FINANCE AND ADMINISTRATION COMMITTEE MEETING
Connecticut State University System
Hartford, Connecticut

Thursday, January 8, 2008, at 9:30 a.m.

Minutes

TRUSTEES PRESENT
Karl J. Krapek, Chair
Richard Balducci
Angelo Messina
David Panciera
Peter Rosa
John Sholtis

SYSTEM OFFICE STAFF
David G. Carter, Chancellor; Louise Feroe, Senior Vice Chancellor for Academic and Student Affairs; Pamela J. Kedderis, Vice Chancellor for Finance and Administration; David P. Trainor, Associate Vice Chancellor for Human Resources and Labor Relations; Trevor Thorington, Assistant Vice Chancellor for Finance and Administration; Keith Epstein, Assistant Vice Chancellor for Planning and Technical Services; Mitch Knight, Director, Internal Audit; Rosalie Butler, Administrative Assistant for Finance

UNIVERSITY REPRESENTATIVES
Richard Bachoo, Chief Administrative Officer, CCSU; Larry Wilder, Chief Financial Officer, CCSU; James Blake, Executive Vice President, SCSU; John Sweeney, Associate Vice President for Finance and Administration, ECSU; Sean Loughran, Controller, WCSU

GUESTS
Nancy Brady, Department of Higher Education

Chairman Krapek called the meeting to order at 9:40 AM.

1. APPROVAL OF MINUTES FROM THE DECEMBER 2, 2008 MEETING

The minutes of the December 2, 2008 meeting were unanimously approved on a motion by Trustee Balducci, seconded by Trustee Messina.
INFORMATION ITEMS

A. 2009-2010 Sabbatic Leave Recommendations

AVC Trainor gave a detailed summary of sabbatic leave recommendations, as well as the process for approval.

B. Tenure Status of Full-time Faculty CSU System 2004-2008

AVC Trainor provided Trustees with a report on the total number of full-time tenured faculty for Academic Years 2004-2008, requirements for gaining tenure and compared CSUS statistics to national averages.

C. Write-Off of Uncollectible Accounts Receivable – Update

In response to a request from Trustees at the last meeting, VC Kedderis gave an overview of accounts receivable collected since the time of write-off. University Representatives provided information on methods utilized to collect these outstanding debts.


AVC Epstein reviewed an executive summary of CSUS 2020 projects and their status. He then gave a brief explanation of how the DPW process works.

Other Business:

Trustees were provided with an update on Buley Library construction at Southern Connecticut State University. They also discussed the State budget deficit and potential impact to CSUS.

The meeting was adjourned at 10:30 a.m. on a motion by Trustee Balducci, seconded by Trustee Sholtis.