RESOLUTION

concerning

ANNIVERSARY DATES FOR TEN-MONTH UNCLASSIFIED INSTRUCTIONAL PERSONNEL

July 18, 1975

WHEREAS, The General Assembly at its 1975 Regular Session amended Section 3-119 of the General Statutes by adding the requirement that "salaries of full-time permanent employees who are employed on a less than twelve-month basis shall be prorated and paid bi-weekly on a twelve-month basis"; and

WHEREAS, It is necessary to establish anniversary dates for ten-month instructional personnel which will be more suited to the procedures required for compliance with said statutory change; and

WHEREAS, The General Assembly also passed Public Act 75-581, which provides that anniversary dates for the 1975-1976 fiscal year, for employees with anniversary dates of August 29, 1975 and February 1, 1976, shall be November 29, 1975 and May 1, 1976, respectively; therefore, be it

RESOLVED, That, effective with the beginning of the 1976-1977 academic year,

(1) the anniversary date for ten-month instructional faculty, who presently have a September 1 anniversary date (stated as August 29, 1975 by the General Assembly), or who shall be appointed as of the first day of the first semester, shall be, hereafter, the first day of the first semester of each academic year and the effective date of the annual salary increase for said personnel shall be the first day of the payroll period which includes the anniversary date.
(2) the anniversary date for ten-month instructional faculty, who presently have a February 1 anniversary date, or who shall be appointed as of the first day of the second semester, shall be, hereafter, the first day of the second semester of each academic year and the effective date of the annual salary increase for said personnel shall be the first day of the payroll period which includes the anniversary date.

(3) the anniversary date for ten-month instructional faculty who are appointed, henceforth, at other than the beginning date of an academic semester shall be the first day of the semester during which the appointment became effective and the effective date of the annual salary increase shall be the first day of the payroll period which includes the anniversary date, provided the employee shall have completed in excess of one full semester of employment to be eligible for such an annual salary increase.

A Certified True Copy:

[Signature]

James A. Frost
Executive Secretary
Resolutions Microfilmed on July 21, 1975 - Resolutions # 75-30, 31, & 32 not prepared with signatures at that time.
August 1, 1975

Mr. J. Edward Caldwell
State Comptroller
30 Trinity Street
Hartford, Connecticut 06115

Dear Mr. Caldwell:

In response to your request of July 29, 1975 you will find enclosed copies of resolutions adopted by the Board of Trustees on July 18, 1975 to supply with provisions of Public Act 75-310.

Sincerely,

Clinton N. Ritchie
Executive Officer for Academic Affairs

CMR/b
encl.

cc: Mrs. B. C. Miejadlik
    Dr. J. A. Frost
July 29, 1975

Mrs. Bernice C. Niejadlik
Chairman
Board of Trustees State Colleges
Post Office Box 2008
New Britain, Connecticut 06050

Dear Mrs. Niejadlik:

Public Act 75-510, effective July 1, 1975, provides:

"Salaries of full-time permanent employees who are employed on a less than twelve-month basis shall be prorated and paid bi-weekly on a twelve-month basis."

Please provide this department with a copy of your written procedures to implement this provision of Public Act 75-510 and the effective date of these procedures.

Your prompt response will be appreciated.

Sincerely,

J. Edward Caldwell
State Comptroller

JEC:RRE:pgg
cc: Honorable Louis Rabineau
    Honorable Jay O. Tepper
    Honorable Frederick W. Rossomando
    Auditors of Public Accounts
    Dr. James A. Frost
    Dr. Clinton M. Ritchie
    Dr. Cletus A. Clow
July 22, 1975

TO: College Presidents: Dr. Ruth A. Hans, Western Connecticut State College
     Dr. J. Don Jones, Central Connecticut State College
     Dr. Charles R. Webb, Eastern Connecticut State College
     Dr. Norman Van R. Jennings, Southern Connecticut State College

FROM: James A. Frost, Executive Secretary

CONCERNING: Resolutions 75-29, 75-31, and 75-32

Enclosed are copies of Board Resolutions 75-29, 75-31, and 75-32, all dated July 18, 1975. These resolutions will be needed by personnel who work with payrolls. Questions should be addressed to either Mr. O'Leary or Mr. Boynton.