FINANCE AND ADMINISTRATION COMMITTEE
Room 123
Connecticut State University System
39 Woodland Street
Hartford, Connecticut

Thursday, April 1, 2010, at 9:30 a.m.

Minutes

TRUSTEES PRESENT
Angelo Messina, Chair
Richard Balducci
David Panciera
Peter Rosa
John Sholtis, Jr.

SYSTEM OFFICE STAFF
David Carter, Chancellor; Louise Feroe, Senior Vice Chancellor for Academic and Student Affairs; Pamela J. Kedderis, Vice Chancellor for Finance and Administration; David Trainor, Associate Vice Chancellor for Human Resources and Labor Relations (Telephonically); Keith Epstein, Assistant Vice Chancellor for Planning and Technical Services; Trevor Thorington, Assistant Vice Chancellor for Finance and Administration; Mitch Knight, Director of Internal Audit; Rosalie Butler, Administrative Assistant for Finance

UNIVERSITY REPRESENTATIVES
Richard Bachoo, Chief Administrative Officer, CCSU; Larry Wilder, Chief Financial Officer, CCSU; Dennis Hannon, Vice President for Finance and Administration, ECSU; James Blake, Executive Vice President, SCSU; Sean Loughran, Controller, WCSU

GUESTS
Nancy Brady, DHE
Lisa Hammersley, OPM

1. APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2010 MEETING

The minutes of the February 4, 2010 meeting were unanimously approved, as written.

2. INFORMATION ITEMS

A. CSUS 2020 Progress Report

VC Kedderis provided an update on CSUS 2020 projects.
B. Additional 2010-2011 Sabbatic Leave Recommendations

AVC Trainor provided details on two meritorious sabbatic leaves at Central Connecticut State University, which had been reviewed and approved by both the Chancellor and Academic Affairs Committee; as well as one Management/Confidential leave at Southern Connecticut State University, which had been approved by the Chancellor.

C. DHE Quarterly Report – 2nd Quarter FY2010

VC Kedderis noted that as of the second quarter of FY10, revenues and expenditures were on schedule to end the year as presented in the Mid-Year Spending Plan Update.

D. One Year Appointment of Endowed Chair for Journalism at Central Connecticut State University

Chairman Messina indicated that Mr. John Dankosky had been recommended by both CCSU President Miller and Chancellor Carter to hold a one-year appointment to fill the Robert C. Vance Endowed Chair in Journalism and Mass Communication. AVC Trainor discussed Mr. Dankosky’s qualifications and relevant experience.

E. Out-of-State Tuition Differential

Chairman Messina cited recent Trustee questions regarding differential tuition charged to those CSUS students attending from out-of-state. VC Kedderis explained that the Board of Governors for Higher Education (BOG) has, through their statutory authority, established state-wide tuition and fee policies, including the tuition differentiation between in-state and out-of-state students. The tuition rate for an undergraduate, out-of-state CSUS student is 3.2 times that of an in-state undergraduate student, which is within reasonable limits of the parameter specified by BOG policy.

3. Action Items

A. Resolution concerning Award of the Title Connecticut State University Professor to Heather Munro Prescott

Chairman Messina indicated that each of the four universities is limited to three CSU Professors. The title carries a 10% adjustment in base salary. AVC Trainor discussed Dr. Munro Prescott’s scholarly pursuits and accomplishments, and indicated that she has been endorsed by both President Miller and Chancellor Carter.

The resolution was unanimously approved on a motion by Trustee Sholtis, seconded by Trustee Panciera.
B. Resolution concerning Award of the Title Connecticut State University Professor to Timothy Reagan

AVC Trainor provided highlights of Dr. Reagan’s exceptional and distinguished career. Dr. Reagan has been recommended by both President Miller and Chancellor Carter.

_The resolution was unanimously approved on a motion by Trustee Rosa, seconded by Trustee Panciera._

C. Resolution concerning the Use of Designated Fund Balances to finance a new Engineering Laboratory Building at Central Connecticut State University

Chairman Messina explained that CCSU is in the process of obtaining reaccreditation for three Engineering Technology programs and initial accreditation for the Mechanical Engineering program. He turned to VC Kedderis for further explanation. She advised that construction of a new Engineering Laboratory Building was essential not only to satisfy accreditation requirements, but also to support student needs in certain specialized areas, including Civil Engineering, Mechanical Engineering and Manufacturing Technology. Dr. Bachoo added that he had worked closely with the Engineering Department to ensure these needs are met. Costs for design and construction are expected to be $850,000.

_The Resolution was unanimously approved on a motion by Trustee Rosa, seconded by Trustee Sholtis._

D. Connecticut State University System Research Grants

Chairman Messina provided an overview of the requirements and funding method for the CSU-AAUP Faculty Research Grant Program. AVC Trainor gave historical background and explained the selection and approval process. Of the 217 proposals received, 185 proposals are recommended for funding involving 197 members of the faculty. AVC Trainor indicated that the average grant award had risen to $4,031 this year, from $3,787 in 2009.

_The CSUS Research Grants were unanimously approved on a motion by Trustee Panciera, seconded by Trustee Sholtis._

Other Business:

Chairman Messina reminded Committee members that the FY10-11 Spending Plan Hearings have been rescheduled for May 6, 2010, immediately following Executive Committee.

_With no other business to discuss, the meeting was adjourned at 10:10 a.m. on a motion by Trustee Panciera, seconded by Trustee Sholtis._