AUTHORIZING RESOLUTION

concerning

The Revision of a Current Administrator II Position

at Southern Connecticut State College

May 5, 1978

RESOLVED, That the position at Southern Connecticut State College occupied by Peter Wiese, Administrator II, be changed from a 10-month to a 12-month position effective June 30, 1978, in accordance with all provisions and expectations as set forth in the accompanying proposal dated April 26, 1978.

A Certified True Copy:

James A. Frost
Executive Director
ALTERATION OF A CURRENT POSITION OR ESTABLISHMENT OF NEW POSITION
IN THE UNCLASSIFIED SERVICE

To: Executive Officer for Faculty and Staff Affairs

From: Southern Connecticut State College, President

Concerning: New Position, Existing Position (Vacant/Filled)

Proposal:
Change Mr. Peter Wiese from 10-month Administrator II to 12-month Administrator II.

Proposed Position:
Title/Rank Administrator II, 12 month

Salary Level
12 mo. FT Perm. $19,506 ann. General Fund (Gen., Ed. Ext., Aux.)
10 or 12 mo.
Full-Part-Time Temp. - Perm.

3. Summary of Function (attach required job description)
Responsible for maintenance and operation of two language laboratories, all language department audio-visual equipment and supplies including tapes, cassettes, records, manuals, films, filmstrips, etc. Value of equipment and supplies is more than $150,000.

4. Rationale for Altering or Establishing Position
Major maintenance, overhaul, inventory must be carried out in summer months when language laboratories are less heavily used.

5. Conditions of Employment if Changed or Different from Norm.

Central Office Use
Consultation with Bargaining Unit Completed 4/10/78

Approved:
1. For Submission to PERC
2. By Committee/Board

Comments:
4/26/78

Signature