Minutes Pending BOT Approval

REGULAR SESSION
BOARD OF TRUSTEES
FOR THE
CONNECTICUT STATE UNIVERSITY SYSTEM
at
EASTERN CONNECTICUT STATE UNIVERSITY
WILLIMANTIC, CONNECTICUT
MINUTES
October 8, 2008
10:00 a.m.

TRUSTEES PRESENT:
Lawrence D. McHugh, Chairman
Theresa J. Eberhard-Asch, Secretary
Richard J. Balducci
Kenneth Barone
John A. Doyle
John H. Motley
L. David Panciera
Ronald J. Pugliese
John R. Sholtis, Jr.
Andrew R. Wetmore (teleconf)
Gail H. Williams
Kolby Williams

TRUSTEES ABSENT:
Karl J. Krapek, Vice Chairman
Elizabeth Gagne
Angelo J. Messina
Peter M. Rosa
Fr. John P. Sullivan

OTHER OFFICIALS PRESENT
David G. Carter, Chancellor, Connecticut State University System (CSUS)
Jack W. Miller, President, Central Connecticut State University (CCSU)
Elsa Nuñez, President, Eastern Connecticut State University (ECSU)
Selase Williams, Provost, for President Norton, Southern Connecticut State University (SCSU)
James W. Schmotter, President, Western Connecticut State University (WCSU)

STAFF TO THE BOARD
Erin A. Fitzgerald, Associate for Board Affairs

CALL TO ORDER

Following roll call, Chairman McHugh called the meeting to order at 10:05 a.m., declaring a quorum present.
ADOPTION OF AGENDA

Chairman McHugh requested a motion to adopt the October 8, 2008 agenda as presented. Trustee Balducci moved to amend the agenda to allow President Nunez’ presentation of the ECSU Master Plan to be reported within the remarks from the Finance & Administration Committee; Trustee Pugliese seconded. Motion passed unanimously. Agenda as amended was adopted.

APPROVAL OF MINUTES

Chairman McHugh requested a motion to accept the Minutes of the July 8, 2008 Special Session. Trustee Pugliese so moved; Trustee Balducci seconded. Motion passed unanimously.

Chairman McHugh requested a motion to accept the Minutes of the July 17, 2008 Special Session. Trustee Eberhard-Asch moved; Trustee Gail William seconded. Motion passed unanimously.

CHANCELLOR’S REPORT

Chancellor Carter spoke briefly regarding the current financial situation in the State of Connecticut and referenced an October 7th meeting at the Governor’s Residence which included representatives (chancellors and presidents) of the state’s public higher education constituent units. Remarking that the

Chancellor Carter noted there would be necessary financial sacrifices but in the final analysis CSUS will be better as this is a time of opportunity—it is not money that moves an organization forward, but, rather, the people: the students, trustees, faculty and staff.

ECSU MASTER PLAN PRESENTATION

President Nunez’ report on the ECSU Master Plan was moved on the agenda to be presented under the Finance & Administration Committee.

DEVELOPMENT COMMITTEE

Trustee Pugliese reported that the Development Committee held a special meeting on September 16, 2008 and approved an in-kind gift of 5,400 opera LP’s and video recordings from Dr. Anthony Elias to Western Connecticut State University. The collection was appraised at
approximately $27,000. The collection belonged to Dr. Elias’ deceased father, Julius Elias, a former professor and higher education administrator who was an avid collector of music. The collection will be added to the archives and special collections of the Ruth Haas Library. **Trustee Pugliese moved the following resolution; Trustee Gail Williams seconded and the following resolution was approved unanimously.**

WHEREAS, Western Connecticut State University’s Archival and Special Collection unit is committed to collecting personal and organizational records that represent the past, present and future of the artistic community; and

WHEREAS, Dr. Anthony Elias’ father, Julius A. Elias, an avid collector of music LPs had assembled an impressive collection of operas, non-opera classical music, librettos, dictionaries, biographies and video recordings of opera and classical musical performances; and

WHEREAS, Anthony Elias wishes to donate the collection belonging to his deceased father, Julius A. Elias; and

WHEREAS, This gift, valued at $27,000, will offer students of music unique insights into artistic renderings through this collection, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System accepts the above gift from Dr. Anthony Elias to Western Connecticut State University.

