BOARD OF TRUSTEES  
CONNECTICUT STATE UNIVERSITY SYSTEM  
DEVELOPMENT COMMITTEE  

Thursday, September 16, 2010  
Connecticut State University System Office  
9:00 a.m. – Room 123  

MEETING MINUTES  

Trustees Present: Ron Pugliese, Chair; David Panciera, Elizabeth Gagne (via conference call); Gail Williams (via conference call)  

Universities: Chris Galligan, Vice President for Institutional Advancement, CCSU  
Ken DeLisa, Vice President for Institutional Advancement, ECSU  
Gregg Crerar, Director of Resource Development, SCSU  
Fredric Wheeler, Interim Vice President for Institutional Advancement, WCSU  

System Office: David Trainor, Executive Assistant to the Chancellor  
Susan Matterazzo, Administrative Assistant  

Chairman Pugliese called the meeting to order at 9:00 a.m.  

1. Minutes of April 15, 2010  

Trustee Panciera moved approval of the April 15, 2010 minutes; Trustee Williams seconded the motion, and the minutes were approved.  

2. Discussion Item  

University Development Plans  

Mr. Wheeler provided a brief overview of Western Connecticut State University’s Development Plan, and thanked the Board for allowing him additional time to complete it. He noted that a concerted effort has been made to marry the Development Plan to the Western’s Strategic Plan. Some areas to be addressed include organizational efficiency and effectiveness, gift acceptance procedures, implementation of a new accounting system, cost efficient clean up of the alumni database, and reviewing current staff positions. Efforts have also been made to address several initiatives identified by the President and the senior management team.  

Chairman Pugliese thanked Mr. Wheeler for his presentation, and commended him for his efforts in this regard. It was noted that the approval of the Development plans would take place at the next Development Committee meeting.  

3. Review of Quarterly Reports
The Vice Presidents of Institutional Advancement updated the committee on their quarterly gift income reports and highlighted their university’s program success, upcoming events, and development/fundraising efforts.

A general discussion ensued regarding the importance of encouraging philanthropy with students. Chairman Pugliese indicated he will be asking Dr. Feroe to add “Programs that Support Financial and Philanthropic Literacy” to the next Student Life Committee agenda. Trustee Gagne noted that she works with several non-profits that could serve as resources in relation to this discussion.

Trustee Panciera asked what security safeguards are currently in place to ensure the protection of web communications at the four universities. Mr. Trainor responded that there are a number of security protocols in place across the system designed to guard against major breeches. Last year, at the direction of the Board’s Audit Committee, PWC performed an IT security audit at Southern Connecticut State University. This year, PWC will be conducting similar security audits at the other three universities as well as the System Office.

4. Informational Items

Potential Naming Opportunity at CCSU

Information on a potential naming opportunity was shared with members of the Committee for their information. Chairman Pugliese asked Mr. Galligan to provide a status update. A general discussion followed, and no objections were raised thereto in terms of what was outlined. Mr. Galligan indicated that he hopes to have a formal resolution for the Committee’s review and approval sometime in the Spring of 2011.

Webcast on Developing Institutional Naming Policies

Chairman Pugliese noted the inclusion of this information in the meeting packets, and suggested that anyone interested in attending the webcast contact Susan Matterazzo.

5. Other Business/Reports

There was no other business discussed.

On a motion by Trustee Panciera and second by Trustee Gagne the meeting was adjourned at 10:00 a.m.