

CSCU | Students First

Planning Team	Fiscal Affairs – Contracts & Procurement Sub Team
Meeting Date	June 27, 2017
Members Present in Person or via WebEx	<p>Sandra Bispham-Haywood, Director of Contracts, Procurement and Purchasing</p> <p>Carrie Benyei, CCC Associate Fiscal Administrative Officer</p> <p>Mark Case, WCSU Director of Administrative Services (by telephone)</p> <p>Doug Ginsberg, CSCU Associate for Contract Compliance and Procurement</p> <p>Steve Gorman, CSCU IT Contracts & Compliance Officer</p> <p>Sharon Kromas, CSCU Associate for Contract Compliance and Procurement</p> <p>Rick Piotrowski, CSCU Manager of Contract Compliance and Procurement Services</p>

Meeting Notes

- Discussion of Jaggaer e-procurement demonstration of the Contacts Manager and Sourcing Director modules on June 22, 2017.
- Discussion of upcoming Ellucian / Banner 9 demonstration to be held on July 14th at Central.
- Review and discussion of the data collected from the Colleges and Universities for the number of contracts and strategic sourcing per institution and by contract type.
- Continued review and discussion of organizational structures using the data compiled.
- Discussion of possible procurement job descriptions.
- Next meeting – June 29th continue to discuss possible job descriptions.