

CSCU | Students First

Planning Team	Information Technology	
Meeting Date	May 31, 2017 2:00 p.m.	
Members Present	Annie Scott Jarrod Borek William Lugo Lois Aime Jeremy Espeseth George Claffey Jon Derman	Larry Salay Rob Rennie Larry Davenport Diane Clokey Barry Grant Lynn Bonesio-Peterson Joe Tolisano

Meeting Notes

The committee looked at which institutions were using automated HR timesheet process available in CORE-CT. A quick analysis found that Southern, Western and Central are using the system, but only high level areas within the colleges are using the online timesheet functionality. This is an area where automation will produce savings and efficiencies.

The committee looked at developing a media services standard to define baseline, medium and high-level classroom technology. Next, an RFP will be issued to ensure maximum utilization and potential savings by using a single vendor to support classroom technology. A subcommittee of media services technologies will be formed to complete this segment of the project.

The committee updated the standard applications spreadsheet, current total is approximately \$858,000.00. Staff are continuing to update the sheet to finalize the number.

The next meeting will be held on June 14, 2017.