

CONNECTICUT COMMUNITY COLLEGE NURSING PROGRAM

Capital Gateway, Norwalk Northwestern, Naugatuck Valley, Three Rivers

www.ct.edu/nursing

Nursing Program Information Packet 2023-2024 Academic Year

Capital Campus

950 Main Street
Hartford, CT 06103
(860) 906-5140
www.capitalcc.edu

Northwestern Campus

Park Place East
Winsted, CT 06098
(860) 738-6330
www.nwcc.edu

Gateway Campus

20 Church Street
New Haven, CT 06510
(203) 285-2010
www.gatewayct.edu

Norwalk Campus

188 Richards Avenue
Norwalk, CT 06854-1655
(203) 857-7060
www.norwalk.edu

Naugatuck Valley Campus

750 Chase Parkway
Waterbury, CT 06708
(203) 575-8080
www.nv.edu

Three Rivers Campus

574 New London Turnpike
Norwich, CT 06360
(860) 215-9016
www.threerivers.edu

Rev 9/14/2022 – disregard all previous versions of the Nursing Program Information Packet.

Note: information in this packet is subject to change. If you do not intend to apply to the Connecticut Community College Nursing Program for the **2023-2024** academic year, please obtain an updated packet the year you apply.

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Introduction

The Connecticut Community College Nursing Program (CT-CCNP) is an innovative associate degree program of study offered at six CT State Community College campuses (Capital, Gateway, Naugatuck Valley, Northwestern CT, Norwalk and Three Rivers). The common nursing programming offers a four-semester curriculum designed to prepare registered nurses to function in the professional role utilizing current standards of nursing practice. In addition, students within the program have the same admission and policy standards, which allows for greater student flexibility.

The curriculum is built upon courses from the social and biological sciences, liberal arts, and nursing; these courses provide the foundation for the practice of nursing. The curriculum is organized by concepts that guide student learning about the nursing profession, health and illness, health care systems and patients who are the recipients of nursing care. The curriculum is guided by local, regional, and national standards and trends within healthcare, higher education, and the nursing discipline. The delivery of the curriculum is accomplished through a dynamic educational experience that involves active and diverse learning processes.

Upon successful completion of the Nursing program, the college awards the graduate an Associate in Science Degree.

After the Associate in Science degree is awarded, the graduate is eligible to take the National Council Licensing Examination for Registered Nurses (NCLEX-RN). Graduates can apply for licensure through the Connecticut Department of Public Health or through the state within which they would like to practice. The graduate is prepared to function as a safe, competent entry-level practitioner within settings across health care systems such as acute care (general or specialty hospitals), subacute or long-term care, and community based care settings such as provider offices and clinics.

Approval and Accreditation

The CT-CCNP curriculum has been approved by the by the Connecticut Board of Regents for Higher Education and the Connecticut State Board of Examiners for Nursing, with the consent of the Commissioner of the Connecticut Department of Public Health. Each program within the CT-CCNP approaches national accreditation through the Accreditation Commission for Education in Nursing, [ACEN](http://www.acenursing.org), located at 3390 Peachtree Rd NE, Suite 1400, Atlanta, GA 30326; Phone: 404-975-5000, Fax: 404-975-5020, Email: info@acenursing.org. The curriculum is implemented at each of six Connecticut community colleges based upon college level approval processes and the approval of ACEN.

Educational Advancement in Nursing

The CT-CCNP emphasizes and supports educational advancement of graduates to the baccalaureate in nursing (i.e. BSN) and beyond. CT-CCNP graduates have the opportunity to advance their education at a number of baccalaureate and advanced degree programs throughout the state. To learn about articulation agreements in place for CT-CCNP graduates, go to www.ct.edu/nursing.

Application Process

The application period for the nursing program is **October 1 - February 1** of each year. Applicants to the CT-CCNP must create an Admissions Application Account online.

The application process has changed for Fall 2023:

- **If you already have an Admissions Application Account**, log in to start a new application; Click 'Create a New Application', select nursing and health careers as area of study, and select Nursing as your program of interest.
- **If you are a continuing or returning CT Community College student and do not have an Admissions Application Account**, create an Admissions Application Account and submit your application online; select nursing and health careers as area of study, and select Nursing as your program of interest.
- **If you have never applied online at any of the 12 CT Community colleges**, create an Admissions Application Account and submit your application online; select nursing and health careers as area of study, and select Nursing as your program of interest.

APPLY: <https://ctstate.elluciancrmrecruit.com/Apply/Account/Login?ReturnUrl=%2fApply>

NOTE: This link is live beginning October 1, 2022.

- In your application, indicate which CT State Community College Campus you would like to attend. This will be known as your "**College Campus of Choice**".
- All supplemental documentation must be submitted online in your Admissions Application Account.
- Applicants may only submit one application to the CT-CCNP program.
- Applicants should contact ctccnpadmissions@ct.edu prior to the application deadline if they wish to change to a different college campus.

