RESOLUTION

concerning

PARKING AND TRAFFIC REGULATIONS
at
CENTRAL CONNECTICUT STATE COLLEGE

September 5, 1980

WHEREAS, In accordance with Public Act 73-151 and Section 10-109(d) of the Connecticut General Statutes, a duly appointed Parking Regulations Committee at Central Connecticut State College has approved a set of Traffic and Parking Regulations for the campus, and

WHEREAS, Public Act 73-151 further requires the approval of such regulations by the Board of Trustees for State Colleges, be it

RESOLVED, That the Board of Trustees, in accordance with Public Act 73-151 and Section 10-109(d) of the Connecticut General Statutes, approves the regulations for Central Connecticut State College beginning in the Fall 1980 semester, subject to the approval of the State Traffic Commission.

A Certified True Copy:

James A. Frost
Executive Director
Mr. Thomas A. Porter  
Executive Officer for Academic and Student Affairs  
The Connecticut State Colleges  
P. O. Box 2008  New Britain, Connecticut 06050

Refer to: STC #088-8009-01

Dear Mr. Porter:

Subject: Traffic & Parking regulations  
The Connecticut State Colleges

A Department of Transportation representative will contact Mr. Joseph Pikiell about your September transmittal, enclosed resolution and list of recommended traffic and parking regulations submitted for approval.

Sincerely yours,

William W. Stoeckert  
Executive Secretary
September 12, 1980

State Traffic Commission
186 Newington Road
West Hartford, CT 06110

Members of the Commission:

Enclosed is a copy of the Parking and Traffic Regulations for Central Connecticut State College in New Britain which were approved by the Board of Trustees for State Colleges on September 5, 1980.

According to Section 10-109d of the Connecticut General Statutes, these regulations require the approval of the State Traffic Commission.

Questions concerning the regulations should be directed to Mr. Joseph Pikiell, Vice President for Administrative Affairs at Central. Mr. Pikiell's phone number is 827-7201.

Thank you for your assistance in this matter.

Sincerely,

Thomas A. Porter
Executive Officer for Academic
And Student Affairs

cc: Dr. Frost
    Mr. Pikiell
TO: Dr. James A. Frost, Executive Director for the State Colleges
FROM: F. Don James, President

Enclosed are the traffic and parking regulations for Central Connecticut State College. The short form will be printed and made available to the college community. These have been reviewed by the Traffic and Parking Regulations Committee, by Chief William McDonald of the Central Police Department, and by other appropriate administrators.

I am recommending these traffic and parking regulations to the Board of Trustees and would appreciate it if you would present them to the Planning Committee of the Board when it meets.

It is my understanding that after the Board takes action, the regulations will go to the Traffic Commission of the State for approval also.

F. Don James
President

cc: Vice President Pikiell
    Professor Ostrander
    Chief William McDonald
INTRODUCTION

The following are the traffic and parking regulations for the campus and facilities of Central Connecticut State College. These regulations have been authorized and approved by the College Traffic and Parking Regulations Committee, President of the College, the Board of Trustees for the State Colleges and the State Traffic Commission under the authority of Connecticut General Statutes, Section 10-109, and Public Act 73-151.

The traffic regulations of the City of New Britain and of the State of Connecticut affect some areas of the campus and will be strictly enforced where applicable.

Authority for the enforcement of these regulations is specifically and solely designated to the Director of Public Safety and his or her agents.

1. APPLICATION OF REGULATIONS

1.0 EFFECTIVE PERIOD -- The regulations contained herein are in effect twenty-four hours a day and 365 days per year, including periods of recess and intermission.

1.1 AUTHORITY -- The Director of Public Safety or his or her designated agent shall have the authority to suspend all or part of these regulations when in the best interest of public safety for a period not to exceed 14 days without approval of the Traffic and Parking Regulations Committee.

1.2 APPLICABILITY -- These regulations are applicable to all students, staff and faculty members, as well as all visitors, vendors and employees of other State agencies and all others operating a motor vehicle on the campus.

1.3 VEHICLE DEFINITIONS -- For the purpose of these regulations, a motor vehicle shall be defined as any vehicle, bus, trolley, automobile, truck, tractor, motorcycle, motor-scooter or motor-bike propelled by an internal combustion engine or electric motor.

