RESOLUTION

concerning

THE LEASE/PURCHASE OF A RELOCATABLE CLASSROOM BUILDING

at

SOUTHERN CONNECTICUT STATE COLLEGE

April 14, 1978

WHEREAS, It has become necessary for Southern Connecticut State College to convert three classrooms in Morrill Hall to laboratories for instruction in general chemistry and analytical chemistry, and

WHEREAS, The effective functioning of the educational programs at Southern Connecticut State College requires the replacement of the general instructional space in Morrill Hall which is to be converted to laboratories, therefore, be it

RESOLVED, That the Board of Trustees for Connecticut State Colleges authorizes the President of Southern Connecticut State College, subject to the approval of the Board of Higher Education and all other appropriate State agencies, to proceed with the necessary arrangements for the lease/purchase of a relocatable classroom building, at a total cost not to exceed $27,000 and to be paid over a period of three years.

A Certified True Copy:

James A. Frost
Executive Director
May 4, 1978

TO COLLEGE PRESIDENTS:
    Dr. F. Don James (CCSC)
    Dr. Charles R. Webb (ECSC)
    Dr. Manson Van B. Jennings (SCSC)

Enclosed is a copy of a letter to me from Dr. Bokelman, dated April 27, 1978, to which are attached Board of Higher Education Resolutions 78-F22-S and 78-F26-S. The authority for action is now complete. Please take the necessary steps.

Sincerely,

James A. Frost
Executive Director

JAF/jy
Ehol.

cc: Mr. Rossomando
Dr. James A. Frost  
Board of Trustees for State Colleges  
P.O. Box 2008  
New Britain, Connecticut 06050

Dear Dr. Frost:

At the Board of Higher Education meeting on Tuesday, April 25, 1978, a quorum being present and voting, the following resolutions were approved:

78-F22-S For Southern Connecticut State College to enter into a lease/purchase agreement for a relocatable classroom building for a period of three years.

78-F26-S To increase the Board fee at Central Connecticut State College from $295 to $310 and at Eastern Connecticut State College from $295 to $315.

I hereby certify that these are true copies of the resolutions.

Action to acquire properties for the Southern Perimeter Road at Central Connecticut State College was deferred to permit the Capital Projects Committee to visit the area and to obtain more on-site information about the finalized plans.

Sincerely yours,

W. Robert Bokelman, Director  
Fiscal Planning and Management

Enclosures

CC: Anthony V. Milano, Office of Policy & Management  
   Daniel F. MacKinnon, Dept. of Administrative Services  
   Carl R. Ajello, Attorney General  
   Frank J. Reilly, Office of Policy & Management  
   Ray Johns, Dept. of Administrative Services
RESOLVED that the Board of Higher Education, subject to its responsibility contained in Section 10-116 of the 1977 version of the General Statutes, approve the recommendation of the Board of Trustees for State Colleges to enter into a lease/purchase arrangement for a relocatable classroom building, at a total cost not to exceed $27,000 over a period of three years, for use by Southern Connecticut State College.

It is understood that the Commissioner of Administrative Services/Public Works will arrange this transaction with the approval of the Office of Policy and Management.

Nan S. Robinson, Deputy Commissioner
Board of Higher Education

4/25/78
April 11, 1978

Dr. W. Robert Bokelman
Director of Finance & Administration
Board of Higher Education
340 Capitol Avenue
Hartford, CT 06115

Dear Bob:

In its Executive Session on April 14 I expect that our Board of Trustees will approve the enclosed resolution relating to the lease/purchase of a relocatable classroom building at Southern. As the materials attached to the proposed resolution indicate it is intended to provide additional laboratory space for science. At present a number of students in biology are unable to get necessary courses in chemistry.

Also enclosed is a proposal for the establishment of a banking facility at SCSC. The plan here is that a section of hall and stairwell will be converted by the bank into a banking facility which will be operated by the Second New Haven Bank. It is intended purely as a convenience for faculty and students. No resolution has been drafted for this as yet and so I can not include a proposed resolution with it.

Please note that since both of these items refer to leasing, they will be handled by our Board in Executive Session.

Sincerely,

James A. Frost
Executive Director

JAF/b
encl.
INTERDEPARTMENT MESSAGE

TO: Dr. Manson VanB. Jennings

AGENCY: President, SCSC

DATE: 4/4/78

FROM: L. Kuslan

AGENCY: Dean, Arts and Sciences

SUBJECT: Need for Relocatable Class Room Building with 1000 Square Feet

1. Since Morrill 113 is currently used approximately 30 hrs/wk for science education laboratory work and regular classes, additional space must be made available if Morrill 113 is used as a chemistry laboratory.

