RESOLVED, That the Board of Trustees for State Colleges, subject to its responsibilities contained in Section 10-109b of the 1967 Supplement to the General Statutes, authorizes leasing for the State College system, beginning in September 1969 at Eastern Connecticut State College, one portable classroom unit and two portable office units. Leasing shall be for a period of two years for the classroom unit and three years for the office units with an option to renew the lease on each unit for an additional year.
Description of Additional Classroom and Office Space needs 1969-70 and 1970-71
Eastern Connecticut State College

Portable Units: Lease basis for a minimum of two years for the classroom unit
and a minimum of three years for the office units. There should be an option
to lease for an additional year for each unit.

Classrooms:

One unit size 25' x 52', furnished with a full center partition,
floor to ceiling, dividing the space into two equal rooms approximately
20' by 25'. The partition shall be furnished with a connecting door,
size 3' by 7', placed toward one side of the structure, said door to
be as sound proof as possible both as to structure and fit. The interior
walls shall be constructed similar to exterior walls complete with
insulation and 4" rubber base. Each room shall have a minimum of four
windows, and one exterior door. The rooms shall be air conditioned.
The center partition shall have mounted on it, on each side a blackboard
no less than 3'6" x 12' with chalk tray. Each room shall have a
minimum of three electrical outlets with one each at the front and
back of the room.

Office facilities:

Two units, 25' x 52', furnished as a faculty office building. There
shall be an entrance door at each end, the doors leading into a four-
foot wide corridor extending the length of the unit. The space on
each side of the corridor shall be divided into four equal sized
offices with their own windows and partitions. The interior partition
shall be insulated in a manner to serve as a sound barrier between
offices. Each interior wall shall have a 4" rubber base.

Each office will have its own door into the corridor, doors to fit
lightly and designed to minimize sound from the corridor into the room
and vice versa. Each office shall have a phone jack, two electrical
outlets. The offices shall be air conditioned.

A master key and room key system shall provide for individual locks
for each office space. Lighting shall be florescent type with a minimum
of one fixture per office, and two in the corridor.

Based on estimate on a 24'x52' unit by Transport Engineering Corporation:
Office building unit - rent for each year for first three years, $6,271.32,
$5,957.64 for fourth year. Includes men and women's bath rooms and air
conditioning. Partitions not included in estimate. Two units required.
Classroom unit - $6,150.00 rent per year for first two years,
$5,603.28 for third year.

[Signature]
2/29/67
April 8, 1969

Dr. Scaree F. Charles  
Eastern Conn. State College  
66 Windham Street  
Willimantic, Conn. 06226

Dear Dr. Charles:

The following is a confirmation of the figures reported to David Basch by Mr. Frank H. Whaley on April 2, 1969.

**Two (2) Office Buildings 24' x 52' -**  
(with eight (8) individual offices in each unit)

<table>
<thead>
<tr>
<th>Each</th>
<th>W/Rest Room</th>
<th>Without Rest Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly (3 yr. lease)</td>
<td>$619.61</td>
<td>$587.94</td>
</tr>
<tr>
<td>Purchase (after 3 yrs.)</td>
<td>$5,006.00</td>
<td>$4,702.00</td>
</tr>
<tr>
<td>One (1) Additional Year Lease (after 3 yrs.)</td>
<td>$472.47</td>
<td>$559.74</td>
</tr>
<tr>
<td>Purchase (after 4 yrs.)</td>
<td>$466.00</td>
<td>$401.00</td>
</tr>
</tbody>
</table>

Phone jack electrical outlets and air conditioning are included in the above prices -

**Classrooms -**  
One (1) 24' x 52' with a full center partition floor to ceiling-dividing the space into two equal rooms approximately 24' x 25' -

<table>
<thead>
<tr>
<th>Each Unit</th>
<th>W/Rest Room</th>
<th>Without Rest Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly (2 yr. lease)</td>
<td>$580.17</td>
<td>$548.50</td>
</tr>
<tr>
<td>Purchase (after 2 yrs.)</td>
<td>$7,645.00</td>
<td>$7,694.00</td>
</tr>
<tr>
<td>One (1) Additional Year Lease (after 2 yrs.)</td>
<td>$533.67</td>
<td>$502.94</td>
</tr>
<tr>
<td>Purchase (after 3 yrs.)</td>
<td>$3,480.00</td>
<td>$3,168.00</td>
</tr>
</tbody>
</table>

over.../
Dr. Searle F. Charles
Eastern Conn. State College

April 8, 1969

The increase in the cost is due to the addition of the office partitions and air conditioning. These were not in the original specifications given to us.

We wish to take this opportunity to point out that our units can be moved to any location by our men. The cost would not exceed $500.00 within a fifty (50) mile area.

Very truly yours,

TECO

Harry W. Beers

HWB: dh
Dr. J. Eugene Smith, Executive Secretary
Board of Trustees for State Colleges
80 Pratt Street
Hartford, Connecticut

Dear Dr. Smith:

At the April 9, 1969 meeting of the Commission for Higher Education, a quorum being present and voting, the following and enclosed resolutions were adopted:

1. Approval of the Board's recommendation to lease portable classroom and office units for use by Eastern Connecticut State College.

2. Approval of the Board's recommendation to lease a self-liquidating apartment for use by students of Central Connecticut State College.

I hereby certify that these are true copies of these resolutions.

Sincerely yours,

W. Robert Bokelman
Associate Director

WRB:ewg
enc.
cc-Mrs. Bernice Niejadlik
   Mr. George Conkling
   Mr. Charles Sweeney
   Mr. F. A. Schuckman
   Mr. F. Michael Ahern
   #1 above - Dr. Searle Charles
   #2 above - Dr. F. Don James
RESOLVED that the Commission for Higher Education, subject to its responsibilities contained in Section 10-109b of the 1967 Supplement to the General Statutes approves, upon the recommendation of the Board of Trustees for State Colleges, the lease of one portable classroom unit for a period of two years and two portable office units for a period of three years with option to renew the leases on each unit for an additional year, for use by Eastern Connecticut State College.

Negotiations for and acquisition of these units require the participation of the Department of Finance and Control and the Public Works Department.

Warren G. Hill, Director
Commission for Higher Education

4/9/69