Minutes

TRUSTEES PRESENT
Karl J. Krapek, Chair
Richard Balducci
Angelo Messina
David Panciera
Peter Rosa
John Sholtis
Andrew Wetmore

SYSTEM OFFICE STAFF
David G. Carter, Chancellor; Louise Feroe, Senior Vice Chancellor for Academic and Student Affairs; Yvette Melendez, Chief of Staff; Pamela J. Kedderis, Vice Chancellor for Finance and Administration; Jill Ferraiolo, Associate Vice Chancellor for Government Relations/Communications; David P. Trainor, Associate Vice Chancellor for Human Resources and Labor Relations; Rosalie Butler, Administrative Assistant for Finance

UNIVERSITY REPRESENTATIVES
John Miller, President, CCSU; Elsa Nuñez, President, ECSU; Cheryl Norton, President, SCSU; James Schmotter, President, WCSU; Richard Bachoo, Chief Administrative Officer, CCSU; James Blake, Executive Vice President, SCSU; Dennis Hannon, Vice President for Finance and Administration, ECSU; John Sweeney, Associate Vice President for Finance and Administration, ECSU; Sean Loughran, Controller, WCSU

GUESTS
Scott Ciecko, Department of Higher Education

Chairman Krapek called the meeting to order at 9:00 AM.

1. Approval of Minutes from the January 8, 2009 Meeting

The minutes of the January 8, 2009 meeting were unanimously approved on a motion by Trustee Balducci, seconded by Trustee Panciera.
2. **INFORMATION ITEMS**

A. **FY08-09 Mid-Year Spending Plan Review**

VC Kedderis reported that on a consolidated basis, CSUS anticipates it will end the year with an addition to funds of $377,531, versus the originally budgeted use of funds of $430,967. This includes all budget rescissions and related fringe benefit costs. VC Kedderis cited a ban on out-of-state employee travel, a hiring freeze and reduction in energy usage as contributors to the positive bottom line.

B. **2008 Information Technology Fee Reports**

VC Kedderis explained that the Information Technology Fee is used specifically for the technology needs of students. Any fees not expended in a given year are designated for possible use in future years. This is the last fiscal year in which IT fees will be charged separately. Going forward, the IT fee will be rolled into the University General Fee. Chairman Krapek suggested that in the future the Student Life Committee be provided with an annual report regarding student technology.

C. **CSUS 2020 Progress Report**

VC Kedderis indicated projects are moving along. AVC Epstein continues to work closely with DPW to keep projects on schedule. Certain projects will not proceed until FY08 bond funds are allocated by the Bond Commission. $95 million in CSUS 2020 funds for FY2010 have been deferred by the Governor due to budget constraints.

3. **ACTION ITEMS**

A. **Resolution concerning the Appointment of Ronald A. Williams as Distinguished Business Executive in Residence at Eastern Connecticut State University**

Chairman Krapek gave a brief overview of Mr. Ronald Williams’ long and diverse career in the health care benefits industry.

*The Resolution was unanimously approved on a motion by Trustee Krapek, seconded by Trustee Balducci.*

B. **Connecticut State University System Research Grants**

AVC Trainor explained that the CSUS/AAUP BOT Contract provides funding for CSUS research grants distributed to each university according to a formula based on the number of full-time faculty at that university. Proposals are screened by a joint group of faculty, appointed by management and the AAUP, with the approval of the Chancellor. The joint committee has recommended 184 proposals this year, involving the efforts of 203 faculty members. Budgeted funds for the current year are $753,801 plus $21,983 of unexpended funds from the prior year.
The CSUS Research Grants were unanimously approved on a motion by Trustee Panciera, seconded by Trustee Balducci.

C. Resolution concerning the Use of Designated Fund Balances to Upgrade the Campus Data Center/Server Room at Central Connecticut State University

VC Kedderis gave a brief history of the Data Center construction and usage at CCSU, indicating it had reached its capacity and is limited in its power and cooling. System CIO George Kahkedjian has been involved in discussions, as well as looking at data center needs at the other three universities. CCSU has requested to use proceeds from its unrestricted fund balance designated for Academic Enhancements to cover the costs of this upgrade, which are not expected to exceed $500,000.

