RESOLUTION

concerning

MODIFICATION OF PERSONNEL POLICIES FOR MANAGEMENT AND CONFIDENTIAL PROFESSIONAL PERSONNEL UNDER THE JURISDICTION OF THE BOARD OF TRUSTEES FOR CONNECTICUT STATE UNIVERSITY

JANUARY 15, 1988

WHEREAS, There is need to modify the Personnel Policies for Management and Confidential Professional Personnel under the Jurisdiction of the Board of Trustees for Connecticut State University (approved under BR#86-19) in order to establish procedures for collecting overpayments or other unauthorized payments, now therefore, be it

RESOLVED, That subsection Article 7.5.1 be added to the Policies as follows:

When the University determines that an employee has been overpaid, the personnel office shall give reasonable notice to the employee of the fact and reasons therefore. Overpayments or other unauthorized payments may be involuntarily recovered by payroll deduction. Such bi-weekly recovery deduction(s) shall not exceed the amount of overpayment(s). The deductions shall begin promptly provided:

(1) the individual employee has not agreed, in the opinion of the Dean of Personnel or equivalent, to an alternative reasonable repayment schedule,

(2) there is no pending litigation related to the issue and

(3) the recovery rate shall not exceed five (5) percent of the member's gross biweekly salary.

A Certified True Copy:

[Signature]
Dallas K. Beal
President

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