The information in the next sections include everything you need to do as an applicant to the CT-CCNP and what communication you will receive throughout the process. The following five key sections will aid in understanding the process:

1. Technical computer specifications necessary for applying and receiving communication.
2. The *Checklist of Application Requirements* on page 6 outlines everything you need to do as an applicant. For your own reference, print it out and fill in the column, "Date Complete" as you submit that item.
3. Admission Requirements, listed below, includes a chart to calculate your "NURSING GPA."
 - a. Courses & Competency
 - b. Nursing Admission GPA
 - c. TEAS
4. Computing Rank & Selection Process
5. The timeline of communication from your application submission through notification of admission decisions, including the specifics of the CT-CCNP selection process.

1. Technical Computer Specifications & Communication

Please review the technical instructions below to ensure you have no difficulties in submitting the application and receiving email from the CT-CCNP.

- Applicants should use a personal computer (**not a smart phone, iPad, or Macintosh**) when attempting to access the online application.
- Make sure your browser allows pop-ups.
- Recommended browsers are Google Chrome, Microsoft Edge and Firefox. **DO NOT use Internet Explorer.**

All communication with applicants is through the email used when you created your Admissions Application Account. Be certain to note which email address you use to create your account, as well as the password that you used at the time of application.

2. Checklist for Application Process

Checklist for the CT-CCNP Application Process: All Items Need to be Submitted by FEBRUARY 1, 2023		
NOTE: The link to apply will not be live until October 1, 2022.		
Items to Complete	How to Complete	✓
If you are a continuing or returning CT Community College student and do not have an Admissions Application Account, create an Admissions Application Account and submit an application online; select nursing and health careers as area of study, and select Nursing as your program of interest.	<ul style="list-style-type: none"> Go to https://ctstate.elluciancrmrecruit.com/Apply/Account/Login?ReturnUrl=%2fApply Click on 'Create Account' After you submit application, go to View, then Supplemental Items to upload required items Previously submitted immunizations, proof of high school, and college transcripts should be on file 	
If you already have an Admissions Application Account, log in to start a new application; select nursing and health careers as area of study, and select Nursing as your program of interest.	<ul style="list-style-type: none"> Go to https://ctstate.elluciancrmrecruit.com/Apply/Account/Login?ReturnUrl=%2fApply Click 'Create a New Application' After you submit application, go to View, then Supplemental Items to upload required items 	
If you have never applied online at any of the 12 CT Community colleges, create an Admissions Application Account and submit an application online; indicate Nursing as your program of interest.	<ul style="list-style-type: none"> Go to https://ctstate.elluciancrmrecruit.com/Apply/Account/Login?ReturnUrl=%2fApply Click on 'Create Account' After you submit application, go to View, then Supplemental Items to upload required items 	
Proof of graduation: Official high school transcripts, high school diploma with date of graduation, General Educational Development (GED) diploma, OR State High School Equivalency diploma	<ul style="list-style-type: none"> Contact your high school and request, <ul style="list-style-type: none"> NOTE: request high school transcripts specifically if also using to fulfill the chemistry competency – see page 7 for additional info Contact the issuing agency for other proof of graduation options 	
Proof of immunizations	<ul style="list-style-type: none"> Upload in your Admissions Application Account. 	
Official College/University transcripts from ALL colleges ever attended (including all colleges attended in other countries), regardless of age of transcript or coursework attempted. This applies to college credits earned while in high school. If you are a CT Community College student- you do not need to submit transcripts for any prior credits earned at any CT Community College.	<ul style="list-style-type: none"> For all colleges/universities outside of the CT Community College system, contact each college/university and request to have transcripts sent electronically, if possible, to your campus of choice. This includes the 4 CT State Universities and UCONN. Must be FINAL transcripts to be considered complete If transcript is from out of country, you must have a "course by course" evaluation by an approved agency (see p. 15) to be considered complete 	
Official TEAS results sent from ATI (if TEAS not taken at a CT-CCNP College). Unofficial TEAS scores and tests will not be accepted. Tests taken prior to October 1, 2019 or after February 1, 2023 will not be accepted.	<ul style="list-style-type: none"> Results of TEAS taken at any CT-CCNP campus are electronically submitted to your College of Choice by ATI. Be sure to include your CT State Community College Banner/Student ID on your ATI account profile. If test not taken at a CT-CCNP College, go to www.atitesting.com to request official results 	
Official AP, CLEP, DANTES & other military transcripts must be submitted if using to meet a requirement	Submit official transcripts if using to satisfy an admission requirement or a general education course in the nursing program of study.	

3. Admission Requirements (A, B, and C)

A. Courses/Competency Check (✓) the **ONE** that fulfills each subject requirement:

These courses/competency must be completed by 2/1/2023 with the exception noted (BIO*212):

Applicants must exhibit each competency through an exam or coursework in the subject areas below to be eligible for admission. The chemistry competency may be met through an exam or high school course, however the college courses of MAT*136/137 and CHE*111 may still be required as a pre-requisite for other courses.

