

# **Board of Regents for Higher Education Connecticut State Colleges & Universities Executive Committee Charter**

## **Introduction**

There is established an Executive Committee of the Board of Regents for Higher Education (BOR). This charter defines the Committee's role.

## **Membership**

The Executive Committee shall consist of the Board Chair, Vice Chair, the chairs of all the Board's standing committees, and such additional members as the Board Chair may appoint. The BOR President shall serve as an ex officio nonvoting member. The Chair of the Board shall chair this committee. Fifty percent of the voting members of the Committee shall constitute a quorum. It shall meet at such times as deemed necessary by the Chair.

## **General Purpose and Scope**

The Executive Committee shall exercise in emergencies the authority of the Board of Regents, consistent with the policies of the Board or with any action taken earlier by the Board. For purposes of executive committee action, a matter shall be deemed an emergency circumstance when delaying action until the full Board's next meeting could result in significant risk, expense, or disruption to the Universities, Colleges or their operations. The Executive Committee shall also serve, on an as-needed basis, as the Governance Committee of the Board.

## **Committee Responsibilities**

As outlined above, the responsibilities of the Executive Committee are limited only to those instances deemed an emergency circumstance. The Executive Committee may act on behalf of the Board only in those emergency circumstances that do not permit the handling of a matter in the normally prescribed manner by the Board, and any such action taken by the Committee shall be subject to ratification by the full Board at the next regular meeting of the Board. The Executive Committee shall also serve, on an as-needed basis, as the Governance Committee of the Board of Regents for Higher Education. Upon recommendation from the CSCU President, the Committee will review the Board's governance practices and provide recommendations to the Board of Regents to maintain or strengthen such practices, including but not limited to proposed bylaw amendments, committee structure, and board self-assessment. The Executive Committee shall undertake such other matters and review such other issues as may be directed from time to time by the Board Chair or as recommended by the CSCU President.

## **Meetings**

The Executive Committee shall meet when called as deemed necessary by the Board Chair in consultation with the System President.

## **Staff to Executive Committee**

CSCU President

CSCU President's Chief of Staff

Associate Director for Board Affairs/BOR Secretary

BOR approved 3/13/2014

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