



HUMAN RESOURCES
WORKING GROUP MEETING

Group Members: Dr. David L. Levinson, Steven Weinberger, Dr. Dorsey Kendrick, Dr. Jack Miller, Dr. Jay Brower, Meg Leake

August 1, 2016
11:00 a.m.
39 Woodland Street
2nd Floor Conference Room 239
Hartford, CT 06105

Meeting Minutes

1. Data Collection
 - Organizational Charts
 - From campus HR Offices
 - From system HR Office
2. Data Analysis
 - Measure FTE effort dedicated to HR services at campus and system levels
 - Evaluate HR staffing sufficiency based on standard industry metrics
3. Data Comparison
 - Review organizational configurations of peer institutions and organizations.
4. Next Steps
 - Email discussion on data collection, analysis, and comparison.
 - Future meetings and conference calls to be scheduled as needed.