CHEMISTRY	Meets Competency	✓	Grade Points (College Course Only)	Credits	Quality Points
Qualifying College Preparatory High School Chemistry w/ Lab OR	C or greater (must be completed between 12/2017-2/1/2023)				
CHE*111: Concepts of Chemistry or 4 credit equivalent	C or greater (must be completed between 12/2017-2/1/2023)				
REQUIRED COURSES –Complete All Courses Below	Grade for Eligibility	✓	Grade Points	Credits	Quality Points
ENG*101: English Composition or equivalent	C or greater				
MAT*136/137: Intermediate Algebra, equivalent or higher	C or greater				
BIO*211: Anatomy & Physiology I or equivalent	C+ or greater (must be completed between 12/2017-2/1/2023)				
BIO*212: Anatomy & Physiology II or equivalent	C+ or greater (must be completed between 12/2017-6/1/2023) OR can be IN PROGRESS during spring semester of application year				

Program of Study Co-Requisite Courses to Include in the Calculation of the Nursing Admission GPA (You can elect to take these courses prior to enrolling in the nursing program. If you earn a grade that meets the minimum required it WILL be calculated into your Nursing Admission GPA for admission):

COURSE- Minimum grade C	Grade Points	Credits	Quality Points
BIO*235: Microbiology			
PSY*111: General Psychology			
PSY*201: Lifespan Development			
SOC*101: Principles of Sociology			
ENG*102: English Composition & Lit or ENG*200 Advanced Composition			
^Arts and Humanities course			
^^ CCS*101 College Career Success			
TOTAL			
Nursing Admission GPA = Total Quality Points / Total Credits =			

^ Arts and Humanities Courses: ARC 102, ART, COM, DGA, ENG, ESL (two top levels), GRA, HUM, MUS, PHL, THR, Language and Culture (ARA, CHI, FRE, GER, ITA, JPN, LAT, RUS and SPA)

^^ The College Career and Success course (3.0 credits) must be completed for CT State Community College students who begin Fall 2023 unless the student meets the approved exemption for either legacy or transfer students. Students are strongly encouraged to take CCS 101 or its equivalent (outlined in the exemption document) along with the pre-admission requirements to fulfill CCS 101 requirement in the nursing program.

B. Nursing Admission GPA

The Nursing Admission GPA is calculated by the CT State Community College Selective Admissions. The Nursing Admission GPA is based only on the college courses with grades that meet the nursing admission and nursing program curriculum requirements (all courses in the chart on page 7). The three required science courses (BIO*211, BIO*212 & CHE*111/High School Chemistry) must have been taken within the past five years (dates in the page 7 chart).

- **Nursing Admission GPA must be 2.70 or higher to be eligible for admission. The Nursing Admission GPA is calculated to the hundredth place, it will not be rounded to the tenth place.**
- If an applicant is using a course from a Fresh Start semester to meet a nursing admission or program curriculum requirement, that course will count in the calculation of the applicant's Nursing Admission GPA.
- If an applicant repeats a course, the highest eligible grade is used in calculating the Nursing Admission GPA.
- Qualifying High School Chemistry with Lab will not be calculated in the Nursing Admission GPA.
- **Applicants who have selected the CRT option for course grading will be given a "C" in the calculation of the Nursing Admission GPA.** For more information on grade conversion, please visit: <https://www.ct.edu/academics/convert>
- **For courses that require a minimum grade of "C+", Anatomy and Physiology I and II, CRT will not meet that minimum requirement to be eligible for admission.**
- **A grade of "CR" is not acceptable for any admission or program course requirement.**

To Calculate the Nursing Admission GPA:

1. Multiply the grade points (for each class you have completed on page 7) by the number of credits for that course to determine the quality points (your transcript has this information on it next to each course)
2. Divide the quality point total by the total number of credits for the courses = Nursing Admission GPA

Example:

Grade	Points	COURSE	Grade	Grade Points	Credits	Quality Points
A	4.0	ENG*101	A	4.0	3.0	4.0 x 3.0 = 12.0
A-	3.7	BIO*211	A-	3.7	4.0	3.7 x 4.0 = 14.8
B+	3.3	BIO*212	B+	3.3	4.0	3.3 x 4.0 = 13.2
B	3.0	TOTAL			11.0	40.0
B-	2.7					
C+	2.3					
C	2.0					

$$\text{Nursing Admission GPA} = (\text{Total Quality Points} / \text{Total Credits}) = 40.0 / 11.0 = 3.64$$

C. TEAS

TEAS (Test for Essential Academic Skills) assesses academic preparedness for health science programs in math, science, reading, and English. The test takes approximately 3 ½ hours to complete. Test dates cannot be rescheduled after registration. Testing fees are non-refundable.