2. We plan to convert Morrill 116 and 118, two of the last three classrooms in Morrill, for use as science education laboratories and classes. This can be done inexpensively and quickly because only one sink is required, gas which is readily available is needed at only one location, and available furniture will be used for laboratory work.

3. Since classroom space is at a premium, the conversion of Morrill 116 and 118 to laboratory use will require provision of additional classroom space.

4. Morrill 113 is the only laboratory room whose conversion to Chemistry instruction is feasible.

5. It is necessary because:

   a. E250, the general chemistry laboratory, is scheduled for 100% usage, Fall 1978, even with Morrill 113 in use as a chemistry laboratory. This usage is, of course, much too high.

   b. M 200, the only other major Chemistry Laboratory is scheduled for 60% usage, Fall 1978, even with Morrill 113 in use as a Chemistry Laboratory. Without Morrill 113, usage will be 90% which is much too high for this particular facility.

   c. Four sections of Chemistry 100, enrolling 96 students, will be eliminated because of lack of laboratory space if Morrill 113 is unavailable. Morrill 116 and 118 cannot be used if the relocatable classroom building is not on hand. These students will primarily be Biology and other majors because Chemistry majors and Nursing majors must be scheduled first.

   d. Rescheduling Chemistry 410, Biochemistry laboratories to Morrill 200 will force the elimination of one section of the scheduled three sections - some 15 students. In the Spring semester a minimum of one section of Chemistry 301, Organic Chemistry II, will then be eliminated because of the need to accommodate other advanced chemistry courses such as Chemistry 411, Biochemistry II and Chemistry 430, Qualitative Organic Analysis.
6. Enrollment in general chemistry courses has increased during the past several years. In 1973, eight sections (24 students each) were scheduled and given. In 1977, 12 sections were scheduled and given. In 1978, 14 sections are scheduled, and all are expected to be given, providing that Morrill 113 will be available for use.

7. It is essential that the relocatable classroom building be operational by September 1, 1978 for the beginning of classes so that remodelling of Morrill 113, 116, and 118 can be scheduled for July and August, 1978 in order to ensure the availability of these rooms by September 1, 1978.

Louis Kuslan
Dean, School of Arts and Sciences
Interdepartment Message

To
Frederic Rossomando
Board of Trustees for the State Colleges

From
J. C. Scheuerman
Southern Conn. State College

SUBJECT
Relocatable Classroom Building

I am requesting Board of Trustees' approval to request through the appropriate state agencies the lease purchase of a relocatable classroom building at Southern Connecticut State College. The need and justification for this facility is set forth in the attachment. A statement of general specifications is also attached.

Funds for this lease purchase will be available in the 1978-79 budget for the college insofar as comparable expenses for four (4) such building units terminated during the current fiscal year. Please let us know if additional information is required regarding this request.

J. C. Scheuerman

JCS:pb
Attachments:
as stated

cc: Dr. Manson Van B. Jennings
Dr. Louis Kuslan

RECEIVED
MAR 14 1978
BOARD OF TRUSTEES FOR THE STATE COLLEGES
NEED FOR RELOCATABLE CLASSROOM
AT
SOUTHERN CONNECTICUT STATE COLLEGE

One thousand square feet of relocatable classroom space are needed beginning June 1, 1978 due to the following proposed space conversions in Morrill Hall, which is the science building at Southern.

First, because of the shortage of laboratory space for general chemistry and analytical chemistry, it is necessary to reassign a laboratory in Morrill Hall for this purpose. This room is presently used for elementary science and environmental education courses and relatively little formal laboratory work is carried on there. Since it is equipped with laboratory tables, sinks, running water, gas, electricity, and an outlet for a fume hood, it is the only space which can be assigned and used for vitally-needed chemistry space without an inordinate expense.

Second, however, science education and environmental education must continue to have laboratory space which can be provided by converting three lecture rooms in Morrill Hall. This will be an inexpensive conversion since there is need for only one sink and one demonstration table, in addition to removing the intervening walls. The college staff is capable of accomplishing this conversion, subject to Department of Public Works approval.

Since three classrooms will be converted in this process to laboratory space, it will be necessary to replace the lecture space lost, about 1,000 square feet, with relocatable classrooms. Two classrooms will be housed within this new building.

