

## CT STATE COMMUNITY COLLEGE NURSING PROGRAM

AT Capital, Gateway, Naugatuck Valley,  
Northwestern CT, Norwalk, Three Rivers

### CT-CCNP APPLICATION FOR ADMISSION: 2023-2024 EXTERNAL TRANSFER NURSING APPLICANT

An external nursing transfer applicant is defined as a student who has successfully completed one or more nursing courses within the last 18 months at a program outside of the Connecticut Community College system, and wishes to transfer these courses for academic credit and advanced placement at one of these following community college campuses: Capital (Hartford), Gateway (New Haven), Naugatuck Valley (Waterbury), Northwestern CT (Winsted), Norwalk (Norwalk), and Three Rivers (Norwich).

Applicants to the Connecticut Community College Nursing Program (CT-CCNP) must submit all application materials to **CTState-SelectiveAdmissions@ct.edu** by the due dates listed below. **Indicate External Nursing Application on the Subject Line.**

*Desired entry term	Fall 2023	Spring 2024	Summer 2024 (Northwestern)
Deadline	July 1	January 1	May 1

**\*Nursing course placement will be determined by the Nursing Director after evaluating all prior nursing coursework syllabi.**

The following documentation must be received. **Incomplete applications will not be considered.**

- Completed and signed CT-CCNP External Transfer Nursing application.
- All official college and university transcripts regardless of age of transcripts and applicability to the nursing program. This includes any college credits earned while in high school. All transcripts must be final transcripts. Students taking courses in the fall or winter semester prior to applying must submit transcripts that include their fall and winter grades.
- Official TEAS score report
- Other official documents indicating credit equivalency, such as AP scores, CLEP scores, DANTES reports, evaluations of credits outside the US, or military transcripts if using to meet a requirement.
  
- All prior nursing coursework syllabi**

Acknowledgement of receipt of this external transfer nursing application and all initial communication will be done through [CTState-SelectiveAdmissions@ct.edu](mailto:CTState-SelectiveAdmissions@ct.edu) email.

#### Admission Requirements

1. Anatomy & Physiology I, final grade of C+ or greater taken within 5 years of application
2. Anatomy & Physiology 2, final grade of C+ or greater taken within 5 years of application
3. Concepts of Chemistry, final grade of C+ or greater taken within 5 years of application (may use qualifying high school chemistry)
4. English Composition, final grade of C or greater
5. Intermediate Algebra, its *equivalent or higher*, final grade of C or greater
6. Nursing Admission GPA of 3.0 or greater based on the college courses that meet the Nursing admission **and** Nursing program curriculum requirements.
7. TEAS (*Test of Essential Academic Skills*) total score of 58.7% or higher taken within three years of application.

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### **Nursing Course Placement**

**Nursing course placement is determined by the Nursing Director after evaluating all prior nursing coursework syllabi.** In addition to this review, these guidelines are also followed for placement.

- Nursing transfer courses will only be considered for credit and placement if the student received
  - the minimum passing grade requirement from the transferring institution as indicated in the course syllabus, and
  - the minimum grade requirement for the CT-CCNP, C or higher,
  - and, in accordance with transfer credit guidelines set forth by the Board of Regents, must be from a regionally accredited college or university.
- Co-requisite courses, with grades of C or higher, must be completed in order to be considered for the appropriate nursing course placement.
- **All placement is based on available space in a course. Given this, eligible applicants should be aware that there may not be open space in any college nursing courses.**

IN ORDER TO PLACE IN:	MUST HAVE COMPLETED:
2 <sup>nd</sup> Semester of Nursing	Microbiology (4 credits, with lab) and General Psychology (3 credits)
3 <sup>rd</sup> Semester of Nursing	Life Span Development (3 credits) and Principles of Sociology (3 credits)
4 <sup>th</sup> Semester of Nursing	English Comp & Literature (3 credits)

### **Information on Background Checks & Toxicology Screenings for CT-CCNP Students**

Due to clinical learning affiliate requirements, criminal background checks and toxicology (drug) screening may be required for all CT-CCNP students prior to participation in clinical experiences. Students must follow instructions for obtaining a background and/or toxicology screening at college of attendance.

Students who are found guilty of having committed a felony/misdemeanor and/or are found to have a positive toxicology screen may be prevented from participating in clinical experiences in accordance with clinical learning facility policy. Results of student background checks and toxicology screening do not become a part of the student's educational record, as defined by the Family Educational Rights and Privacy Act ("FERPA"). If a student cannot participate in a clinical rotation at an assigned facility, the student will not be able to complete the objectives of the course and of the program.

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**CT-CCNP APPLICATION FOR ADMISSION: Academic Year 2023-2024  
EXTERNAL TRANSFER NURSING APPLICATION**

An external nursing transfer applicant is defined as a student who has successfully completed one or more nursing courses **within the last 18 months** at a program outside of the Connecticut Community College system, and wishes to transfer courses for credit and advanced placement.

NOTE: The application deadline is July 1, 2023 for fall semester transfers, January 2, 2024 for spring semester transfers and May 1, 2024 for summer semester transfers (transfer to Northwestern CT only). Applicants must submit this application and all supporting documents to **CTState-SelectiveAdmissions@ct.edu** by the above deadlines.