Trustee Pugliese further reported that the Committee approved two cash gifts ($45,494 and $28,750) from the ECSU Foundation to ECSU to support the Institute for Sustainable Energy. **Trustee Pugliese moved the following resolution; Trustee Motley seconded and the following resolutions were approved unanimously.**

**Gift of $45,494**

WHEREAS, The Eastern Connecticut State University Foundation, Inc. has donated an installment gift of $45,494 to Eastern Connecticut State University, and

WHEREAS, This gift is made possible by the donation of a grant from the Energy Conservation Management Board as administered by The State Department of Public Utility Control originating from Northeast Utilities as an installment in support of the Institute for Sustainable Energy, and

WHEREAS, The gift will be used to support the services of the Institute in meeting its objectives, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System accepts the above gift from the ECSU Foundation, Inc., and be it further
RESOLVED, That President Elsa Nuñez convey the gratitude of the Board to the ECSU Foundation, Inc., DPUC, the Energy Conservation Management Board, and to Northeast Utilities for its support of the Institute’s endeavors.

**Gift of $28,750**

WHEREAS, The Eastern Connecticut State University Foundation, Inc. has donated an installment gift of $28,750 to Eastern Connecticut State University, and

WHEREAS, This gift is made possible by the donation of a grant from the Energy Conservation Management Board as administered by The State Department of Public Utility Control originating from United Illuminating Company as an installment in support of the Institute for Sustainable Energy, and

WHEREAS, The gift will be used to support the services of the Institute in meeting its objectives, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System accepts the above gift from the ECSU Foundation, Inc., and be it further

RESOLVED, That President Elsa Nuñez convey the gratitude of the Board to the ECSU Foundation, Inc., DPUC, the Energy Conservation Management Board, and to United Illuminating Company for its support of the Institute’s endeavors.

In closing, Trustee Pugliese reported that as part of the Committee’s regular agenda, the quarterly gift income reports from the universities were reviewed and noted that all four universities continue to realize success with the various fundraising events and annual campaigns, which were highlighted.

**STUDENT LIFE COMMITTEE**

Trustee Panciera reported that the Student Life Committee met on Thursday, September 25, 2008 at Eastern Connecticut State University and recommended the following:

**A resolution to approve a Policy on Procedures Regarding Medical Leaves of Absence in the Connecticut State University System.** The proposed policy adds clarity regarding criteria and procedures for involuntary medical withdrawal and the eventual return of a student to the university in such cases. The procedures are developed in consideration to the well-being and safety of all students, the identified best practices at the universities, and the legal rights and privileges of every student. The procedures include a sequence of steps involving a range of student affairs and health professionals both in and out of the universities.
Trustee Pugliese moved the following resolution; Trustee Williams seconded and the following resolution was approved unanimously.

WHEREAS, The CSUS recognizes that the wellbeing and safety of students and members of the university community are essential conditions to ensure an environment where student learning and a harmonious university life can be promoted, and

WHEREAS, Through their student health services and counseling centers the CSUS universities attend to the physical and mental health needs of students, including the few cases in which such needs require the interruption of studies, and

WHEREAS, The provision of consistent and balanced procedures regarding voluntary and involuntary medical leave of absence will help safeguard the university community while ensuring full consideration to individual student rights and privileges, therefore be it

RESOLVED, That the attached procedures for medical leaves of absence be adopted immediately and become fully implemented by the 2009-10 academic year, and

RESOLVED, That the Chancellor is authorized to make changes to these procedures as deemed necessary.

CSUS PROCEDURES REGARDING MEDICAL LEAVES OF ABSENCE

The universities comprising the Connecticut State University System (“CSUS”) are committed to supporting the health and well-being of their students. The universities provide a wide range of counseling services to address the mental and physical health needs of their students, including counseling, psychiatric services, consultation, and referral assistance. The goal of the universities is to enable each and every student to function fully as a member of the academic community.

Students are permitted to take voluntary leaves of absence for physical or mental health reasons. If a student so requests, the Student Health Service or Counseling Center will assist a student in determining whether to take a voluntary medical leave of absence and in arranging that leave. A student on a voluntary medical leave of absence may maintain contact with, and may visit, campus friends and teaching, residence, counseling and administrative staff.

However, occasionally students experience medical, psychiatric or psychological conditions which cause them to pose a threat to the well-being of themselves or others. Should such a circumstance arise, and should the student refuse to take a voluntary leave of absence from the university, an involuntary medical leave of absence may be recommended by a physician or therapist on the staff of the Student Health Service or the Counseling Center.
A student may be placed on an involuntary medical leave of absence if it is determined that he or she poses a significant risk to the health or safety of himself or herself or to the health or safety of others. Such a determination may be based on evidence that a student has threatened or attempted suicide or has threatened, attempted or inflicted other serious bodily harm upon him or herself, has threatened, attempted or engaged in homicidal or other violent behavior towards others in the community, or has exhibited behavior which poses a significant threat to his or her health and well-being.

The following procedures shall be followed in imposing an involuntary medical leave of absence:

1. When in the opinion of a professional member of the staff of the health or counseling center an involuntary medical leave of absence should be imposed, the recommendation for the imposition of such a leave of absence shall be presented as soon as possible to the chief student affairs officer or to his or her designee. The reasons supporting the recommendation shall be set forth therein.

2. Upon receipt of the recommendation, the chief student affairs officer shall confer with other university personnel, if appropriate. The chief student affairs officer shall also, if possible, notify the student that the recommendation has been received and shall advise the student, in writing, that he or she has three (3) business days within which to schedule a meeting to confer with the chief student affairs officer and present additional documentation for consideration.

3. During the meeting, the chief student affairs officer shall discuss with the student the circumstances giving rise to the recommendation, the implications of voluntary and involuntary leaves of absence, and the procedures for returning from an involuntary leave. If appropriate, the chief student affairs officer shall suggest to the student that he or she voluntarily take a leave of absence from the university. The affected student may be accompanied during the meeting with the Vice President of Student Affairs by a support person of his or her choosing. The support person shall not be entitled to speak during the meeting.

4. If, at the conclusion of the meeting, the chief student affairs officer determines that an involuntary medical leave of absence should be imposed, or if no meeting is requested by the student in accordance with section 2 above, the involuntary leave shall be imposed. The chief student affairs officer shall notify the student in writing of the imposition of the involuntary leave of absence. The notice shall advise the student of the anticipated duration of the involuntary leave (which shall be, at a minimum, the remainder of the semester if the involuntary leave is imposed for mental health reasons) and the conditions under which the student may seek to return from involuntary leave. The notice shall also advise the student that during the period of the involuntary leave, he or she may visit the campus only with the prior written authorization of the chief student affairs officer.
5. With the consent of the student, or when deemed appropriate to do so and in accordance with the university’s student records policy and applicable state and federal law, the chief student affairs officer may notify a parent, guardian, or spouse of the leave and may request that a parent, guardian, spouse or other appropriate person make arrangements to remove the student from the university.

6. A student may appeal the imposition of an involuntary medical leave of absence to the President or his or her designee. However, at the direction of the chief student affairs officer, the leave of absence may remain in effect pending the outcome of the appeal. A student wishing to appeal the imposition of an involuntary leave must do so in a written letter of appeal, delivered to the President within three (3) business days of receipt the notice of imposition of the leave. The letter of appeal shall set forth the reasons why the student believes that the imposition of the leave is not warranted. After reviewing the letter of appeal, the President, or his or her designee, may meet with the student and consult with the chief student affairs officer and other university officials, as he or she deems necessary. The decision of the President or his or her designee shall be final.

7. A student who has been placed on a medical leave of absence, whether voluntary or involuntary, shall be eligible to return to the university according to the following:

a. A student placed on an involuntary medical leave of absence may request to return to active status on or after a date that has been specified at the time the involuntary leave is imposed. Normally, involuntary leaves are imposed for a minimum of one (1) semester, but no longer than a full calendar year. In unusual cases, and if requested by the student, an involuntary medical leave of absence may be extended to for the duration of two (2) academic years. In the event the student is unable to return within the two-year maximum limit, the student shall lose matriculation status. Should a student lose matriculation status, reentry to the university may only be achieved by reapplying for admission to the institution, being accepted for admission, and entering the university on the terms and conditions, including academic requirements, set forth in the applicable catalog in effect at the time of admission.

b. A request to return from an involuntary medical leave of absence may only be made during the 30-day period immediately preceding the beginning of the semester in which the student seeks to enroll.

c. A student who wishes to return to the university shall:
Notify the university health or counseling services of his or her desire to return and the specific semester for which the reentry is sought.

(A) In the case of a physical health condition, the student shall notify the Student Health Service.

(B) In the case of a mental health condition, the student shall notify the Counseling Center.

Provide written documentation to the health or counseling service that the condition which led to the imposition of an involuntary medical leave of absence has been treated by a licensed health care provider. The documentation shall consist of a written record, signed by the treating health care provider, indicating: date of original visit; diagnosis; treatment; compliance and adherence with treatment plan; assessment of any need for on-going medical/psychiatric supervision or treatment; and any recommendation regarding the readiness of the student to return to the university. The documentation must not be initiated more than thirty (30) days prior to the beginning of the semester within which the student seeks to re-enter the university.

Upon receipt of the documentation outlined above, the university, through either the office of the Student Health Service or the Counseling Center, as applicable, will

(i) Initiate a timely review of the student’s request and the supporting documentation provided by the treating health care provider;

(ii) Conduct a re-entry assessment conference with the student and a qualified staff member from the Student Health Service or the Counseling Center, who shall not be the same individual as previously provided direct service care to the student;

(iii) Conduct a re-entry assessment conference with the Director of Residence Life (or his or her designee), in the case of students who are seeking on-campus housing;

(iv) As necessary and if warranted, consult via e-mail or phone with the health care provider who provided the supporting documentation, for purposes of coordinating a continuing treatment plan and addressing any conditions which may be imposed upon re-entry;
(v) Forward a recommendation to the chief student affairs officer (or his or her designee), relative to the student’s preparedness to reenter the university community. This recommendation may include conditions which are designed not only to support the student in a successful reentry transition, but also to safeguard the university community. Conditions which may be imposed include, but are not limited to: restrictions on full-time or part-time status in the semester of return; restrictions on housing eligibility; limitations in course registration options; and requirements set forth in a behavioral contract. No condition shall be assigned which is punitive in intention;

e. The chief student affairs officer (or his or her designee) will consider the recommendation, consult with those who prepared the recommendation, and if needed, arrange a personal interview with the student and/or request a consultation with the dean/chair of the student’s major department.

f. The chief student affairs officer will, based on the totality of the information available, including the student’s prior academic history, make a decision on the reentry request. The student will be informed of the decision in writing.

g. In the event the request is denied, the student will be informed of the reasons for that denial and be advised as to what he/she will be required to do before another request for re-entry will be entertained.

h. In the event the request is granted, the student will be informed in writing, and any conditions which are being assigned (see subsection d(v) above) shall be outlined fully for the student, including the date on which the conditions shall no longer apply.

i. The decision of the chief student affairs officer shall be final.

Chairman McHugh administered the Oath of Office to Mr. Ken Barone, the new student trustee elected by students of Central Connecticut State University, and welcomed him to the Board.