It is impossible to wait until the new science building is bonded and built since the need is critical now. The need for these relocatable classrooms is urgent and we should make every effort to secure them by June.

January 30, 1978
RESOLUTION

concerning

THE LEASE/PURCHASE OF A RELOCATABLE CLASSROOM BUILDING
at
SOUTHERN CONNECTICUT STATE COLLEGE

April 14, 1978

WHEREAS, It has become necessary for Southern Connecticut State College to convert three classrooms in Morrill Hall to laboratories for instruction in general chemistry and analytical chemistry, and

WHEREAS, The effective functioning of the educational programs at Southern Connecticut State College requires the replacement of the general instructional space in Morrill Hall which is to be converted to laboratories, therefore, be it

RESOLVED, That the Board of Trustees for Connecticut State Colleges authorizes the President of Southern Connecticut State College, subject to the approval of the Board of Higher Education and all other appropriate State agencies, to proceed with the necessary arrangements for the lease/purchase of a relocatable classroom building, at a total cost not to exceed an average of $9,000 yearly for a period of three years. $7,000 and to be paid over

A Certified True Copy:

James A. Frost
Executive Director
Dr. Frost:

I talked with Jay Scheuerman regarding the "average of "9000 yearly" wording. He agrees that a re-wording such as I have used would be better.

I've attached copies of Sec. 4-262 (d) of the General Statutes and of Sec. 82 of P.A. 77-614, which seems to indicate that the request should be directed to the Secretary of O.P.M. Kay Johns tells me that the request should be directed to the Commissioner of Administrative Services, who will secure O.P.M. approval.

Arnold
of members to replace those whose terms expire shall be for a term of four years and until their successors have been appointed and qualified. If any vacancy occurs on the board, the appointing authorities having the power to make the initial appointment under the provisions of this section shall appoint a person for the unexpired term in accordance with the provisions hereof.

(b) Members of the board shall be compensated one hundred dollars per diem up to a maximum of twelve thousand, five hundred dollars annually. The members of the board shall choose their own chairman. No person shall serve on this board who holds another state or municipal governmental position and no person on the board shall be directly or indirectly involved in any enterprise with the state or replace those whose terms expire shall be for a term of four years and until their successors have been appointed and qualified. If any vacancy occurs on the board, the appointing authorities having the power to make the initial appointment under the provisions of this section shall appoint a person for the unexpired term in accordance with the provisions hereof.

(b) Members of the board shall be compensated one hundred dollars per diem up to a maximum of twelve thousand, five hundred dollars annually. The members of the board shall choose their own chairman. No person shall serve on this board who holds another state or municipal governmental position and no person on the board shall be directly or indirectly involved in any enterprise with the state or directly or indirectly involved in any enterprise concerned with real estate acquisition or development.

(c) The board may adopt such rules as it deems necessary for the conduct of its internal affairs, in accordance with section 4-167, and may employ a secretary, a clerk, and within its budget. such employees as it shall deem necessary.

(d) Notwithstanding any other statute or special act to the contrary, the public works commissioner shall be the sole person authorized to represent the state in its dealings with third parties for the acquisition, construction, development or leasing of real estate for housing the offices or equipment of all agencies of the state or for the state-owned public buildings or realty hereinafter provided for in section 2-90, this section, subsection (c) of section 4-24c, sections 4-24d to 4-24f, inclusive, 4-24h, 4-24i, 4-26, 4-26b to 4-26i, inclusive, 4-126, 4-128, 4-137a, 10-38c, 10-95, 10-103, 10-108a, 10-108b, 10-109c, 10-109c, 10-134, 10-141g, 10-141h, 10-144a, 10-144b, 10-325, 10-326a, 10-326b, 10-328, 10-328a, subsection (h) of section 13a-73, 13a-80, subsection (g) of section 13b-34, 13b-42, 13b-44a, 13a-249, 13b-55, 17-3, 22-64, 25-109b, 26-3, 27-45, 32-1e, 32-23e, 32-39, 48-9, 51-187b and 51-188, except that the labor commissioner may represent the state in the leasing of premises required for employment security operations as provided in subsection (c) of section 31-250, and, except for the housing of offices or equipment in connection with the initial acquisition of an existing state mass transit system in which case the actions of the department of transportation shall be subject to the review and approval of the state properties review board. Said commissioner shall have the power to establish and implement any procedures necessary for him to assume his responsibilities as said sole bargaining agent for state realty acquisitions and shall perform the duties necessary to carry out such procedures. He may appoint within his budget and subject to the provisions of chapter 67, such personnel deemed necessary by him to carry out the provisions hereof, including experts in real estate, construction operations, financing, banking, contracting, architecture and engineering. The attorney general's office, at the request of the commissioner, shall assist the commissioner in contract negotiations regarding the purchase, lease or construction of real estate.