1.4 CAMPUS DEFINITION -- For the purposes of these regulations, the campus is defined as all property owned or operated by Central Connecticut State College.

2. RESPONSIBILITY

2.0 RESPONSIBILITY -- It is the responsibility of each vehicle registrant and vehicle operator to know and comply with these regulations.
2.1 **INSURANCE** -- All vehicles operated on the campus, whether registered with the State of Connecticut or not, must meet or exceed the minimum State requirements for insurance coverage.

2.2 **PENALTIES** -- The person registering a vehicle with the College Police Department is responsible for all campus parking violation notices, fines and penalties. In the case of vehicles not registered with the College Police Department, all campus parking violation notices, fines, and penalties are the responsibility of the registered owner of the vehicle. All New Britain and Connecticut State parking violations and all fines or penalties associated with city or State parking violations are the responsibility of the registered owner.

2.3 **LIABILITY** -- The College is not responsible for any vehicle or its contents while being operated or parked on College property.

3. **REGISTRATION**

3.0 **REGISTRATION** -- All motor vehicles operated or parked on the campus at any time must be registered with the College Police Department. A valid college identification card, vehicle registration and driver's license must be displayed by the registree at the time of registration. A valid registration decal must be displayed on the registered vehicle at all times.

3.1 **LOST DECALS** -- Lost or stolen decals must be reported to the College Police Department immediately.

3.2 **DECAL TRANSFER** -- Registration decals are issued for specific vehicles. They are not transferable.

3.3 **DECAL DISPLAY** -- All registration decals should be affixed on the right side of the vehicles rear window.

3.4 Students may not register vehicles belonging to other students under their own names.

3.5 **FACULTY** -- All faculty members, including part-time faculty, and college administrative officers must obtain faculty parking decals. The faculty parking decal entitles the registered vehicle to be parked in all designated faculty, staff and student parking areas and any other legal parking areas that have not otherwise been restricted.

3.6 **STAFF** -- All other college employees (non faculty), both full and part-time, must obtain and display valid parking decals. Graduate assistants may obtain staff parking decals upon written request of their supervisors. Staff decals entitle the bearers to park in any lot designated for "Staff". Staff members may not park in other lots except that during recess and intermission periods they may use all lots not specifically restricted. College staff with fifteen or more years of College service are eligible for faculty parking decals and privileges.
3.15 **FRAUDULENT REGISTRATION** -- Fraudulent registration is defined as any attempt to obtain or use any college parking decals under false pretenses. Fraudulent registration may result in the loss of all parking privileges on the college campus. Decisions concerning cases of fraudulent registration will be the responsibility of the Traffic and Parking Regulations Committee.

4. **GENERAL DRIVING REGULATIONS**

4.0 **CAMPUS SPEED LIMIT** -- Vehicles shall not be operated on any campus roadway, driveway or parking lot in excess of fifteen (15 mph).

4.1 **PROHIBITED OPERATION** -- Vehicles shall not be operated on lawns, unpaved areas, sidewalks or walkways.

4.2 **PUBLIC ENDANGERMENT** -- Vehicles shall not be operated on any campus roadway, driveway or parking lot or other parking facility so as to threaten or endanger the safety of others.

4.3 **STATE LAWS** -- All provisions of the "Connecticut Motor Vehicle Laws" are applicable on all campus roadways, driveways, parking lots and other parking facilities.

5. **PARKING REGULATIONS**

5.0 **PARKING SPACES** -- The responsibility to find a valid and lawful parking space is incumbent upon the operator. Lack of adequate parking space shall not constitute an excuse for violation of these regulations.

5.1 **PROPER PARKING** -- All parked motor vehicles must be in such a position as to be within the marked boundaries of the parking spaces. Vehicles may not occupy more than one parking space.

5.2 **HAZARDOUS PARKING** -- Vehicles may not be parked in such a manner as to constitute a serious hazard or interfere with or otherwise impede the flow of vehicles or pedestrian traffic or block or interfere with egress or access to any building. Vehicles parked in violation of this regulation may be towed at the owner's expense.

5.3 **MECHANICAL CONDITION** -- Vehicles may not be parked on college property when the mechanical condition of the vehicle threatens the public safety. Vehicles in violation of this regulation may be towed at the owner's expense.