ACADEMIC AFFAIRS COMMITTEE

Trustee Doyle reported that The Academic Affairs Committee met on Wednesday, September 24, 2008 at Southern Connecticut State University and recommended the following items.
A resolution to approve a Bachelor of Science in Civil Engineering at Central Connecticut State University. Trustee Doyle remarked that was with great pleasure he wished to commend President Miller and the Academic Affairs staff at Central, noting that the speed and quality of response to the proposal was terrific and also expressed his gratitude to Chairman McHugh for the leadership and initiative displayed in making the request for the program. The proposal was evolved from a November 2007 request from the Chairman for a feasibility study. The proposed program responds to a recognized need to address the aging and vulnerabilities of our public infrastructure. The program also prepares students for more stringent requirements being incorporated into Civil Engineering licensure. The Department of Labor projects that the annual demand for civil engineers in Connecticut, including new positions and replacements, will reach 117 by the year 2014. During the 2006-07 academic year, the three accredited Civil Engineering programs existing in the state produced only 60 graduates. The proposed program prepares students in the principles and practice of engineering within the areas of structural and geotechnical design, highway and transportation engineering, storm water protection analysis, water system design and environmental engineering. The academic requirements are similar to those in the existing Mechanical Engineering program, adding the upper division courses focused on civil engineering applications. Ten existing courses in the Technology program will be revised and two new courses created to meet the Civil Engineering program standards. Students in the program will be traditional students from the Capital Region, transfer students from other CSUS universities and from the College of Technology, and workers in the government and private sectors. Current faculty in the Department of Engineering are qualified to teach in the new program and the university is allocating necessary space and acquiring equipment in support of the program. The School will seek accreditation by the Engineering Accreditation Council of the Accreditation Board of Engineering and Technology (EAC-ABET). The current Civil Engineering Technology program will be phased out. Trustee Doyle remarked that the Committee discussed the expectation that graduates will pursue PE licensure and also made mention of the academic standards for licensure.

Chairman McHugh echoed Trustee Doyle’s comments regarding his appreciation for the prompt turn around on this proposal and noted the unbelievable shortage of engineers within the State of Connecticut, not to mention just the State Department of Transportation. He also thanked Trustee Doyle for his stewardship of the process through Committee.

Trustee Doyle moved approval of the resolution; Trustee Motley seconded the motion and the following resolution was approved unanimously.
RESOLVED, That the Board of Trustees for the Connecticut State University System approves Central Connecticut State University’s proposal to offer a Bachelor of Science in Civil Engineering degree program, and be it further

RESOLVED, That under the authority granted to the Board of Trustees for Connecticut State University System in Chapter 185b, Section 10a-87 and 10a-149 of the Connecticut General Statutes, the Chancellor of the Connecticut State University System is authorized to seek licensure for this program from the Connecticut Board of Governors for Higher Education.

A resolution to approve the continuation of the Biotechnology Institute at Central Connecticut State University. Trustee Doyle reported that the Institute continues to support the preparation of students in the study of the biosciences and hosts partnerships with pharmaceutical and biotechnology companies. All activities are funded through external grants.

Mr. Doyle moved approval of the resolution; Trustee Pugliese seconded the motion and the following resolution was approved unanimously

WHEREAS, Central Connecticut State University recognizes that the state of Connecticut has made a concerted effort to attract biotechnology companies and has created the Office of BioScience in this regard, and

WHEREAS, The proposed biotechnology institute outside the traditional confines of university science departments will foster the pursuit of research in the broad span of biotechnology disciplines, and

WHEREAS, The biotechnology institute serves as an important link between the academic realm and the biotechnology industry, increases the awareness of the academic programs available at Central Connecticut State University and fosters a flow of information between those industries and the Molecular Life Sciences at CCSU, and

WHEREAS, The goals and objectives of the Institute supports statewide activities in the biosciences and Central Connecticut State University could benefit from this relationship in terms of financial resources, opportunities for research internships and cooperative education experiences for its students, and expert advice in curriculum development, and

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby authorizes the continuation of the Biotechnology Institute at Central Connecticut State University, and be it further

RESOLVED, That the Institute may seek and receive contracts and grants from public and private organizations and may charge fees for services related to the purposes stated above provided that all applicable state and university regulations are observed, and be it further
RESOLVED, That all funds received by the Institute shall be deposited in the Operating Fund at Central Connecticut State University in accounts established for this Institute and shall be used for the purposes of this Institute and appropriate University support functions rendered to the Institute, and be it further

RESOLVED, That the President of Central Connecticut State University is directed to periodically evaluate the functioning of the Biotechnology Institute in terms of its effectiveness and fiscal solvency, and shall no later than September 1, 2013 report the results of the evaluation with a recommendation to the Chancellor of the CSU System who in turn shall share this information with the Board of Trustees, and be it further.

RESOLVED, That the Biotechnology Institute at Central Connecticut State University shall go out of existence on December 31, 2013, unless action to the contrary is taken by the Board of Trustees for the Connecticut State University System.

