RESOLUTION

concerning

DIRECTOR OF COMPUTER & INFORMATION SYSTEMS/ADMINISTRATOR VI
at
EASTERN CONNECTICUT STATE UNIVERSITY

December 6, 1985

RESOLVED, That the title and duties of the current position, Director of Data Processing, be changed to Director of Computer & Information Systems/Administrator VI, to reflect certain minor changes without affecting the rank or salary.

A Certified True Copy:

Dallas K. Beal
President
Addendum to BR#

THE CONNECTICUT STATE UNIVERSITY
P.O. Box 2008 - New Britain, Connecticut 06050 • (203) 827-7700

POSITION ACTION REQUEST

POSITION ACTION: ESTABLISH ( ) RECLASSIFY ( ) OTHER (X) EFFECTIVE 12/6/85 PERM (X) FT (X) TEMP ( ) PT ( )

POSITION TITLE: Director of Data Processing Director of Computer & Information Systems/Adm. 6

CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: 1291 CURRENT SALARY 42,890 PROPOSED SALARY 42,890 FUND Gen BARG UNIT SDOAF Same from to

RESOLUTION

RESOLVED, That the duties of the current position, Director of Data Processing, be changed to reflect certain minor changes without affecting the rank or salary.

A Certified True Copy

Dallas K. Beal, President, CSU

PER Committee 11/27/85

BOARD OF TRUSTEES 12/6/85

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

The basic reason for the requested change in duties is to add training responsibilities for the faculty and staff of the university. There is no change in rank or salary.
Position Title: Director of Computer & Information Systems/Adm. 6

Administrative Rank: 6

Under the general supervision of the Vice-President for Administrative Affairs, the Director of Information Systems and Computer Services is responsible for the operation and administration of hardware and systems support for all phases of information systems and computer applications.

The Director

1. Directs and supervises operation of the Data Center and all associated staff for both administrative and academic computer systems.

2. Designs, plans, provides systems analysis and programming and implements new and revised information systems for all administrative offices.

3. Develops plans for new computer hardware, procures necessary hardware, makes selection and oversees installation of equipment for both academic and administrative computing.

4. Supervises System software and operating system generation for both academic and administrative Computer Systems.

5. Directs and supervises professional programming staff in the design and implementation of new systems and in the maintenance of current systems for all University information systems.

6. Coordinates and supervises all communications and work with outside agencies associated with data processing and computer services.

7. Coordinates vendor efforts to ensure effective performance of administrative and academic computer equipment.

8. Conducts training sessions and workshops for staff and faculty with respect to the role, use, and trends of computer technology in an educational institution.

9. Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

Qualifications

Master's degree and six years of experience in information systems including formulation and implementation of relevant policy and staff supervision required.

These qualifications may be waived for individuals with appropriate alternate experience.

Signature for the Univ. Date: 11/12/85

Signature for AFSCME/SUOAF Date: 11/12/85

MEP/emb

11/12/85