RESOLUTION

concerning

RECLASSIFICATION OF POSITION

MAINTAINER I to
ASSISTANT COORDINATOR OF SPECIAL EVENTS AND PROGRAMMING (TECHNICAL OPERATIONS)/ADMINISTRATOR II

at

CENTRAL CONNECTICUT STATE UNIVERSITY

July 21, 1989

RESOLVED, That the position of Maintainer I at Central Connecticut State University be reclassified to Assistant Coordinator of Special Events and Programming (Technical Operations)/Administrator II, effective July 21, 1989, in accordance with all provisions and expectations as set forth in the proposal dated June 19, 1989, which is attached as an addendum to this resolution.

A Certified True Copy:

[Signature]
Dale A. Beal
President
CONNECTICUT STATE UNIVERSITY
POSITION ACTION REQUEST FORM

REvised 7/10/89

SUBMITTED 19 June 1989
BY: CSU [ ]
CCSU [X] SCSU [ ]
ECSU [ ] WCSU

POSITION ACTION: ESTABLISH ( ) RECLASSIFY (X) OTHER ( ) EFFECTIVE 21 July 1989

NATURE OF POSITION: PERMANENT [X] FULL-TIME [X] TEMPORARY [ ] PART-TIME [ ]

POSITION
TITLE: Maintainer 1
(CURRENT)

Asst Coord Spec Events & Prgm (Tech Ops.) ADM 2
(CLASS CODE)

PROPOSED
(CLASS CODE)

POSITION
NUMBER 1555
CURRENT SALARY $13,393

PROPOSED SALARY $25,289

FUND Ext UNIT Cler AdFac

FROM TO

EXPLAIN THE NATURE OF THE PROPOSAL:

To convert a currently vacant Maintainer 1 position to Assistant Coordinator Special Events and Programming (Technical Operations), Administrator 2.

JUSTIFICATION:

The effective and safe operation of the Welte Auditorium requires the services of a competent technician. Since the retirement of the previous full-time technician we have tried to operate without such a technician. Severe problems and a major grievance have resulted. This action will resolve the problem and settle the grievance.

$11,896
COST OR (SAVINGS)

SIGNED (UNIVERSITY) 6/28/89

ATTACH OLD AND NEW STAFFING CHART, (X)
JOB DESCRIPTION, AND
SUOAF SIGN OFF FORM IF REQUIRED (X)

MISCELLANEOUS COMMENTS:

7/88
CENTRAL CONNECTICUT STATE UNIVERSITY

POSITION DESCRIPTION

POSITION TITLE: Assistant Coordinator of Special Events and Programming (Technical Operations)

RANK: Administrator II

DEPARTMENT: University Affairs

SUPERVISOR'S TITLE: Coordinator of Special Events and Programming

POSITION SUMMARY

Coordinates technical operations for events in Welte Auditorium.

POSITION RESPONSIBILITIES

Assists with the operation and maintenance of audio and lighting systems in Welte Auditorium.

Supervises and coordinates the maintenance and related activities in Welte Hall.

Supervises and assists with the planning of Welte Auditorium events, rehearsals and classes.

Supervises technical operations for scheduled activities in Welte Auditorium.

Supervises stage crews utilized for auditorium events.

Recommends the purchase of supplies and equipment for Welte Hall.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

QUALIFICATIONS

Bachelor's degree and two years experience in the operation and maintenance of auditorium sound systems, lighting systems, fly systems, rigging and theatrical electronics and knowledge of projection, audio visual equipment, dimming systems, and theatrical vendors/contractors required. Experience with a Mantrix 2-S Lighting board and working with performing arts groups preferred.

6 July 1989
SUAOF/AFSCHE POSITION ACTION REQUEST

Position Title: Technical Assistant, West Hall, ADF

Campus: Coconino

Date 6-17-89

LEVEL 1. Day 0 Campus DPA creates and presents package to Chapter level SUOAF/AFSCHE designee for revie

Attachments shall include the following items where applicable: 1) a copy of this sheet, 2) now a former position descriptions, 3) salary, rank, and rationale for PERC and the Board, and 4) any addition information required.

INITIATING PRESIDENT OR DESIGNEE

DATE PRESENTED TO CAMPUS SUOAF REPRESENTATIVE 6-19-89

SUOAF/AFSCHE CAMPUS REVIEW AND RECOMMENDATION BY [Signature]

DATE OF SUOAF CAMPUS REVIEW 7-2-89

The above-mentioned package has been forwarded to the Local Union by the Campus DPA.

