

Position: Building Production Manager

- Salary/Hourly Rate: TBD
- 12 Month performance bonus based on productivity rates and profit margins
- 401K & profit sharing - Giering matches 10% to employee contribution and Giering contributes to profit sharing
- Christmas cash bonus based on years of service
- Medical, dental and eye care benefits
- Vacation time TBD
- Life insurance and Short Term Disability package with additional coverage optional
- Hours of operation are 7:30 am to 4pm; managers are present at 7am and normally work until 5pm

Need a responsible and reliable manager for our company to facilitate daily production activities & help replace retiring veteran. With losing experience comes the need for a leader to maintain organization within corporation and direct a good team on already developed systems & protocols. Someone to constantly help improve to gain advantage over competition. Knowledge in OSHA, DEEP and general management experience in all aspects of business are key traits that we are interested in acquiring for our manager position. Enjoy those roles and strive to accomplish goal of bringing experienced leadership into our organization to help build smarter, solid future for Giering.

Position can be executed in 2 phases to facilitate initiation and effectively guide transition to permanent role here at Giering:

PHASE 1

Start out by grasping scope of company:

- Familiarize yourself with company, systems, employees, managers and current SOPs.
- Observe and take note of what works here and what could use restructure or development.
- Create an agenda for the organization/re-organization of employees & our systems/protocols.

PHASE 2:

Roll right into production to execute agenda with management so are both content with direction of systems/protocol agenda. Restructure and develop as necessary as well as fulfill responsibilities of Job Function below:

Responsibilities of Job Function (in no particular order):

- Manage floor personal & job orders in Hamden
- Work with quality control to help manage and reduce reworks/rejects.
- Interface with customers; assure customer expectations are met
- Manage paint, powder and chemical lean inventory levels with operators
- Manage cleaning dept
- Assure employees are following all OSHA, DEEP and EPA regulations in their daily routine
- Assess jobs for productivity levels and report discrepancies to upper management

- Work with Shipping & Receiving to assure proper information is relayed on incoming and outgoing
- Inspect work in progress assure work is done properly to spec
- Assure job travelers are being filled out properly
- Answer questions that arise in production
- Support estimating dept with feedback on jobs and input in potential jobs
- Teach/train/inform workers of protocols that must be adhered to on individual jobs
- Assist in managing floor personnel
- Assist other employees as necessary
- Report to management regularly
- Aid in updating Job Order technical notes

Required Skills/Abilities:

- To understand & effectively implement the responsibilities listed above
- Be able to read, write, count, decipher product numbers
- Follow job order instructions
- Good interaction skills with employees and customers
- Patience
- Ability to evaluate and solve coating problems
- Basic computer skills
- Ability to read blueprints
- Solid knowledge in chemistry and follow supplier chemistry test methods