(e) The state properties review board shall be an independent body within the executive department.

(f) The state properties review board shall review real estate acquisitions proposed by the public works commissioner subject to section 4-26b. Such review shall consider all aspects of the commissioner's proposed actions, includ-
Sec. 82. Section 4-26b of the general statutes is repealed and the following is substituted in lieu thereof:

(a) [All branches of the government of the state and its departments and subsidiaries shall be required to notify the public works commissioner and the board as to their real estate needs, including space and geographical location. Each of said groups shall, on July 1, 1975, commence long range planning for realty needs and shall establish a plan for its long range capital needs and submit the same to the commissioner and the board within six months. The commissioner shall conduct a feasibility study of each such plan and shall coordinate all such plans in attempting to meet the overall aggregate needs of the state. Such governmental units shall from time to time revise and update such plans as the need shall arise and submit the same to the commissioner and the board.] ALL AGENCIES AND DEPARTMENTS OF THE STATE SHALL BE REQUIRED TO NOTIFY THE SECRETARY OF THE OFFICE OF POLICY AND MANAGEMENT OF THEIR FACILITY AND REAL ESTATE NEEDS INCLUDING, BUT NOT LIMITED TO, SPACE AND GEOGRAPHICAL LOCATION. EACH OF SAID AGENCIES AND DEPARTMENTS SHALL CONTINUE LONG RANGE PLANNING FOR FACILITIES AND REALTY NEEDS AND SHALL ESTABLISH A PLAN FOR ITS LONG RANGE CAPITAL NEEDS AND SUBMIT SUCH PLAN, TOGETHER WITH ITS OPERATING AND CAPITAL BUDGET PROPOSALS, TO THE SECRETARY OF THE OFFICE OF POLICY AND MANAGEMENT AND THE COMMISSIONER OF ADMINISTRATIVE SERVICES ON OR BEFORE SEPTEMBER 1, 1978, AND ANNUALLY THEREAFTER. SUCH LONG RANGE PLAN SHALL INCLUDE PROJECTED REQUIREMENTS FOR A MINIMUM OF THREE YEARS.


(d) UPON THE APPROVAL BY THE GENERAL ASSEMBLY OF THE OPERATING AND CAPITAL BUDGET APPROPRIATIONS, THE SECRETARY OF THE OFFICE OF POLICY AND MANAGEMENT SHALL UPDATE THE STATEWIDE FACILITY PLAN. HEREINAFTER, THIS PLAN SHALL BE KNOWN AS THE APPROVED STATEWIDE FACILITY AND CAPITAL PLAN.