5.4 **STATE REGISTRATION** -- All vehicles parked on college property must bear valid and lawful state vehicle registration plates. Vehicles in violation of this regulation may be towed at the owner's expense.

5.5 **RESTRICTED PARKING** -- Vehicles may not be parked in a parking space marked "Restricted", including handicapped, reserved or assigned parking spaces unless authorized to do so by appropriate parking permit. Vehicles in violation of the regulation may be towed at the owner's expense.
5.6 **PARKING PERMITS** -- Vehicles may not be parked in parking lots, unless authorized to do so by appropriate parking permit. Vehicles in violation of this regulation may be towed at the owner's expense.

5.7 **PROHIBITED PARKING** -- Vehicles may not be parked on the grass, sidewalk, walkways, or unpaved areas. Vehicles in violation of this regulation may be towed at the owner's expense.

5.8 **LOADING ZONES** -- Vehicles may not be parked in any area marked "Loading Zone" except for the purpose of loading and unloading. No vehicle shall be parked in a loading zone for a period of time longer than is necessary to accomplish the loading and unloading. Vehicles in violation of this regulation may be towed at the owner's expense.

5.9 **FIRE LANES AND TOW ZONES** -- Vehicles may not be parked in any area marked "Fire Lane" or "Tow Zone," or identified by yellow curbing. Vehicles parked in violation of this regulation may be towed at the owner's expense.

5.10 **POSTINGS** -- Vehicles may not be parked in violation of any posted regulations.

5.11 **FIRE HYDRANTS** -- Vehicles may not be parked within ten feet of a fire hydrant. Vehicles in violation of this regulation may be towed at the owner's expense.

5.12 **REPAIRING** -- Vehicles may not be parked on the campus for the purpose of being mechanically repaired, altered or adjusted, except that minor emergency repairs do not constitute "mechanically repaired" for the purpose of these regulations. Vehicles in violation of this regulation may be towed at the owner's expense.

6. **PENALTIES**

6.0 **CAMPU$ PARKING VIOLATION NOTICES** -- All parking violations not otherwise specified are subject to a five dollar fine. If payment is not received within fourteen days, the fee doubles. If unpaid after thirty days, the matter may be turned over to the courts for prosecution and a criminal arrest warrant may be issued.

6.1 **ALL OTHER VIOLATION NOTICES** -- Penalties for New Britain and Connecticut State parking and moving violations are determined according to city or state ordinances.

6.2 **FLAGRANT VIOLATIONS** -- Central Connecticut State College reserves the right to refuse, reject or revoke campus parking privileges in instances of repeated abuse, or flagrant violation of these regulations. This authority is specifically designated to the Director of Public Safety. All such decisions may be appealed to the Traffic Violations Appeals Committee.
6.3 **PAYMENTS** -- All campus parking violation notices must be paid in person or by mail to the College Cashier's Office located on the second floor of the Administration Building any Monday through Friday between the hours of 8:30 a.m. and 4:30 p.m. Checks should be made payable to: Central Connecticut State College. Cash payments will be accepted only at the Cashier's Office. Fines must be paid within fourteen (14) days of receipt of a violation notification or the fine is doubled automatically.

7. **APPEALS**

7.0 **CAMPUS PARKING VIOLATION NOTICES** -- All college parking violation notices may be appealed to the College Traffic Violations Appeals Committee. Appeal forms are available at the College Police Department. All appeals must be filed within ten days from the date of the violation.

7.1 **OTHER VIOLATION NOTICES** -- City of New Britain and Connecticut State violation notices may be appealed to the Connecticut Court of General Sessions, G.A. 15, New Britain, Connecticut.

8. **TOWING**

8.0 **CAMPUS POLICY** -- The College reserves the right to remove or impound any or all vehicles parked in violation of those regulations that contain a "towing" clause.

8.1 **STATE LAWS** -- Vehicles parked on college property in violation of Connecticut State Traffic Regulations that authorize towing may be towed.

8.2 **RESPONSIBILITY** -- All vehicles towed for college violations or state regulations will be towed at the owner's expense. All storage fees, penalties and fines associated with this action shall be the responsibility of the registered owner. Illegally parked vehicles may be towed without notice to the operator.

8.3 **COLLEGE RESPONSIBILITY** -- Legally parked vehicles that must be towed because of emergencies or interference with College activities will be towed at the College's expense after a reasonable effort has been made to locate the operator.

8.4 **AUTHORITY** -- Authority to tow a vehicle rests with the Director of Public Safety or his designated agent.

8.5 **DAMAGE** -- The College assumes no responsibility for any damage, actual or alleged, resulting from causing a vehicle to be towed.

8.6 **TOW TRUCKS** -- The College Police Department shall establish and maintain a list of licensed tow truck operators in the City of New Britain. The list will be kept in alphabetical order and will only contain operators who are available twenty-four hours a day. All requests for tow trucks must be made from the approved list. Selections must be on a rotating basis, beginning with the first name.
3.7 **RESIDENT STUDENTS** -- Students residing in campus housing must obtain dormitory student parking decals. All students living in residence halls are entitled to register one car for campus parking privileges. Residence hall students may park in approved residence hall parking lots only. The parking garage is available for overnight parking for residence hall students on the top floor only.

3.8 **COMMUTING STUDENTS** -- Students living off campus must obtain commuter parking decals. All commuter students, full or part-time, regular college or extension, must register all vehicles that will be operated on the campus. Students may park in student designated lots only. Students living near campus and having parking problems may apply to the Traffic and Parking Regulations Committee for permission to park in the garage overnight.

3.9 **MEDICAL PERMITS** -- Faculty, staff or students whose physical condition requires special parking arrangements may obtain a Medical Parking Permit which allows parking in any designated parking area that has not otherwise been restricted. A physician's statement specifying the nature of the injury and the duration of the disability must be presented before a valid permit will be issued. Medical Parking Decals do not authorize parking in handicapped spaces.

3.10 **HANDICAPPED** -- Permanently disabled students, faculty or staff members with severe mobility problems may obtain Handicapped parking decals. The issuance of a handicapped decal entitles the bearer to park in any parking lot and in all spaces reserved for the handicapped. Only vehicles with handicapped decals may be parked in spaces reserved for the handicapped.

3.11 **VISITORS** -- All visitors and guests of the College, faculty, staff or students must register with the College Police Department as soon as possible after arriving on the campus. A temporary guest parking permit will be issued.

3.12 **SPECIAL GROUP PARKING** -- Arrangements for group parking in conjunction with College approved conferences, meetings, symposiums, social and athletic events must be made through the College Police Department not less than ten days in advance of the event.

3.13 **VENDORS AND ALL OTHERS** -- Drivers of vendor, service or delivery vehicles parking on College property must obtain temporary or guest parking passes through the Campus Police Department.

3.14 **ALTERNATE VEHICLE** -- In the event a member of the faculty, staff, or student body must use an alternate vehicle which is not registered with the College Police Department as a substitute for the normal registered vehicle, the individual must obtain a temporary parking permit from the Campus Police. Failure to make this notification will render the registered owner liable for all campus parking violation notices issued. No faculty or staff member or student may register more than two automobiles.
9. BICYCLE OPERATION

9.0 OPERATION -- Bicycle operators are reminded that while riding on roads or highways they are to keep to the right side of the roadway and that they are subject to the same traffic regulations governing the operation of vehicles (e.g., stop signs, traffic lights and one-way street designations).

9.1 PEDESTRIANS -- Pedestrians have the right-of-way on sidewalks and other pedestrian areas.

9.2 WARNING DEVICES -- All bicycles should be equipped with a horn or bell while being operated on campus. Bicycles being operated during the hours of darkness must also be equipped with a light on the front of the bicycle and a reflector on the rear.

9.3 REGISTRATION -- The College Police Department provides a bicycle registration service, free of charge, to any member of the College community. This type of registration can be an invaluable aid toward recovery in the event a registrant's bicycle is stolen.

9.4 MO-PEDS -- For the purpose of these regulations, "mo-peds" shall be considered to be bicycles.

9.5 PROHIBITED OPERATION -- No bicycle or mo-ped may be parked in any College building.

10. LITTERING

10.0 LITTERING PROHIBITION -- No person shall throw, scatter, spill or place or cause to be blown, scattered, spilled, thrown or placed or otherwise dispose of any litter upon public or private property in this State.

10.1 OPERATOR RESPONSIBILITY -- When any such material or substance are thrown, blown, scattered or spilled from a vehicle, the operator thereof shall be deemed prima facie to have committed such offense.

10.2 FINES -- Any person who violates any provision of this section shall be fined ten dollars for the first offense and not more than one hundred dollars for each subsequent offense (according to Public Act 74-262, Sec. 4).
1.5 MEDICAL AND HANDICAPPED

Decals labeled "MEDICAL" are issued only to Staff, Faculty, and Students whose physical condition requires special consideration or who have a severe mobility problem. Medical reasons are to be supported by a physician's statement and should state the nature and period of disability. In all cases approval for issuance of such decals must come through the Police Department.

1.6 PROCEDURES

Vehicle re-registration for College staff and faculty members is arranged by the Police Department. New members of the staff and faculty are asked to register their vehicles upon arrival on campus.

Registration of vehicles of eligible students will be available upon their arrival on campus. All student vehicles are to be registered at the Police Department.

Student Registration Parking decals are valid from September 1 through August 31, unless revoked for cause.

Student ID cards and motor vehicle registration must be presented when registering.

Registration decals are not transferable. Decals must be mounted following directions.

No student may register a vehicle belonging to another student on the campus.

Loss or theft of parking decals should be reported promptly to the Campus Police Department. The registrant may bear responsibility for parking violations associated with the decal.

1.7 MOTORCYCLES, MOTOR-SCOOTERS, MOTOR-BIKES

Motorcycles, motor-scooters and motor-bikes are to be registered as vehicles and appropriate registration decals will be issued. Decals entitle the registered vehicle to park ONLY in designated areas. Motor-bikes, motor-scooters and motorcycles must be operated only on streets designated for normal automobile use.

1.8 REPLACEMENT DECALS

The sale or transfer of a registered vehicle or the acquisition of a different principal vehicle should be reported promptly to the Police Department in order to obtain a replacement decal.
Responsibility for traffic violations involving a vehicle carrying decals not turned in upon vehicle replacement will be that of the person to whom the decals were first issued.

1.9 FRAUDULENT REGISTRATION

Fraudulent registration of any kind constitutes grounds for disciplinary action. Such cases will be referred to the appropriate authority and vehicle parking permits may be revoked or denied.

1.10 UNREGISTERED VEHICLES

Any motor vehicle parked on campus Monday through Saturday noon which does not display a current college parking decal or other college parking permit is presumed to be unregistered and may be ticketed.

Individuals operating or parking an unregistered vehicle on campus must notify the Police and obtain temporary permission.

1.11 LIABILITY

The College does not assume responsibility for any motor vehicle or its contents operated or parked anywhere on College property.

The College does not assume responsibility for alleged or actual damage caused as a result of a vehicle being towed.

The registrant will be responsible for any penalties associated with violations with the registered vehicle. In the case of City of New Britain parking violation tickets, the registered owner of the vehicle will be held liable for any penalties assessed by the City of New Britain and the Court of Common Pleas.

2. GENERAL DRIVING REGULATIONS

2.1 SPEED LIMITS

The maximum speed limit on campus access roads, driveways, and in parking lots is 15 mph. This limit is in effect 24 hours a day throughout the year.

The city speed limit on Stanley Street, Sefton Drive, Wells and Francis streets is 25 mph. Other city streets as posted.

2.2 PAVED WALKWAYS

No motor vehicle shall be operated on any paved walkway except as specifically authorized or for service or delivery purposes.

3. PARKING

3.1 PARKING
INTRODUCTION

This pamphlet summarizes the traffic and parking regulations* for the campus of Central Connecticut State College and includes a campus map. The regulations have been promulgated in the interest of the safety and convenience of the members of the College community as well as visitors to the campus.

The following regulations and applicable Connecticut Statutes apply at all times to all persons and vehicles on the College campus. If necessary, violations of any of these regulations will be prosecuted by the College through the appropriate court.

1. REGISTRATION

1.1 STUDENTS

All motor vehicles operated or parked on the campus by college students are to be registered annually with the Central Police Department. Each student vehicle must display its assigned registration (parking) decal on the inside lower right (passenger) side of the rear windshield at all times. Registration is completed when decals are affixed to registered vehicles. Proper registration and operation of motor vehicles in accordance with these regulations is a condition of continued enrollment as a student.

1.2 FACULTY AND STAFF

All motor vehicles operated or parked on the College campus must be registered with the College Police. Parking decals must be displayed on the car at all times in accordance with directions supplied with the decal. During recess and intersession periods, staff registered vehicles may park in any lot other than in "Reserved" spaces.

1.3 DELIVERY AND SERVICE VEHICLES

All vehicles being operated on the campus with regularity (e.g., those of contractors, vendors and sales or service representatives) are required to be registered with the College Police and appropriate passes will be issued. Passes must be displayed when parking on campus.

1.4 VISITORS, GUESTS AND CONFERENCE GROUPS

Visitors to and guests of the College should be directed to the College Police Department upon arrival on campus. Here they will be provided with the necessary temporary credentials for parking and whatever additional information or directions they may need. College employees can make advance arrangements for visitors with the Police. Parking for conference groups should also be arranged in advance with the Police. (Notice of such conferences should be made at least 10 days in advance to avoid possible confusion and embarrassment).

* Copies of the complete regulations are available on request from the College Police Department.
All parking on the campus is by permit only. This applies to all visitors and guests of the College as well as to all members of the College community itself. All motor vehicles must be parked in a properly designated parking space. Parking in a manner to constitute a hazard may result in towing of the vehicle at the owner's expense.

The issuance of a parking permit (decal) does not guarantee the registrant a reserved space, only an opportunity to park in specified areas.

In all cases, a parked motor vehicle must be positioned to be within the marked boundaries of a parking space.

3.2 REGULATIONS

The responsibility for finding a legal parking space rests with the motor vehicle operator. Lack of space in any lot or other parking area is not considered a valid excuse for violations of these regulations.

All motor vehicles must be parked within the boundaries of the parking space. Other vehicles parked improperly shall not constitute an excuse for improper parking.

Students are not allowed to park cars on campus from 1 a.m. to 7 a.m. except those who live in college residence halls.

3.3 PARKING GARAGE HOURS

Open 7 a.m. to 11:30 p.m.

3.4 LOADING ZONES

Resident students are permitted to utilize their residence hall loading zones for the purpose of loading and unloading personal belongings. Such use shall not interfere with College services (e.g., food deliveries and refuse collection). Such use shall not exceed FIFTEEN (15) minutes. This regulation will apply throughout the year.

3.5 RESIDENCE HALLS

Parking for students living on campus is handled by the College Police Department. Car registration is required.

4. PENALTIES, PAYMENTS AND APPEALS

4.1 TOWING AND IMPOUNDING

The College reserves the right to remove or impound (at the owner's expense) any or all vehicles in violation of these regulations.
4.2 TRAFFIC VIOLATIONS APPEALS -- COLLEGE VIOLATIONS

Tickets may be appealed to the Traffic Violations Appeals Committee within 10 days of issuance. Appeal forms are available at the Police Department.

Fines are payable at the Cashier's Office, Administration Building, from 8:30 a.m. to 4:30 p.m., Monday through Friday. Checks must be made payable to Central Connecticut State College and may be mailed to or paid at the Cashier's Office. Cash payments will be accepted only at the Cashier's Office. Fines must be paid within 14 days of receipt of a violation notification or the fine is doubled automatically.

5. BICYCLE OPERATION

5.1 Bicycle operators must keep to the right side of the roadway and are subject to the same traffic regulations governing the operation of automobiles (e.g., stop signs, traffic lights, and one-way street designations).

5.2 Pedestrians have the right-of-way on sidewalks and other pedestrian areas.

5.3 Bicycles being operated during the hours of darkness must also be equipped with a light on the front of the bicycle and a reflector on the rear.

5.4 The College Police provide a bicycle registration service, free of charge, to any member of the College Community. This type of registration can be an invaluable aid toward recovery if a registrant's bicycle is stolen.

6. LITTERING

6.1 The members of the campus community are requested not to litter.

6.2 Persons who violate any provision of the state littering law (Public Act 74-262, Section 4) may be fined ten dollars for the first offense and not more than one hundred dollars for each subsequent offense.