AUTHORIZING RESOLUTION

concerning

Abolishment of Position

at

Central Connecticut State College

Director of Residence Life/Administrator III

November 7, 1980

RESOLVED, That the position Director of Residence Life/Administrator III be abolished at Central Connecticut State College effective November 7, 1980, in accordance with all provisions and expectations as set forth in the proposal dated November 7, 1980, which is attached as an addendum to this Resolution.

A Certified True Copy:

James A. Frost
Executive Director
Title: Director of Residence Life/Administrator III
Fund: Auxiliary
Position Type: Permanent x Part-time 
Effective Date: November 7, 1980
Cost: None

Campus: Central CT State College

Proposal: To abolish the current position Director of Residence Life/Administrator III and transfer the incumbent to a new position Counselor III at his present salary.

Summary: See current job description to be abolished.

Date: November 7, 1980
Central Connecticut State College

POSITION DESCRIPTION

Position Title: Director of Residence Life

Administrative Rank: Administrator III

Department: Student Affairs

Supervisor(s) Position/Title: Dean, Student Affairs

POSITION SUMMARY:

Coordinates and supervises the recruitment, hiring and training of residence hall staff. Provides for the enhancement of an intellectually athletically and socially enrichment program for residence hall students. Supervises and evaluates staff, prepares budget, counsels staff and students, and develops overall living and learning centers.

POSITION RESPONSIBILITIES:

Provides educational training program for residence staff, including teaching of courses for credit.

Recruits and hires residence hall staff.

Supervises and evaluates the entire residence hall staff and makes decisions regarding rehiring and termination.

Designs and implements an educational training program that meets the needs of residence staff.

Designs and implements educational programs for our residential students.

Counsels residence hall staff members and students in order to facilitate their adjustment to their positions and life away from home.

Serves as faculty advisor to the Inter-Residence Hall Council.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.
I have read the job description prepared jointly by myself and the "College" Job Analysis Committee and agree that it accurately reflects my functions and responsibilities as of ____________________.

(Signature)

Campus JA Committee

Rev. 6/1/79
Memorandum of Agreement
between
Board of Trustees for the State College
and
SCOAF-AFSOME

In settlement of prohibited practice complaint #SP-5774, dated April 21, 1980; claims arising from the administrative reorganization of Central Connecticut State College; and other related issues.

It is agreed

1. That the Board shall create eight (8) ten-month positions of Residence Hall Director, Administrator I at Central Connecticut State College and shall place the eight current dormitory directors in those positions effective August 25, 1980 at an annual salary of $1,000.00 per annum above the rate of direct wages they are currently receiving under Personal Services Agreements. They shall not be eligible for the 1980 merit pool.

2. Residence Hall Directors who served during the 1979-80 academic year, shall be treated as second year employees.

3. Victor Stone will be transferred to the position of Counselor III at his current salary effective November 7, 1980. The position of Director of Residence Life, Administrator III, shall be abolished.

4. The Board shall establish the position of Assistant to the Director of Housing, Administrator I at Central Connecticut State College with an appropriate job description.

5. The position of Assistant Director Student Center-Program Advisor, Administrator II, currently vacant, shall be revised to Assistant in the Student Center-Operations and Student Activities, Administrator I, and shall include among others, the duties for the position of Assistant in Student Affairs-Student Activities previously approved by the Board.

6. SCOAF-AFSOME withdraws complaint #SP-5774, dated April 21, 1980, and declares that all issues arising from said complaint, the administrative reorganization of Central Connecticut State College dated October 3, 1980, and the creation of the position of Assistant in Student Affairs-Students activities are hereby resolved and that SCOAF-AFSOME has no further claims in these matters.

Michael K. Becker for Board of Trustees

James J. Malone for SCOAF-AFSOME

Dated 7 November 1980