- **Applicants must obtain an adjusted individual total score of 58.7% or higher to be eligible.**
- **Tests taken prior to October 1, 2019 or after February 1, 2023 will not be accepted for this application cycle.**
- There is no limit to the number of times an applicant can take the TEAS. The CT-CCNP will use the applicant's highest qualifying TEAS score when determining eligibility.
- A study manual for the TEAS is available through www.atitesting.com. Online practice tests are also available through ATI. For additional information about the TEAS, please visit www.atitesting.com.
- The TEAS is administered at Capital, Gateway, Housatonic, Naugatuck Valley, Northwestern CT, Norwalk and Three Rivers. If the TEAS is taken at a site other than one of the CT-CCNP College campuses, applicants must have official results sent by ATI to the College of Choice by the application deadline of February 1, 2023.
- **Do not wait until you have your TEAS results to submit your CT-CCNP application. You can submit the application and all other materials prior to taking the exam.**

For testing schedules and registration information, go to www.atitesting.com. Applicants must have an account with ATI & select a CT-CCNP college as their "Institution" of choice in order to register for the TEAS. In addition to selecting a CT-CCNP college when setting up your ATI profile, please use your Banner ID as your "Student/Employee ID." ***Applicants must log into their ATI account in order to see available testing dates within the community college system.***

4. Computing Rank & Selection Process

Formula for Computing Rank: Applicants who have submitted all required credentials AND met all admission requirements by the defined deadlines will be considered eligible. All eligible applicants will be ranked through the CT-CCNP admissions process. Eligible applicants who meet all of the application and admission requirements are assigned a rank position among all other applicants for all six college campuses. Rank positions/numbers are computed by the following formula:

25% = TEAS score

25% = BIO*211 (Anatomy & Physiology I) grade

50% = Nursing Admission GPA

Selection Process: Rank, Random, & Waitlist - Each college campus then places its applicants by this method:

Rank Selection (75%):

Each college campus will fill 75% of its seats by rank.

Random Selection (25%):

The remaining applicants consists of all students who are eligible for the program, but who were not selected through rank selection. Twenty-five percent of spaces at each college campus are filled through the random selection of these applicants.

Waitlist (remaining eligible applicants):

Applicants on the waitlist are ranked by their original CT-CCNP rank number. The waitlist is divided into six separate lists based on students' College Campus of Choice. If openings occur, applicants will be selected in rank order and offered a nursing seat at that college. Applicants who refuse an offer from their College Campus of Choice are removed from consideration for the current academic year. In the event that a college's initial waitlist is exhausted, applicants will be offered a space, based on their overall CT-CCNP rank, as they become available. If an applicant is offered a space at a college other than their College of Choice, the applicant can refuse the offer and remain on the waitlist of their College Campus of Choice. The waitlist will not carry over from year to year. Applicants who are not selected from the waitlist will need to submit a new application if they want to be considered for admission the following year.

5. Timeline of Communication with Applicants & What to Expect

As stated earlier, ALL communication from the CT-CCNP will be to the email that you used when you created your Admissions Application Account. It is the applicant's responsibility to check email according to this timeline for important information. Please check your Spam and Junk email folders, as well.

Application Submission

- Once you click 'Submit', you will see 'Fall 2023-Nursing' listed under "My Applications".
- Next to your application, look for the "ACTIONS" column and click "View."
- Click on the header "Supplemental Items and Documents." Items with the **red asterisk*** are required for acceptance.
- Status of items will update nightly.

After you have applied, you can view a real-time list of items to upload or request:

- Log in to your [application account](#).
- Next to your application, look for the "ACTIONS" column and click "View."
- Click on the header "Supplemental Items and Documents." Items with the **red asterisk*** are required for acceptance.

Incomplete Application

- All applicants will receive reminder emails every ten days from the date of application through February 1st until all supplemental items are submitted. If missing items are not submitted by February 1st, you will be ineligible for the CT CCNP program.
- It is the student's responsibility to check and submit all missing items.

Decisions

- All applicants will be notified by email that decisions will be viewable on or before April 5th
- The three possible decisions:
 - i. Admitted Student – all necessary acceptance documents will be posted in your Admissions Application Account for the student to print, review, and submit included forms.
 - ii. Waitlisted Student – eligible applicant but not enough spaces. An electronic letter will be sent following the electronic notification to indicate exact placement on the waitlist at the College Campus of Choice. The waitlist number will not be given to students by email or telephone.
 - iii. Ineligible Student - due to missing requirements.

Program of Study

The following program of study reflects a full-time curriculum plan that students enrolled in the nursing program are required to complete for graduation. Many students make the decision to enroll in the nursing program on a part-time basis, taking the general education courses prior to the nursing courses. Non-nursing courses must be taken in the semester indicated in the plan of study below or may be taken earlier; nursing courses must be taken in the stated sequence.

The admission and pre-requisite requirements of BIO*211: Anatomy & Physiology I, BIO*212: Anatomy & Physiology II, and ENG*101: English Composition are credits (11 credits) that are part of the total 71-72 credits required for graduation. BIO*211 and ENG*101 must be completed prior to the application deadline; BIO*212 may be in progress and the applicant may be accepted pending successful completion with a grade of C+ or higher.

Please refer to page 7 of this packet for a complete list of admission requirements.

A grade of **C** is required for all co-requisite courses in the nursing plan of study, with the exception of BIO*211 and 212, which both require a **C+**. Co-requisite courses must be satisfactorily completed before or during the semester in which they are scheduled in the curriculum. Students who fail to complete required co-requisite courses may be dismissed from the program. The nursing coursework retake policy can be found in the **Student Handbook**.

