RESOLUTION

concerning

ESTABLISHMENT OF POSITION

ASSISTANT DIRECTOR OF COOPERATIVE EDUCATION-MINORITY AFFAIRS/ADMINISTRATOR III

at

CENTRAL CONNECTICUT STATE UNIVERSITY

JULY 25, 1986

RESOLVED, That the position of Assistant Director of Cooperative Education-Minority Affairs/Administrator III at Central Connecticut State University be established effective March 7, 1986, in accordance with all provisions and expectations as set forth in the proposal dated February 14, 1986, which is attached as an addendum to this Resolution.

A Certified True Copy:

[Signature]

Dallas K. Beal
President
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That the position of Assistant Director of Cooperative Education-Minority Affairs/Administrator III at Central Connecticut State University be established effective March 7, 1986, in accordance with all provisions and expectations as set forth in the proposal dated February 14, 1986, which is attached as an addendum to this Resolution.

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Dallas K. Beal, President, CSU

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

Underutilization of the Cooperative Education program by minority students is a serious concern. The need has become apparent for a person in the program to devote his/her energies specifically to minority students. (See attached job description.)
Position Title: ASSISTANT DIRECTOR OF COOPERATIVE EDUCATION-MINORITY AFFAIRS

Rank: ADMINISTRATOR III

Department: CO-OP

Supervisor's Title: DIRECTOR OF COOPERATIVE EDUCATION

POSITION SUMMARY:

Responsible for implementing the University's plan for increasing minority student enrollment and participation in the University's Cooperative Education program.

DUTIES:

Augment other University efforts to attract qualified minority students from state high schools, community and technical colleges.

Develop employer support and participation in the program's summer jobs and part-time (parallel) work experience efforts.

Serve as official liaison between Cooperative Education and the Educational Opportunity Program (EOP), academic and administrative areas of the University in matters concerning minority students enrolled in the co-op program.

Advises minority students in matters concerning Cooperative Education.

QUALIFICATIONS:

Bachelor's degree and three years' relevant experience in cooperative education and/or career planning and placement and minority student recruitment. Master's degree preferred.