A resolution to approve the continuation of the Center for Eastern Asian Studies at Central Connecticut State University. The Center facilitates faculty exchange programs, sponsors lectures and develops curriculum for the Modern Pacific Asia program. A significant fund raising effort has led to a donation in 2005 of $3 million for faculty grants and student scholarships from Hyundai Motor Corporation.

Trustee Doyle moved approval of the resolution; Trustee Motley seconded the motion and the following resolution was approved unanimously

WHEREAS, The China Resources Center was established at Central Connecticut State University by Board Resolution 98-9, and

WHEREAS, The President of Central Connecticut State University has evaluated the work of the China Resources Center and has recommended its continuation, and

WHEREAS, The President of Central Connecticut State University also supports merging all East Asian activities at the university in a comprehensive East Asian Studies Center within the George Muirhead Center for International Education as a means to provide more opportunities for the university and its constituencies, therefore, be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of the China Resources Center as the East Asian Studies Center at Central Connecticut State University and requires that the President submit a report to the Chancellor of the Connecticut State University System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2013, and be it further
RESOLVED, That the East Asian Studies Center at Central Connecticut State University shall go out of existence on December 31, 2013, unless the Board of Trustees acts to the contrary.

A resolution to approve the continuation of the Institute for Technology and Business Development at Central Connecticut State University. The Center hosts full and part time faculty and consultants to provide a wide range of services to, and enhance the entrepreneurial capabilities of, New Britain area businesses.

Trustee Doyle moved approval of the resolution; Trustee Eberhard-Asch seconded the motion and the following resolution was approved unanimously

WHEREAS, The Institute of Technology and Business Development was established at Central Connecticut State University as the Institute for Industrial and Engineering Technology by Board Resolution 93-60 reauthorized by BR 98-59, and given its current name in October 2002, and

WHEREAS, The President of Central Connecticut State University has evaluated the work of the Institute of Technology and Business Development and has recommended its continuation, therefore, be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the continuation of The Institute of Technology and Business Development at Central Connecticut State University and requires that the President submit a report to the Chancellor of the Connecticut State University System evaluating the performance of the Institute and recommending continuance or discontinuance by September 1, 2013, and be it further

RESOLVED, That the Institute of Technology and Business Development at Central Connecticut State University shall go out of existence on December 31, 2013, unless the Board of Trustees acts to the contrary.

A resolution to approve the continuation of the Center for the Study of Culture and Values at Western Connecticut State University. The Center was established by the Macricostas Family Foundation to promote, provide scholarships and sponsor events for the advancement of values and culture, with special emphasis in the Greek-American traditions. Committee members may note that there have been slight modifications to the resolution from that which was provided within Committee—minor edits were required to ensure that the resolution accurately reflected the action directed by the Committee.

Trustee Doyle moved approval of the resolution; Trustee Sholtis seconded the motion and the following resolution was approved unanimously
WHEREAS, Americans have examined and debated diverse perspectives on complex social issues since colonial times, and

WHEREAS, This public debate has tested beliefs and clarified values, has played a significant role in our national history, has been essential to our survival as a nation and free society, and

WHEREAS, The President of Western Connecticut State University supports The Center for the Study of Culture and Values in the College of Arts and Sciences as a means to provide opportunities and support for teaching, research, and intellectual discourse on topics related to culture, values, and issues of choice in history and contemporary life, and to contribute to the understanding of the role of culture and values in shaping our civilization and our world, and

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby authorizes the continuation of the Center for the Study of Culture and Values at Western Connecticut State University and requires that the President submit a report to the Chancellor Of the Connecticut State University System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2013 and be it further

RESOLVED, That the Center for the Study of Culture and Values shall go out of existence on December 31, 2013, unless action to the contrary is taken by the Board of Trustees for the Connecticut State University System.

A resolution to discontinue the Center for Professional Development at Western Connecticut State University. The Center is being discontinued due to its limited ability to generate sufficient income.

Trustee Doyle moved approval of the resolution; Trustee Balducci seconded the motion and the following resolution was approved unanimously

WHEREAS, The Center for Professional Development was established at Western Connecticut State University by Board Resolution BR 89-10 as the Center for Developmental Studies reauthorized by BR92-11, BR95-14, and BR98-60, renamed BR 97-87, and BR03-70, and

WHEREAS, The President of Western Connecticut State University has evaluated the work of the Center and has recommended that it not be continued, therefore, be it

RESOLVED, That the Board of Trustees for the Connecticut State University System accepts the recommendation of the Chancellor of the Connecticut State University System and the President of Western Connecticut State University and hereby dissolves the Center for Professional Development, effective December 31, 2008.