**General Information** (please print clearly or type)

Name \_\_\_\_\_  
Last First Middle Initial

Former Name

Date of Birth

Student ID (BANNER) @ \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Number & Street Apt #

City

State

Zip Code

Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_

Email Address \_\_\_\_\_

Employer \_\_\_\_\_

**Academic Information**

**Prior Nursing Program**

College/University Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Dates Attended Program \_\_\_\_\_ Nursing Credits Completed \_\_\_\_\_

Faculty Advisor\* \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

\*Faculty advisor information is necessary to obtain general curriculum information regarding nursing coursework if questions arise.

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**List ALL Colleges or Universities Attended:**

Name of School & Address (City, State & Country if outside the U.S.)	Dates Attended
1.	
2.	
3.	
4.	
5.	
6.	

You are required to submit official transcripts from ALL colleges attended to CT State Community College by the application deadline. You do not need to submit transcripts for coursework done within the CT Community College system.

**Completion of Requirements for Admission**

All of the admission requirements listed below must be completed by July 1 for fall semester transfer applicants, January 2 for spring semester transfer applicants and May 1 for summer semester transfer applicants (Northwestern CT only) in order to be eligible for the Connecticut Community College Nursing Program.

	Course Name and # (or name of test completed)	Grade (or test score)	College (or high school) Where Course Was Taken	Month/Year Completed or Expected Completion Date
	High School Chemistry with Lab+ or CHE*111: Concepts of Chemistry or equivalent+			
	MAT*136 or 137: Intermediate Algebra or equivalent			
	ENG*101: English Composition or equivalent			
	BIO*211: Anatomy & Physiology I or equivalent+			
	BIO*212: Anatomy & Physiology II or equivalent+			

+Course must be completed within five years of application deadline.

**TEAS: Test of Essential Academic Skills**

Applicants must obtain an adjusted individual total score of 58.7% or higher on the TEAS to be considered for admission. The CT-CCNP only accepts TEAS scores taken within 3 years of the application deadline. The TEAS must be taken prior to the application deadline.

Please note: if you have taken the TEAS at a testing site outside of the Connecticut Community Colleges, contact ATI to send an official score report to your college of first choice.

Test Date \_\_\_\_\_ Score Earned \_\_\_\_\_ Test Location \_\_\_\_\_

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**College Campus Choice & Entry Term**

Please select your College Campus of Choice for admission into the CT-CCNP. All colleges may not admit a class each semester.

**Entry Term is dependent upon syllabi evaluation and placement.**

College	Program Options	College of Choice (Select 1 <sup>st</sup> and 2 <sup>nd</sup> choice)
Capital in <i>Hartford, CT</i>	Day	
Gateway in <i>New Haven, CT</i>	Day and Evening	
Naugatuck Valley in <i>Waterbury, CT</i>	Day	
Northwestern CT in <i>Winsted, CT</i>	Evening/Accelerated	
Norwalk in <i>Norwalk, CT</i>	Day	
Three Rivers in <i>Norwich, CT</i>	Day	

**Definition of Program Options**

- Day Option                      Classes are offered during the daytime hours during the traditional semester. Students may have day, evening or weekend clinical/laboratory experiences.
- Evening Option                Classes are offered in the late afternoon and evening hours during the traditional semester. Students may have day, evening or weekend clinical/laboratory experiences.
- Accelerated                      Northwestern CT Community College’s program runs four consecutive semesters (spring, summer, fall & the following spring).

Have you been a nursing student within the Connecticut Community College System in the past?

If yes, what college? \_\_\_\_\_

Are you a Licensed Practical Nurse (LPN) in Connecticut?

If yes, Connecticut LPN License Number \_\_\_\_\_

Have you earned college credits outside of the United States?    Yes \_\_\_\_\_ No \_\_\_\_\_

*If yes, you need to obtain the required “course by course” foreign transcript evaluation through World Education Services, Center for Educational Documentation, or another approved agency and submit this documentation to your college of choice.*

Are you currently studying in the U.S under an F-1 student visa? Yes \_\_\_\_\_ No \_\_\_\_\_

*If yes, please contact the Admissions Office at your college campus of choice for information specifically for international students.*

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If you are offered a seat in the nursing program, you will be required to completed a general CT State Community College along with proof of high school completion and proof of immunization.

I have provided true, correct, and complete information. I have read and I understand the information provided in the application packet.

I understand that I must submit all official supporting documents by the application deadline in order to be considered for admission to the Connecticut Community College Nursing Program. **An incomplete application will not be considered.** I realize that any misleading information on this application may be cause for dismissal. I request the college forward to me at the email address I have provided all correspondence, including personally identifiable information pertaining to me from College records that is protected by FERPA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ACKNOWLEDGEMENT AND CONSENT FOR THE  
DISCLOSURE OF EDUCATION RECORDS**

The Connecticut Community College Nursing Program (CT-CCNP) consists of six (6) college campuses serving the educational needs of residents of the State of Connecticut. Each participating college campus seeks to assure the privacy of the student education records they maintain. In order to efficiently and accurately maintain student records, it may be necessary to disclose some personally identifiable student information among the participating colleges and the Community Colleges System Office, such as to avoid the duplication of student identification numbers. Applicants are asked to voluntarily sign this Acknowledgement and Consent.

I hereby authorize all colleges of the Connecticut Community College Nursing Program (CT-CCNP) to release personally identifiable information pertaining to me that is contained in the education records maintained by any participating college to System Office personnel, to other participating colleges and to participating clinical sites at the time of application and thereafter for the purpose of my application for admission to the Program, registration for courses, my continued enrollment in the Nursing Program and for other appropriate purposes.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Student