AUTHORIZING RESOLUTION

concerning

The Establishment of a New Position

at Eastern Connecticut State College

Title XX Program Developer, Administrator I

March 9, 1979

RESOLVED, That the position Title XX Program Developer/Social Services, Administrator I, be established at Eastern Connecticut State College effective March 9, 1979, in accordance with all provisions and expectations as set forth in the proposal dated March 9, 1979, which is attached to this Resolution as an addendum.

A Certified True Copy:

James A. Frost
Executive Director
TO: Executive Officer for Faculty and Staff Affairs

FROM: Eastern Connecticut State College, Dr. Charles R. Webb

Concerning: __ New Position, _____ Existing Position (Vacant/Filled)

1. Proposal: The proposed position will allow the Title XX program to respond to the training needs of the approximately 200 social service agencies with which it interfaces. This will entail increased community outreach, proposal development and program implementation and evaluation. As part of the assigned responsibilities, emphasis will be placed upon working with these agencies serving the mentally retarded.

2. Proposed Position:

Title/Rank: Adm. I Title XX Program Developer
Full-time

10 or 12 mo. 0 or 12 mo. Salary Level Spec ID AFSCME T P F
12 mos. 0 or 12 mo. Fund (Gen., Ed. Ext., Aux.) Bargaining Unit

Position is subject to continued


See Attached

4. Rationale for Altering or Establishing Position (Use additional sheets of necessary)

To develop programs and workshops in response to increased Title XX agency training requests. Present staff level is unable to provide adequate service to meet current needs.

5. Conditions of Employment if Changed or Different from Norm. (Use additional sheets if necessary)

To establish a new bargaining unit position.

Approved:

1. For Submission to PERC

2. By Committee/Board

(2/4/79)

(Original)

Consultation with bargaining Unit
Completed

Comments:

(Date) (Signature)
Description of Professional Responsibilities:

The Title XX Program Developer will respond to the training needs of regional/local social agencies. As part of assigned responsibilities, emphasis will be placed upon working with those agencies serving the mentally retarded.

Job responsibilities will include:

assessment of agency training needs;
development and implementation of programs and courses designed to meet identified needs;
preparation of funding proposals;
recruitment of trainees;
administration and evaluation of programs and courses;
liaison with faculty, staff and community agencies.