A resolution to approve the annual reports for the following Endowed Chairs for submission to the Board of Governors of Higher Education.
The Stanislaus A. Blejwas Endowed Chair in Polish and Polish American Studies at Central Connecticut State University held by prominent scholar Dr. M.B. Biskupski.

The Governor William A. O’Neill Endowed Chair in Public Policy and Practical Politics at Central Connecticut State University previously held by Distinguished Professor of Public Policy Anthony V. Milano.

The Endowed Chair in Early Childhood Education at Eastern Connecticut State University held by recognized scholar and educator Dr. Jeffrey Trawick-Smith.

The Endowed Chair in Sustainable Energy Studies at Eastern Connecticut State University held by distinguished scientist and educator Dr. Fred Loxsom.

The Macricostas Endowed Chair in Modern Greek and Hellenic Studies at Western Connecticut State University held by visiting senior scholar Dr. Guy McLean Rogers.

Trustee Doyle moved approval of the resolution; Trustee Motley seconded the motion and the following resolution was approved unanimously

WHEREAS, Under the provisions of Section 10a-20a of the Connecticut General Statutes, the Board of Governors of Higher Education may establish and administer an Endowed Chair Investment Fund, and

WHEREAS, Central Connecticut State University has received support from the Endowed Chair Investment Fund for the Stanislaus A. Blejwas Chair in Polish and Polish American Studies and the William A. O’Neill Chair in Public Policy and Practical Politics, and

WHEREAS, Eastern Connecticut State University has received support from the Endowed Chair Investment Fund for the Endowed Chair in Sustainable Energy Studies, and Early Childhood Education, and

WHEREAS, Western Connecticut State University has received support from the Endowed Chair Investment Fund for the Macricostas Chair in Modern Greek and Hellenic Studies, and

WHEREAS, Under the provisions of Section 10a-20f of the Connecticut General Statutes, an annual report of activities of the supported chairs be sent to the Board of Governors of Higher Education, therefore be it

RESOLVED, That the Board of Trustees accepts the annual reports of the above named Endowed Chairs, and be it further
RESOLVED, That the Chancellor of the Connecticut State University System forward these reports to the Board of Governors for Higher Education.

Trustee Doyle reported that the Committee received the Trustees’ scholarship reports from the universities, noting that the programs continue to make a positive impact in attracting and retaining students of high promise who elevate the educational environment in the CSUS universities. Awards range from an average of $1,600 to sixty-four students at CCSU to an average of $7,200 to fifteen students at ECSU.

Eastern Connecticut State University staff made a presentation of the university’s Master Plan. The plan highlights the effort to fulfill the liberal arts mission and for the impact that a harmonious integration of the physical infrastructure of the university can have in the academic progress of students.

Trustee Doyle commended WCSU Provost Linda Rinker for hosting the next meeting of the CSU Professors for an honors program. Trustee Doyle added that this is another step in the evolution of CSUS’ use of the CSU Professors—a group which he cited as a magnificent resource:

FINANCE AND ADMINISTRATION COMMITTEE

Trustee Balducci reported that the Finance and Administration Committee met on Friday, September 26th, and had one action item to bring before the Board.

**Resolution concerning the 2008 Comprehensive Campus Master Plan for Eastern Connecticut State University.** Trustee Balducci reported that the Board of Trustees develops and periodically updates Comprehensive Campus Master Plans related to facilities and grounds for each campus. Eastern’s Master Plan is a consolidation of two studies: the Program for the Master Plan, completed by Paulien & Associates in winter 2007-2008, working with the University; and the Campus Plan, completed by Symmes, Maini & McKee in 2008.

