruits CONNCAP students; provides academic, career, personal and tutorial advising; designs, coordinates and implements program activities on-site, on-campus, and in the community.

POSITION RESPONSIBILITIES:
Assists in identifying eligible students and in promoting program
Builds community and school system support network
Coordinates on-site tutorial and enrichment programs, and CONNCAP on-campus summer program
Maintains records of activities
Acts as liaison between program, the school system, and the university
Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position

QUALIFICATIONS:
Bachelor's degree and experience and commitment to working with disadvantaged and minority students required. Master's degree and Spanish-speaking ability preferred.
Two CONNCAP Site Coordinator Grant-Funded Positions for New Britain and Waterbury School Systems are still under discussion with SUOAF/AFSCME.

December 31, 1986