LEVEL 2. Not to exceed 10 working days after receipt. Statewide SUOAF/AFSCHE review occurs during the interval. Further negotiation may occur at this level prior to final Union approval. Upon such approval SUOAF shall return all materials to the Initiating University DPA or his designee.

SUOAF/AFSCHE LOCAL PRESIDENT OR DESIGNEE [Signature] Date 7-20-89

DISPOSITION AT SUOAF LOCAL LEVEL: [ ] approve proposed rank and salary [X] disapprove proposed rank and salary

Comments or Recommendations:

DATE RETURNED TO LOCAL DPA

LEVEL 3. Not to exceed 10 working days after receipt. Local DPA brings paperwork to statewide DPA's meeting for review. If no further issues arise, the document is signed by and remains with the Vice President for Personnel. The Vice President for Personnel also provides a signed copy to the SUOAF/AFSCHE Local President. If significant changes are required, documents are returned at Level 1. Minor changes may be effected by appropriate phone consultation.

DATE CONSIDERED BY DPA'S COUNCIL

DISPOSITION AT COUNCIL LEVEL: [ ] approve submission to PERC [X] disapprove submission to PERC

Comments or Recommendations:

VICE PRESIDENT FOR PERSONNEL [Signature] DATE

LEVEL 4. Vice President for Personnel submits package to PERC at its next scheduled meeting. Upon PERC action it is the responsibility of the Campus DPA to inform the campus and Local SUOAF/AFSCHE representative and appropriate management officials of PERC disposition.

DISPOSITION AT PERC LEVEL: [ ] approved [ ] disapproved

DATE

DATE OF BOARD APPROVAL

DATE OF BOARD DISAPPROVAL
CONNECTICUT STATE UNIVERSITY
POSITION ACTION REQUEST FORM

POSITION ACTION: ESTABLISH ( ) RECLASSIFY (X) OTHER ( )

SUBMITTED 19 June 1989
BY: CSU [ ] CCSU [X] SCSU [ ] ECSU [ ] WCSU

DATE EFFECTIVE 29 June 1989

NATURE OF POSITION: PERMANENT [X] FULL-TIME [X] TEMPORARY [ ] PART-TIME [ ]

POSITION TITLE: Maintainer 1
(CURRENT) Technical Assistant, Welte Hall, ADM 2
(CLASS CODE) (PROPOSED) (CLASS CODE)

POSITION NUMBER 1555 CURRENT PROPOSED

SALARY $13,393 SALARY $ 25,289 FUND Ext
BARGAINING UNIT Cler AdFac
FROM AdFac TO

EXPLAIN THE NATURE OF THE PROPOSAL:

To convert a currently vacant Maintainer 1 position to Technical Assistant - Welte Hall, Administrator 2.

JUSTIFICATION:

The effective and safe operation of the Welte Auditorium requires the services of a competent technician. Since the retirement of the previous full-time technician we have tried to operate without such a technician. Severe problems and a major grievance have resulted. This action will resolve the problem and settle the grievance.

$11,896 COST OR (SAVINGS)

SIGN (UNIVERSITY) DATE

ATTACH OLD AND NEW STAFFING CHART, (X)
JOB DESCRIPTION, AND (X)
SUOAF SIGN OFF FORM IF REQUIRED (X)

MISCELLANEOUS COMMENTS:

7/88
CENTRAL CONNECTICUT STATE UNIVERSITY

POSITION DESCRIPTION

POSITION TITLE: Assistant Coordinator of Special Events and Programming (Technical Assistant—Welte Auditorium)

RANK: Administrator 2

DEPARTMENT: Institutional Advancement/Development

SUPERVISOR’S TITLE: Coordinator of Special Events and Programming

POSITION SUMMARY

Coordinates technical operations

Provides technical assistance for events in Welte Auditorium.

POSITION RESPONSIBILITIES

Assists with the operation and maintenance of sound and lighting systems in Welte Auditorium.

Supervises and assists set-up for Welte Auditorium events, rehearsals and classes.

Supervises technical operations for scheduled events in Welte Auditorium.

Supervises student stage crews utilized for auditorium events.

Recommends the purchase of supplies and equipment for Welte Hall.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

QUALIFICATIONS

A Bachelor’s degree and two years experience in operation and maintenance of auditorium sound systems, lighting systems, fly systems, rigging and theatrical electricity, and knowledge of projection and other audio visual equipment, dimming systems, and theatrical vendors/contractors required. Experience with Vantrix 2-S Lighting board and working with performing arts groups preferred.

19 June 1989