With a quorum present, Acting Chairman Balducci called the meeting to order at 9:35 am.

1. APPROVAL OF MINUTES FROM THE MAY 6, 2010 MEETING

The minutes of the May 6, 2010 meeting were unanimously approved, as written.
2. INFORMATION ITEMS

A. Write-off of Uncollectible Accounts

VC Kedderis explained that as a matter of good fiscal practice and per internal procedures, all uncollectible receivables $1,000 and under are written off every year, while those over $1,000 are written off every three years. Of the total write-off of $2,935,920.59, $2,790,563.89 is comprised of accounts greater than $1,000, and approval to write these off has been requested of the Secretary of OPM. The Chancellor has authorized the write-offs of $1,000 or less totaling $145,356.70. VC Kedderis informed Trustees that efforts continue to collect all unpaid sums even after write-off.

B. CSUS 2020 Progress Report

VC Kedderis and AVC Epstein provided an update on CSUS 2020 projects.

3. ACTION ITEMS

A. Resolution concerning the Title of Connecticut State University Professor to Imna Arroyo

AVC Trainor indicated the title of CSU Professor was established in 1987 and gave a brief overview of Dr. Arroyo’s qualifications. Of the twelve designated CSU Professor positions, this is the 10th of 12 to be filled. The title carries a 10% adjustment in base salary. Those individuals awarded the title participate in determining the recipients of teaching and research awards and may also serve on certain research committees.

*The resolution was unanimously approved on a motion by Trustee Eberhard-Asch, seconded by Trustee Sholtis.*

B. Resolution concerning the Title of Connecticut State University Professor to James Mazur

Acting Chairman Balducci stated that each of the four universities is limited to three CSU Professors. AVC Trainor discussed Dr. Mazur’s scholarly pursuits and accomplishments, and indicated that he has been recommended by both President Norton and Chancellor Carter.

*The resolution was unanimously approved on a motion by Trustee Eberhard-Asch, seconded by Trustee Sholtis.*

C. Resolution concerning FY2010-11 Institutional Spending Plans and Authorized Expenditure Levels for Management & Confidential Professional Personnel and SUOAF-AFSCME Administrators

Acting Chairman Balducci indicated that although a review of the Spending Plan had taken place in May, certain adjustments had been made. He turned to VC Kedderis who provided the salient details of the budget request.
The resolution was unanimously approved on a motion by Trustee Sholtis, seconded by Trustee Eberhard-Asch.

D. Resolution concerning the Purchase of Equipment Used for Research Purposes, Library Media and Library Books for the Connecticut State University System

VC Kedderis explained the statutory requirements and specific designation of funds for the above purposes. Library purchases in FY10 are projected to increase 5.7% across the System over FY08-09 actual expenditures. For FY2010-11, expenditures are anticipated to be 4.0% higher than the FY09-10 projection.

E. FY2011-13 Biennial Budget Current Services Request – General Fund and Operating Fund

VC Kedderis indicated that the System Office had not yet received submission guidelines from the Office of Policy and Management (OPM). The budget request may need to be adjusted as a result of guidelines received from or discussions with OPM or the Department of Higher Education.

VC Kedderis provided details of the budget request. She pointed out that the Resolution includes language whereby the Chancellor may adjust the budget request as a result of either the subsequent issue of guidelines from or discussion with OPM or for other technical purposes.

The Resolution was unanimously approved on a motion by Trustee Sholtis, seconded by Trustee Eberhard-Asch.

F. Resolution concerning the Use of Designated Fund Balances to Finance the Request for Proposals (RFP) Development Process for a New Residential Life Facility at Central Connecticut State University (CCSU)

VC Kedderis explained that in December of 2009, the Board of Trustees approved an amendment to CCSU’s Master Plan that recommends two (2) residential life facilities, one for six hundred and thirty-seven (637) beds and one for three hundred and seventy (370) beds. Student service facilities, including CCSU’s planned residential life facilities, are financed through the Connecticut Health and Educational Facilities Authority (CHEFA). Given the overall bed count shortage and duration to construct a new residential life facility (estimated at 36 to 41 months), CCSU proposes to expedite the planning phase of the 637-bed facility by funding the preconstruction expenses from the University’s unrestricted fund balance, so that the project could be ready for construction bonding in approximately 13 months. The estimated preconstruction expenses to be funded by CCSU include a design consultant, DPW fees, site surveys, borings and other miscellaneous expenses necessary to assemble an RFP for a design build project delivery process; the cost is estimated to not exceed $500,000.
The Resolution was unanimously approved on a motion by Trustee Sholtis, seconded by Trustee Eberhard-Asch.

With no other business to discuss, the meeting was adjourned at 10:20 a.m. on a motion by Trustee Eberhard-Asch, seconded by Trustee Sholtis.