(e) (b) (1) Whenever any agency, board or branch of the government of the state shall determine that it has needs relating to the acquisition, construction or leasing of real estate, the head or acting head of such governmental unit shall communicate such need to the public works commissioner and the board according to procedures to be set forth by said commissioner. (2) Upon receipt of any such communication or request, the commissioner shall take the same under advisement and shall conduct a study to determine: (i) The need for such facility; (ii) the method of choice for satisfying such need; (iii) the geographical areas best suited to such need; (iv) the feasibility of such acquisition, and (v) any other relevant factors. (3) The commissioner shall make a final determination whether he approves of said request and, if such approval is granted, IMPLEMENTATION OF THE APPROVED STATEWIDE FACILITY AND CAPITAL PLAN SHALL BE THE RESPONSIBILITY OF THE COMMISSIONER OF ADMINISTRATIVE SERVICES. HE SHALL CONDUCT A STUDY OF EACH PROPOSED FACILITY IN THE APPROVED PLAN TO DETERMINE: (1) THE METHOD OF CHOICE FOR SATISFYING EACH SUCH FACILITY NEED; (2) THE GEOGRAPHICAL AREAS BEST SUITED TO SUCH NEED; (3) THE FEASIBILITY AND COST OF SUCH ACQUISITION AND (4) ANY OTHER RELEVANT FACTORS. SAID COMMISSIONER SHALL REVIEW AND APPROVE EACH FACILITY PLAN IMPLEMENTATION ACTION AND SHALL ADVISE THE PROPERTIES REVIEW BOARD OF EACH SUCH ACTION APPROVED AND the method and plan by which it shall be accomplished. (4) The results of [such] SAID COMMISSIONER'S study [and the commissioner's decision] along with all supportive materials shall be immediately sent to the properties review board. The board shall meet to review the decision of the commissioner and may request the commissioner or any member of his department, and the head of the requesting agency or any of his employees to appear for the purpose of supplying pertinent information. Said board shall call a meeting within two weeks of the receipt of the commissioner's decision, and may meet as often as necessary, to review said decision. The board, within ninety days after the receipt of the decision of the [public works] commissioner OF ADMINISTRATIVE SERVICES, shall either accept, reject or request modification of such decision, except that when more time is required, the board may have a ninety day extension of time. provided the board shall advise the [public works] commissioner OF ADMINISTRATIVE SERVICES in writing as to the reasons for such extension of time. (5) If such decision is disapproved by the board, it shall so inform the commissioner along with its reasons therefore, and the commissioner shall inform the head of the requesting agency AND THE SECRETARY OF THE OFFICE OF POLICY AND MANAGEMENT that its request has been rejected. If such decision is approved by the board it shall inform the commissioner of such approval and the commissioner shall immediately communicate his decision to the head or acting head of such governmental unit AND THE SECRETARY OF THE OFFICE OF POLICY AND MANAGEMENT and shall set forth the procedures to be taken to accomplish the purpose of such decision. The decision to make public such decision shall rest solely with the commissioner both as to time and manner of disclosure, but in no event shall such period exceed one year. The commissioner shall, when he deems it to be in the public interest, authorize the disclosure of such information; however, in the absence of such authorization, any unauthorized disclosure shall be subject to the criminal provisions of section 4-26i. All decisions made by the commissioner under the provisions of this section shall require review by the board. Except as otherwise hereinafter provided, the approval or disapproval
of the properties review board shall be binding on the commissioner and the requesting agency with regard to the acquisition of any real estate by lease or otherwise, notwithstanding any other statute or special act to the contrary. A majority vote of the board shall be required to accept or reject a decision of the commissioner.

[(c)] (f) Within forty-five days from the date of the board’s decision regarding the request of a governmental unit, the head or acting head of such unit shall notify the commissioner (1) that it accepts his decision, (2) that it rejects his decision and withdraws its request, or (3) that it does not approve such decision and requests that all or part of such decision be modified by the commissioner. When such modification is requested, the commissioner shall, within three weeks from receipt of such request, consider and act upon such request for modification and submit his decision to the review board. If the commissioner and the board fail to agree to such modification in whole or in part, the governmental unit may, within ten days from the date of notification of such final decision, accept the commissioner's final decision, reject such decision and withdraw its request, or appeal to the governor. Upon such appeal, the commissioner shall submit a report to the governor stating the board's conclusions and supporting material therefor and the governmental agency shall submit a report to the governor stating its objections to such decision and its supporting material therefor. The governor shall, within thirty days of the receipt of such reports, make a decision which shall be binding on the parties involved. In the absence of any such appeal or withdrawal of request, the decision of the commissioner and the board shall be final and binding upon the governmental unit.

[(d)] (g) After final action is taken approving any request or modification thereof: (1) Bonding procedures shall continue to be processed in the same manner as they were on July 1, 1975, by the agency involved; (2) condemnation procedures shall continue to be prosecuted in the same manner as they were on July 1, 1975, by the agency involved, where such procedures are applicable and authorized by statute.

[(e)] (h) Any architects, landscape architects, professional engineers or land surveyors selected by the commissioner, and any contracts entered into by the commissioner with any architects, landscape architects, professional engineers or land surveyors for employment on any project under the provisions of this section shall be subject to the approval of the properties review board prior to their employment by the commissioner.

(i) Any agency or department of state government requiring additional facilities or real estate not included in the approved statewide facility and capital plan may submit a request to the secretary of the office of policy and management outlining the justification for its request. Subsections (b) to (f) inclusive of this section shall apply to the review of such requests.

(j) The commissioner of administrative services shall monitor the cost of all proposed and approved facility actions and shall advise the secretary of the office of policy and management and the governor when the forecasted costs to complete the project exceed the cost levels in the approved statewide facility and capital plan by ten per cent or more. Approval of the secretary of the office of policy and management, the properties review board and the governor shall be required to continue the project.

Sec. 83. Section 4-34 of the general statutes is repealed and the following is substituted in lieu thereof: