

**CONNECTICUT STATE COLLEGES & UNIVERSITIES
BOARD OF REGENTS FOR HIGHER EDUCATION
JOB OPPORTUNITY**

PROVOST AND SENIOR VICE PRESIDENT FOR ACADEMIC AND STUDENT AFFAIRS

Open To: The Public

Location: 39 Woodland Street, Hartford, CT 06105

Hours: 8:00 a.m. – 5:00 p.m.

Salary: Commensurate With Experience

Closing Date: October 18, 2013

General Definition

The Provost and Senior Vice President for Academic and Student Affairs at the Connecticut Board of Regents for Higher Education (BOR) is the chief academic and student affairs officer for the Board and provides leadership, supervision, and oversight for curricular, instructional, research, faculty, and student affairs among the Connecticut State Colleges & Universities (ConnSCU), the 17 institutions governed by the Board. The Provost reports directly to the President and serves as chief executive officer in the absence of the President. The Provost manages, directs, and oversees, as appropriate, senior staff and administrators in the areas of academic programs, developmental education and first year success, grants, financial aid, policy and research, and student/academic information services. As a key member of the Executive Staff, the Provost assumes lead responsibility for developing and advancing the BOR's academic and student services agenda. Working in collaboration with ConnSCU campus leadership, the Provost will have primary responsibility for planning and managing all BOR initiatives in the academic and student services arenas. The Provost will be expected to foster a culture of high aspiration and critical thinking.

Examples of Duties

Develops programs, policies, and initiatives relative to ConnSCU academic and student affairs for consideration by the BOR; makes recommendations for licensure and accreditation of academic programs and reaccreditation of institutions; leads and ensures execution of Board policy on academic and student affairs; evaluates the academic and student services mission, including institution and program review, through a system of metrics; leads the campus council's chief academic officers and chief student affairs officers in implementation of system policy; participates in the drafting and review of proposed legislation, regulations, and policies; conducts related research as needed; may testify before legislative committees; represents the BOR as required at meetings of state, regional, and national groups; performs related duties as required.

Qualification:

Knowledge, Skill and Ability:

Visionary leadership with demonstrated ability to lead senior campus officers, faculty, and other stakeholders as well as work with policymakers and officials at the state and federal levels; ability to develop and execute plans to advance academic enterprises in multi-campus systems; extensive

knowledge of theory, practice, and trends in higher education relative to academic affairs and student services; considerable analytical and performance management skills; considerable quantitative ability, including the capacity to conduct program performance measurement; knowledge of academic pedagogy, including distance education; knowledge of student codes of conduct and justice administration; considerable ability to develop academic and student program initiatives; working knowledge of relevant state and federal laws, statutes, and regulations; general familiarity with policies and procedures applicable academic programs and student services at public universities and community colleges; knowledge of legislative processes at the state and federal levels; considerable knowledge of management principles and techniques; outstanding interpersonal skills; outstanding oral and written communication skills.

Minimum Education, Experience, and Training Required:*

General Experience:

An earned doctorate, plus twelve (12) years experience in administration at an institution, system, or agency of higher education with significant exposure to and participation in complex issues pertaining to academic programs and student services.

Special Experience:

Three (3) years of the experience must have been at the level of senior executive at an institution, system, or agency of higher education.

*Education, experience, and training comparable to the requirements set forth herein may be substituted in lieu thereof.

Application Instructions:

Interested candidates should submit a letter of application and resume with details of experience and training, along with names and contact information for three (3) professional references to:

Connecticut State Colleges & Universities
Board of Regents for Higher Education
Steven Weinberger, Vice President for Human Resources
61 Woodland Street
Hartford, CT 06105
Telephone: (860) 723-0252
Fax: (860) 723-0885
Email: weinbergers@ct.edu

Applications must be postmarked no later than the closing date listed above. **All required documents must be submitted to be considered for interview.**

The Board of Regents for Higher Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Board does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Board does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Board's

nondiscrimination policies should be directed to Leah Glende, Equal Employment Opportunity Director/Americans with Disabilities Act Coordinator, State of Connecticut, Board of Regents for Higher Education, 61 Woodland Street, Hartford, CT 06105, 860-723-0794. lglende@commnet.edu.

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