AUTHORIZING RESOLUTION

concerning

CONVERSION OF AN EXISTING (GENERAL FUND) POSITION
COUNSELOR II
to
DIRECTOR OF COUNSELING CENTER/ADMINISTRATOR VI
at
WESTERN CONNECTICUT STATE UNIVERSITY

April 8, 1983

RESOLVED, That the existing (General Fund) position, Counselor II, at Western Connecticut State University be converted to Director of Counseling Center/Administrator VI, effective June 1, 1983, in accordance with all provisions and expectations as set forth in the proposal dated March 16, 1983, which is attached as an addendum to this Resolution.

A Certified True Copy:

James A. Frost
Executive Director
UNCLASSIFIED POSITION ALTERATION SUMMARY

Title: Director of Counseling/Administrator VI

Fund: General

Position Type: Permanent X Part-time ___

Effective Date: June 1, 1983

Cost: Net possible savings - $1,860*

Campus: Western CT State University

Proposal:
To convert an existing position, Counselor II, to Director of Counseling Center/Administrator VI with an expanded job description.

Summary:
To convert a Counselor II position (AAUP) to a Director of Counseling position (AFSCME) effective June 1, 1983. This conversion will take place upon the retirement of the incumbent in the Counselor II position with no additional cost.

This position will allow for the improved coordination and delivery of counseling services to the student body. In addition to counseling responsibilities, the incumbent will supervise the counseling staff.

*Minimum salary level of Administrator VI - $24,000.
Departing incumbent's salary - 25,860.

$ 1,860 Net possible savings.

Date: March 16, 1983
ALTERATION OF A CURRENT POSITION OR ESTABLISHMENT OF NEW POSITION IN THE UNCLASSIFIED SERVICE

To: Executive Officer for Faculty and Staff Affairs
From: President

Concerning: _____ New Position, _____ Existing Position (Vacant/Filled)

1. Proposal:
   To convert a Counselor II position (AAUP) to a Director of Counseling position (AFSCME) effective June 1, 1983. This conversion will take place upon the retirement of the incumbent in the Counselor II position with no additional cost.

2. Proposed Position:
   Title/Rank: Director of Counseling/Administrator 6

   12 mo. FT $24,000. min. General
   10 or 12 mo. Salary Level Fund (Gen., Ed. Ext., Aux.) AFSCME Bargaining Unit
   Full-Part-Time Temp. - Perm.

3. Summary of Function (attach required job description)
   See Attached

4. Rationale for Altering or Establishing Position
   This position will allow for the improved coordination and delivery of counseling services to the student body. In addition to counseling responsibilities, the incumbent will supervise the counseling staff.

5. Conditions of Employment if Changed or Different from Norm.
   N/A

Central Office Use
Consultation with Bargaining Unit
   Completed
   Approved:
   1. For Submission to PERC
   2. By Committee/Board

Comments: