STATE OF CONNECTICUT
BOARD OF TRUSTEES
FOR THE STATE COLLEGES
P. O. Box 2008 NEW BRITAIN, CONNECTICUT 06050
TEL. NEW BRITAIN: 203-827-7700

AUTHORIZING RESOLUTION

concerning

The Establishment of a New Position
at
Central Connecticut State College
Junior Analyst Programmer/Adm. I

March 7, 1980

RESOLVED, That the position, Junior Analyst Programmer/Adm. I, be established at Central Connecticut State College effective March 7, 1980, in accordance with all provisions and expectations as set forth in the proposal dated February 21, 1980, which is attached as an addendum to this Resolution.

A Certified True Copy:

James A. Frost
Executive Director
ALTERATION OF A CURRENT POSITION OR ESTABLISHMENT OF NEW POSITION
IN THE UNCLASSIFIED SERVICE

Executive Officer for Faculty and Staff Affairs

FROM: Central Connecticut State College, Dr. Michael K. Becker, Dean Personnel Administration
Concerning: New Position, X Existing Position (Vacant/Filled)

1. Proposal:

2. Proposed Position:

Title/Rank Junior Analyst Programmer/Adm. I

12
10 or 12 mo. $15,000 Gen. AFSCME
Full-Part-Time Salary Level Fund (Gen., Ed. Ext., Aux.) Bargaining Unit

Target starting salary.

3. Summary of Function (attach required job description)

See attached.

4. Rational for Altering or Establishing Position

To provide a recruiting device in the data processing area whereby we can hire top potential and then hold on to programmer/analysts we have trained in the highly competitive market.

5. Conditions of Employment if Changed or Different from Norm.

See attached - Old and new job descriptions.

For Central Office Use:

Consultation with Bargaining Unit/Approved: 1. For Submission to PERC 2. By Committee/Board

Consultation with Bargaining Unit/Completed 2/11/80

Comments:
Central Connecticut State College

POSITION DESCRIPTION

**Position Title:** Junior Programmer/Analyst  
**Promotable to Assistant Director of Information Systems, Admin. II**

**Administrative Rank:** Administrator I

**Department:** Information Systems

**Supervisor(s) Position/Title:** Director of Information Systems

**POSITION SUMMARY:**

This position is a computer programmer analyst position, responsible for programming in various computer languages based on designs developed by an analyst for different systems. Expected personal growth in this position can after a minimum time of one year, enable the individual to assume, development and maintenance of systems and interaction with users on an independent basis.

**POSITION RESPONSIBILITIES:**

Under the supervision of the Director, and with increasing responsibility throughout the first year for independent design and analysis of users needs the incumbent:

a. Develops online computer applications for the PDP11/70 written in Basic.

b. Develops and maintains several computer systems written in PL/I and COBOL and other computer languages.

c. Documents all work.

d. Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

**SPECIAL CONDITIONS:**

After at least one year of experience in the position above, based on the recommendation of the Director, the incumbent's position may be reclassified to Administrator II, with the attached job description. The salary adjustment for this reclassification would be $3000, in addition to any contractual increases.
REVIEW AND APPROVAL:

Prepared by: ____________________________

Reviewed by: ____________________________

Approved by: ____________________________

I have read the job description prepared jointly by myself and the "College" Job Analysis Committee and agree that it accurately reflects my functions and responsibilities as of ____________________________.

Date

________________________
(Signature)

________________________
Campus JA Committee

Rev. 6/4/79