ADMISSION REQUIREMENTS	CREDITS		CREDITS
+BIO*211: Anatomy & Physiology I	4	++CCS 101 College Career Success 3.0	
+ENG*101: English Composition	3		
+MAT*137: Intermediate Algebra	3		
PRE-REQUISITE REQUIREMENT	<u>4</u>	Total Nursing Credits = 35	
+BIO*212: Anatomy & Physiology II	14	Total General Education Credits = <u>36-37</u>	
			71-72
FIRST SEMESTER		SECOND SEMESTER	
NUR*120: Nursing in Health & Illness I	9	NUR*125: Nursing in Health & Illness II	8
+BIO*235: Microbiology	4	+PSY*201: Life Span Development	3
+PSY*111: General Psychology	<u>3</u>	+SOC*101: Principles of Sociology	<u>3</u>
	16		14
THIRD SEMESTER		FOURTH SEMESTER	
NUR*220: Nursing in Health & Illness III	9	NUR*225: Nursing in Health & Illness IV	8
+ENG*102: English Composition & Literature or +ENG*200 Advanced Composition	<u>3</u>	NUR*226: Transition to Professional Nursing Practice	1
	12	Arts and Humanities course	<u>3-4</u>
			12

+ There may be a prerequisite course that must be successfully completed prior to taking the course.

++The College Career and Success course (3.0 credits) must be completed for CT State Community College students who begin Fall 2023 unless the student meets the approved exemption for either legacy or transfer students. Students are strongly encouraged to take CCS 101 or its equivalent (outlined in the exemption document) along with the pre-admission requirements to fulfill CCS 101 requirement in the nursing program.

ADVANCED PLACEMENT AND COLLEGE LEVEL EXAM PROGRAM

AP Exams

CT State Community College grants credit for Advanced Placement Examinations of the College.

Must submit official AP scores to be awarded credit.

CLEP Exams

CLEP tests will be accepted for general education courses with an official CLEP transcript and a PASSING score of 50 or above.

- Must submit an official CLEP transcript to be awarded credit.
- If ENG*101 grade is below C, the individual may take the CLEP test.

LPN Advanced Placement

*LPNs who are admitted to the CT-CCNP are guaranteed a spot to enter the program in the first semester (NUR*120). The option of advanced placement for accepted LPNs into the third semester (NUR*220) cannot be guaranteed at individual college campus sites. Eligibility for the Advance Placement option is based on the Admissions ranking process, recommendations of the college LPN Advisor, and space available at each college campus. Students will be informed by the college if there is space available, at which time they will be cleared to enroll in the COSC Bridge course, NUR 190.*

The Connecticut Community College Nursing Program participates in the Connecticut League for Nursing Articulation Model for LPNs. To be eligible for articulation the LPN must:

- Hold a current unencumbered Connecticut Licensed Practical Nurse license. You are not eligible for LPN Advanced Placement if your license is not in good standing or you do not hold a current LPN license.
- Satisfy all the CT-CCNP admission requirements.
- Submit a CT-CCNP application and be admitted to the program (**please note, the application process does not vary for LPN candidates**).

Once admitted, LPN candidates will be advised as to their placement within the CT-CCNP. For an LPN to begin the program in the third semester, if space and resources allow, the following requirements must be met:

- Complete the required general education courses of the first year of the CT-CCNP with a grade of C or higher.
- Successfully complete the Connecticut LPN Transition Bridge Course at Charter Oak State College (COSC NUR 190) and the college based CT-CCNP LPN transition course (CT-CCNP NUR*152).
- While LPN program graduates may enroll in COSC NUR 190 prior to licensure as an LPN, current Connecticut LPN licensure is required to enroll in CT-CCNP NUR*152.

If offered the advance placement option, students will only be eligible to advance place into the third semester of the nursing program (NUR*220) upon successful completion of COSC NUR 190 and NUR*152. Students must be licensed as an LPN in Connecticut to be eligible to take CT-CCNP NUR*152 and to qualify to begin the CT-CCNP in the third semester (NUR*220).

If a student chooses the advance placement option and is unsuccessful in either the Charter Oak course, NUR 190, or NUR*152, they will be ineligible to elect to enter the program in the first semester (NUR*120). In order to be eligible to enter the program in the first semester, the student must reapply to the CT-CCNP and be accepted again to start in NUR*120.

Applicants are encouraged to seek advisement prior to the application process. If admitted to the program, a student must contact the admissions contact for advisement regarding advanced placement.

Transfer Information

Transfer Credits

Transfer credit evaluation for nursing applicants are completed by CT State Community College at the time of application to the nursing program. Important points:

- Twenty-five percent (25%) of the total credits applicable to the nursing degree must be granted by the college awarding the degree.
- No more than thirty credit hours of non-traditional credit may count toward the nursing degree.
- Non-traditional credit includes CLEP, DSST, Challenge Exams, Military Service Schools, and Assessment of Prior Learning.
- In accordance with transfer of credit guidelines set forth by the Board of Regents, courses which meet nursing program requirements will be accepted by the CT-CCNP.
- **Credits Earned Outside the United States** – Transcripts need to be evaluated by the “Course by Course” option through the **World Education Services Inc.**, www.wes.org, PO Box 745, Old Chelsea Station, New York, New York 10113 or another approved site and submitted to the **College of Choice**.

