

CSCU | Students First

Planning Team	Fiscal Affairs Team Lead Update Meeting
Meeting Date	June 29, 2017
Members Present	Erika Steiner Sandra Bispham-Haywood Charlene Casamento Chris Forster James Howarth Michael Moriarty Melentina Puszta Keith Epstein

The Sub-team Leads for Fiscal Affairs met at 2:00 pm on June 29, 2017 to discuss items on the agenda below. The primary purpose of the meeting was to identify areas where the teams overlap or flow into one another, to ensure that the teams are consistent and not duplicative. Other areas discussed:

Agenda

- 1) Scribe for Minutes
- 2) Update on Students First Plan Since May 24th Meeting (Erika)
- 3) General Feedback on Working Groups
 - a. What is Working Well
 - b. Improvement Opportunities
- 4) Management of Overlapping Areas
- 5) Results of DOF Discussions (Chris / Mike)
- 6) Results of Time Allocation Study (Chris)
- 7) Layoff vs. Attrition Modeling (Erika)
- 8) Discussion of Charged Deliverables
 - a. Org Chart w/ Qualifications
 - b. Process Workflows
 - c. Geographical Considerations
 - d. Exploration of Technology / RFP's
 - i. Sci Quest
 - ii. Yale Procurement Systems
 - iii. Concur
 - iv. Additional Banner Functionality
 - e. Implementation Plans
- 9) Discussion of Other Deliverables
 - a. Savings Estimates & Measuring Success
 - b. Human Resource Elements (manuals, training, onboarding)
- 10) Feedback to Presidents for Participating Members (Mike)

In addition to the above, we discussed the status of SEBAC, status of the State budget, and other related matters. The meeting adjourned at 4:00 pm.