The Resolution was unanimously approved on a motion by Trustee Balducci, seconded by Trustee Panciera.

D. Resolution concerning Identity Theft Prevention Program for the Connecticut State University System

VC Kedderis explained that CSUS had developed an Identity Theft Prevention Program in order to comply with Part 681 of Title 16 of the Code of Federal Regulations, which implements Sections 114 and 315 of the Fair and Accurate Credit Transactions Act. These regulations have been named the “Red Flags Rules,” apply to universities due to certain activities that designated them as “creditors”, and must be put into effect no later than May 1, 2009. The purpose of this program is to enable CSUS and its universities to identify/detect Red Flags for covered accounts offered or maintained by CSUS, incorporate those Red Flags into the program and respond appropriately to prevent and mitigate identity theft. The rules are designed to ensure detection, prevention, and mitigation of identity theft, and include training of staff and monitoring of vendors. The Red Flags Rules require that the Board of Trustees approve the initial written program.

The Resolution was approved unanimously on a motion by Trustee Balducci and seconded by Trustee Panciera.

E. Tuition and Fees FY10

Chairman Krapek stated that because of the uncertainty of the current economic situation, it would be impossible to know what the fiscal condition of the State will be in FY11. Therefore, the tuition and fee proposal being put forth is for one year only, FY10. He turned to VC Kedderis for further explanation.

VC Kedderis indicated that in FY2009, CSUS was subject to General Fund rescissions totaling $7.8 million, with an associated fringe reduction of another $3.8 million, resulting in a total reduction in funding of $11.7 million. In FY10, the System will face a preliminary budget shortfall of $21.99 million based on the Governor’s budget, and a potential shortfall of $33.26 million in FY11, again based on the Governor’s budget.
For FY09-10, it was proposed that tuition increase by $228 or 6.5% per year for an in-state undergraduate student. Tuition and Mandatory Fees are proposed to increase by $387 or 5.4% for an in-state undergraduate student. Total Tuition and Fees for an in-state undergraduate residential student will increase $944 or 5.9%. This was compared to a 6.2% increase at the University of Connecticut. In addition, in a first step toward simplifying CSUS’s tuition and fee structure, the Information Technology Fee has been eliminated as a separate fee. Student information technology needs in the future will be funded as part of the University General Fee.

VC Kedderis outlined several new Tier II fees proposed for FY2010. Both Eastern and Western are proposing new lab fees of $50 for certain laboratory courses to cover essential materials and supplies; Southern is requesting the implementation of a $150 Orientation Fee; Western is requesting a $150 per semester fee for the Study Abroad Program (consistent with the other three universities), a $75 per semester Study Abroad Application Fee (consistent with Central and Southern), and a $100 First year Experience Fee, as well as the replacement of existing individual Transcript Fees with a one-time fee of $30 for full-time and $10 for part-time students, consistent with the way this fee is administered at Eastern. Increases in Tier II Fees are proposed at Eastern from $25 to $50 for the Bad Check Penalty Fee, an increase in its one-time Transcript Fee from $30 to $40 for full-time and from $10 to $20 for part-time students, an increase from $100 to $125 for the National Student Exchange Application Fee and an increase from $100 to $150 for the Orientation Fee to help defray the cost of the Summer Overnight and fall semester Welcome Programs.

Discussions were held with the Student Advisory Board on October 21, 2008, November 18, 2008, February 20, 2009 and April 7, 2009 to discuss the anticipated direction of tuition and fees, as well as current economic trends and university and System Office efforts to contain costs; as well as soliciting input as to what services the students would like to receive.

In response to Trustee questions, the university Presidents each commented on overall enrollment increases, housing shortages and the large number of both faculty and administrative positions held vacant.

*The Resolution concerning FY2009-2010 Tuition and Fees was unanimously approved on a motion by Trustee Balducci, seconded by Trustee Sholtis.*

*The meeting was adjourned at 9:55 a.m. on a motion by Trustee Balducci, seconded by Trustee Panciera.*