Transfer Grades

To transfer courses, a minimum grade of C is required from regionally accredited colleges, unless otherwise noted by the admission requirements. Courses from colleges not regionally accredited will not be accepted in transfer.

- A grade of C+ will be determined when the college does not use plus (+) and minus (-) by having the student be responsible for providing the proof that the grade is a C+. A numerical grade of 77-79 will be considered a C+.
- Nursing courses from the transferring institution will be considered for credit and placement if the student received the minimum passing grade, as indicated in the course syllabus from the transferring institution, and meets all other transfer policies as listed above.

External Transfer Nursing Applicants

An external nursing transfer applicant is defined as a student who has successfully completed one or more nursing courses *with a clinical component* within the last 18 months at a program outside of the Connecticut Community College system, and wishes to transfer these courses for advanced placement.

There are a limited number of seats, if any, available to offer external applicants each semester. External transfers will be considered on a space-available basis at each college campus. External applicants are also allowed to apply as a new student to begin in the first semester of the nursing program.

External applicants must meet the same admission requirements as a new applicant (see chart on page 6) and must additionally provide nursing course work and nursing course descriptions, including syllabi.

The Nursing Admission GPA (see page 8) will include nursing courses accepted in transfer.

Students wishing to apply as an external applicant should email ctccnpadmissions@ct.edu for instructions on how to apply.

STRATEGIES FOR SUCCESS

Nursing Programs are time intensive. Class hours are 1 contact hour to one credit hour and clinical hours are 3 contact hours to one credit hour.

Some of the following suggestions may assist students in time management and program success:

- Plan for two or more hours of preparation for each hour of class.
- Plan for at least four hours of preparation for each clinical experience.
- Plan for at least one hour of preparation for each hour of a college lab.
- Plan for additional service learning activities such as blood pressure screening clinics, bloodmobiles, health fairs, and college activities.
- Working can interfere with academic success. Be realistic about your work schedule.
- Students are strongly discouraged from working nights prior to a daytime clinical experience, class or college lab. Sleep deprivation may result in unsafe behaviors which jeopardize patient and student safety.
- Due to the interactive nature of teaching and learning in the nursing program, students should have convenient access to a Wi-Fi connection to support effective use of teaching and learning resources (i.e. digital textbooks and learning tools).
- A nursing student fee is assessed each semester to cover standardized assessment testing throughout the program and a National Council Licensure Exam for Registered Nurses (NCLEX-RN) review course at the end of the program. Standardized testing addresses students' potential for success in the program as well as success on the NCLEX-RN. Students should utilize this additional resource throughout the program as a means of ultimate preparation for the NCLEX-RN.

ADDITIONAL INFORMATION ABOUT CLINICAL LEARNING EXPERIENCES

- Clinical experiences may be assigned during daytime, evening or weekend hours.
- Clinical assignments in all courses are subject to change based upon availability of clinical sites and number of students in clinical groups.
- Clinical sites could be within an hour radius of the college, and may require a mandatory parking fee.
- Students must make their own travel arrangements during the program.
- Students will receive a packet of information at the time of acceptance to the program which outlines current nursing program specific immunization policies.
- A completed CT-CCNP Health Assessment Form (which document specific requirements for the nursing program) must be on file in accordance with college policy.
- Clinical learning experiences are planned as an integral part of the nursing courses and are held at a variety of healthcare settings, such as hospitals, extended care facilities, and selected community settings.
- Assignment of clinical sites is at the discretion of the nursing faculty.

Miscellaneous Information for Accepted Nursing Students

BASIC LIFE SUPPORT (BLS) CERTIFICATION

Students are required to provide documentation of current professional level certification in Basic Life Support for adult, child, and infant. Certification can only be earned through the **American Heart Association or the American Red Cross** and must remain current throughout the Program. Courses meeting this requirement are: The American Heart Association Basic Life Support (BLS) for Healthcare Providers **OR** the American Red Cross Basic Life Support for Healthcare Providers. Failure to comply will result in exclusion from the clinical learning experience.

CRIMINAL BACKGROUND CHECKS, TOXICOLOGY SCREENING & HEALTHCARE PROFESSIONAL/PRACTICE/LICENSURE OR REGISTRY RESTRICTIONS

Due to clinical learning affiliate requirements, criminal background checks and toxicology (drug) screening may be required for all CT-CCNP students prior to participation in clinical experiences. Students must follow instructions for obtaining a background and/or toxicology screening at college of attendance.

Students who are found guilty of having committed a felony/misdemeanor and/or are found to have a positive toxicology screen may be prevented from participating in clinical experiences in accordance with clinical learning facility policy. Results of student background checks and toxicology screening do **not** become a part of the student's educational record, as defined by the Family Educational Rights and Privacy Act ("FERPA"). If a student cannot participate in a clinical rotation at an assigned facility, the student will not be able to complete the objectives of the course and of the program.

FELONY CONVICTION

At the time of application for RN licensure an applicant will be asked the following question by the Connecticut Department of Public Health: *"Have you ever been found guilty or convicted as a result of an act which constitutes a felony under the laws of this state, federal law or the laws of another jurisdiction and which, if committed within this state, would have constituted a felony under the laws of this state?"* If your answer is "yes", give full details, dates, etc. on a separate notarized statement and furnish a Certified Court Copy (with court seal affixed) of the original complaint, the answer, the judgment, the settlement, and/or the disposition." The Connecticut Department of Public Health review and make all decisions regarding these cases.

TECHNICAL STANDARDS OF THE RN STUDENT

The *Technical Standards* provided are in the **Student Handbook**, <http://www.ct.edu/academics/nursing#docs>, and reflect a sample of performance abilities and characteristics necessary to successfully complete the requirements of the nursing program. These standards are not admission requirements. The student is responsible for notifying the nursing director and the *Disability Services Coordinator* of conditions that may impact the student's ability to meet the *Technical Standards*.

HEALTH REQUIREMENTS

- **Immunization Requirements**- students will receive a packet of information describing current college policies.
- **CT-CCNP Health Assessment Form** - completed forms (which document specific requirements for the nursing program) must be on file in accordance with college policy.

PROGRAM COST

Tuition and fees for CT-CCNP students can be found at <http://www.ct.edu/admission/tuition>. Nursing students will incur additional fees including but not limited to a clinical program fee <https://www.ct.edu/files/pdfs/cc-extension-2022.pdf>, the CT-CCNP Student Assessment Fee and the Nursing Media Fee, <https://www.ct.edu/files/pdfs/cc-tier2-2022.pdf>. Additional expenses specific to the nursing program relate to essential requirements of the program such as clinical uniforms and supplies, health, immunization, toxicology screening, and background checks.

WAIVER OF LICENSURE GUARANTEE

Upon successful completion of the Associate in Science degree with a major in Nursing, the graduate meets the educational requirements to take the *National Council Licensure Examination* for Registered Nursing (NCLEX-RN). Graduation from the CT-CCNP does not guarantee licensure to practice nursing; licensure requirements and procedures are the responsibility of the *State Board of Nursing* where the graduate seeks to be licensed as an RN. Permission to take the NCLEX-RN examination is established by law and granted by each *State Board of Nursing*. For example, at the time of application for licensure as an RN in any state, an applicant may be asked about felony conviction. All licensure decisions regarding cases of felony convictions are made by the respective State Board(s) of Nursing.

United States Department of Education Professional Nursing Licensure Statement (Regulation 34 CFR 668.43 (a) (5) (v))

The Connecticut Community College Nursing Program (CT-CCNP) at Capital Community College, Gateway Community College, Naugatuck Valley Community College, Norwalk Community College, Northwestern Connecticut Community College, and Three Rivers Community College meet the state education requirements for a Registered Nurse license in the state of Connecticut.

The CT-CCNP has not determined if the associate degree registered nurse program meets the state education requirements in any other state, any U.S. Territory, or the District of Columbia. Applicants should investigate licensure requirements prior to accepting an offer of admission to any CT CCNP program.

The licensure boards in each state are responsible for establishing the requirements for licensure/certification for their state. Students who intend to seek licensure in any state other than Connecticut need to consult with the state professional licensing board. The state professional licensing boards make the decision on whether an individual is eligible for licensure based on the rules and regulations in place at the time the individual submits their application for licensure.

Websites for each State Regulatory Agency for Nursing can be found at this link: www.ncsbn.org/14730.htm

FREQUENTLY ASKED QUESTIONS

In the past there was a College of Second Choice option, why is it no longer offered?

The College of Choice, formerly known as College of First Choice, waitlists have always assisted in filling open spaces at a college. Given this, there had been no need to utilize the College of Second Choice as an option. This option was often misunderstood by students to mean that admission would be considered by two colleges, when in fact the College of Second Choice was only utilized to fill open spaces after the initial waitlist was exhausted. The misunderstanding by students coupled with the lack of need for it has caused the CT-CCNP to remove this option from the application. If a college does go through their initial waitlist, students will be contacted in rank order for consideration at that particular college. Students have the right to refuse an offer of admission at that college and still remain on the waitlist at their College of Choice.

How can I change my College Campus of Choice after I submit my nursing application?

Applicants may change their College of Choice by emailing ctccnpadmissions@ct.edu prior to the February 1, 2023 deadline. Applicants cannot change the College Campus of Choice after the application deadline.

What degree will I be awarded?

A graduate of the nursing program is awarded an Associate in Science degree and meets the educational requirements for licensure as a registered nurse.

Am I a Registered Nurse when I graduate from the program?

Graduation from the program does not guarantee licensure to practice nursing. The program prepares students to sit for the NCLEX-RN and provides them with the knowledge and skills necessary to succeed in the field of nursing. Students need to pass the NCLEX –RN and be approved by a state board of nursing in order to receive a license to practice nursing.

Does a student have a right to choose their clinical setting based on their town of residence or employment site?

The clinical sites are assigned by the faculty/course leader for the particular nursing semester and are not based on residence or employment considerations. Clinical sites could be within an hour radius of the college, and may require a mandatory parking fee.

When should I plan to take the TEAS that is required of all potential candidates?

It is recommended that students successfully complete the following courses: General Biology, Chemistry, Intermediate Algebra, and English Composition. Students should complete a review for the test by reading the manual and taking the practice exams. A study manual for the TEAS is available through www.atitesting.com.

Why do I have to submit all my college transcripts when some of the courses don't even count towards my GPA?

Although the student may not believe that anything will transfer into the program, the CT-CCNP requires that a student submit their entire academic history to ensure a complete picture of their academic background.

I am an LPN, how do I apply to the program?

LPN applicants must meet all the admission requirements of the nursing program (listed on [page 7](#)) and go through the same application process as all other applicants. If admitted to the program, the student would have their file reviewed by the Nursing Department at the college campus they will be attending to determine if the student is eligible for advanced standing. Prior to applying, LPN applicants are encouraged to seek advisement from an academic advisor.

I was previously convicted of a crime; how will this impact my studies?

Please see "Miscellaneous Information for Accepted Students: Criminal Background Checks, Toxicology Screening & Healthcare, Professional/Practice/Licensure or Registry Restrictions" and "Felony Conviction" on page 17.

How is readmission to the nursing program handled should it be necessary?

Students may re-enter the CT-CCNP only once through reapplication or readmission. Readmission to the nursing program is based on a review of, but not limited to, reason for withdrawal from the program, academic achievement, clinical evaluations, and evidence of interim efforts to strengthen areas of weakness. Students should consult the CT-CCNP Nursing Student Handbook for additional information.

Nondiscrimination Policy

The Community College system of the state of Connecticut will not discriminate against any person on the grounds of race, color, religious creed, sex, gender identity or expression, age, national origin, ancestry, present or past history of mental disability, genetic information, marital status, mental retardation, sexual orientation, learning disability, or physical disability, including, but not limited to, blindness, or prior conviction of a crime, unless the provisions of sections 46a-60(b), 46a-80(b), or 46a-81(b) of the Connecticut General Statutes are controlling or there is a bona fide occupational qualification excluding persons in one of the above protected groups. With respect to the foregoing, discrimination on the basis of sex shall include sexual harassment as defined in section 46a-60(8) of the Connecticut General Statutes. Although it is recognized that there are bona fide occupational qualifications which provide for exception from employment prohibitions, it is understood these exceptions are to be applied pursuant to section 46a-68-33 of the administrative regulations.

Further, the system will not discriminate against any person on the grounds of political beliefs or veteran status.

The following individuals have been designated to handle inquiries regarding the non-discrimination policies at each college as the ***Title IX and Section 504/ADA Coordinator(s)***.

<p>Capital Community College Jason Scappaticci, Associate Dean of Student Services, Title IX Coordinator. 860-906-5085 Shayla Carbone, CSCU Regional HR Manager, Capital-East Region.860-932-4015 Helena Carrasquillo, Counselor. 860-906-5204</p>	<p>Northwestern CT Community College Deputy Title IX Coordinator: Ruth Gonzalez 860.738.6315 rgonzalez@nwcc.edu 1st floor, Goulet House</p>
<p>Gateway Community College Alese Mulvihill Interim Dean of Students & Title IX Coordinator (203) 285-2210 amulvihill@gatewayct.edu Ron Chomicz Student Accessibility Services, Section 504/ADA Coordinator (203) 285-2234 rchomicz@gatewayct.edu</p>	<p>Norwalk Community College Dr. Fran Apfel Section 504/ADA Coordinator (203) 857-7192 fapfel@ncc.commnet.edu</p>
<p>Naugatuck Valley Community College Sarah Gager, Dean of Student Services/Deputy Title IX Coordinator, Section 504/Title II/ADA/Age Act Coordinator (Students) (203) 575-8086 sgager@nv.edu</p>	<p>Three Rivers Community College Rebecca Kitchell Associate Dean of Student Development/Title IX Coordinator/Diversity Officer rkitchell@trcc.commnet.edu</p>

Connecticut Community College Nursing Program (CTCCNP)

Non-tuition Related Program Expenses (Approximate)

FIRST YEAR

Clinical Lab Tote	\$105.00
CPR	\$110.00
Dosage Calc Book (NOT included in textbook bundle, but required)	\$100.00
Nursing Diagnosis Guidebook (Required)	\$52.00
Uniform (stethoscope, 2 tops, 2 pants, 2 name pins, 3 patches, 1 lab jacket, shoes, bandage shears)	\$250.00
Health requirement tracking, background check & toxicology screening	\$100.00
Standardized Assessment Testing	\$164.00
Clinical Program Fee	\$974.00
Books or media fee	\$500.00
NSNA membership (optional)	\$50.00
Laptop	\$800.00
TOTAL	\$3,205.00

SECOND YEAR

Parking Expenses for clinical agencies (Varies)	\$250.00
CT NCLEX Application	\$400.00
CT League of Nursing Student Day (November; optional)	\$50.00
Additional Background Check & Toxicology Screening	\$132.00
Standardized Assessment Testing (includes NCLEX Review course)	\$262.00
Clinical Program Fee	\$718.00
Books or media fee	\$500.00
TOTAL	\$2,312.00

TOTAL 1st and 2nd YEAR **\$5,517.00**