The model uses data supplied by the university to project space needs in several categories. Such projections also include analysis of enrollment growth. Eastern’s enrollment projections for the new Master Plan are based on an estimated enrollment growth increase over the next ten years of 5.1%, from an enrollment base of 4,366 Full Time Equivalent students (FTE) to 4,589 FTE. Space needs projections indicate that the university today lacks 259,806 net square feet, and will need an additional 238,566 net square feet for 2017 after accounting for all ECSU projects anticipated under CSUS 2020.
The planning process used is one which includes all aspects of the university community, including the administration, students, faculty, and staff. The Master Plan supports the goals of Eastern’s Strategic Plan by updating the University’s physical plant, infrastructure, and campus grounds.

Trustee Balducci invited President Nuñez to make her presentation concerning the campus plan, its findings and recommendations.

President Nuñez provided a history of the Master Plan process and pointed out highlights thereof to the Board. President Nuñez thanked all of those who participated in the Master Plan process noting the very strong collaboration which occurred and noted her appreciation to those individuals who went above and beyond in assisting with the plan’s conceptualization. Although the plan is a 10-year plan, covering the period 2007 to 2017, President Nuñez indicated it was important to note that the work proposed would not be completed within that time frame.

President Nuñez shared Eastern’s mission and vision and pointed out that the Campus Master Plan was developed with the university’s mission and vision at the forefront. Key goals of the Master plan were identified as: establishing a unified academic core in the heart of the campus; strengthening and adding to residential facilities to support Eastern’s liberal arts mission; and to create a greener, pedestrian campus, with roadways moved to the perimeter. President Nuñez’ presentation contained a funding source listing for financing implementation of the Master Plan and she updated the Board on preliminary plans for a new entrance to the campus.

Both Chairman McHugh and Chancellor Carter thanked and commended President Nuñez for her outstanding presentation to the Board.

Trustee Balducci moved approval of the resolution concerning the 2008 Comprehensive Campus master; Trustee Sholtis seconded the motion and the following resolution was approved unanimously:

WHEREAS, Eastern Connecticut State University completed its previous Master Plan in 1997 and it was approved by the Board of Trustees on May 9, 1997 (BR#97-34), and

WHEREAS, The updated Program for the Master Plan study developed by Paulien & Associates which transformed the University’s Strategic Plan into facilities requirements was completed in winter/spring 2007/08, and

WHEREAS, The Campus Plan study by Symmes Maini & McKee was completed in 2008, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby approves the 2007/08 Program for the Master Plan study and the 2008 Campus
Plan study as the 2008 Comprehensive Campus Master Plan for Eastern Connecticut State University.

EXECUTIVE COMMITTEE/CHAIRMAN’S REPORT

Chairman McHugh reported that the Executive Committee met in a special meeting over the summer, on August 14, and approved the Fiscal Year 09-11 Biennial Budget Request General Fund and Operating Fund on behalf of the Board which required ratification. He requested Trustee Balducci report in full on the resolution. Trustee Balducci stated that the following action was approved by the Executive Committee on behalf of the Board at its August 14th meeting.

The Biennial Budget request to the Governor and the General Assembly represents a summary projection of Systemwide spending needs for FY2009 through FY2011, using inflationary factors provided by OPM. The FY2009-11 Biennial Budget request assumes that the FY09 rescission is restored, and would maintain the current services level of CSUS operations and provide operating support for new facilities coming on-line during the biennium.

- The General Fund current services request is $260.2 million for FY2009-10, an increase of $11.1 million or 4.5% over FY2009 as initially appropriated. For FY2010-11, we are requesting $281.2 million, which includes salary and wage costs for one extra pay period. This additional pay period occurs once every ten years and requires an additional $8.9 million in General Fund dollars. If this additional pay period were adjusted out of our request, the year-to-year increase over FY10 would be $12.1 million or 4.6%.

- For the non-General Fund portion, we are projecting expenditures of $361.9 million for FY2009-10, an increase of $10.4 million or 3.0% over FY2008-09. For FY2010-11 we are projecting expenditures of $380.0 million, including $5.0 million in salary and fringe expenditures for one extra pay period. Excluding the impact of the additional payroll period, the year-to-year increase over FY10 would be $13.1 million or 3.6%.

Subsequent to the action by the Executive Committee, we were notified by the Office of Policy and Management that the extra pay period that was budgeted in FY2011 in fact will not occur until the first pay period of FY2012. Since the resolution passed by the Executive Committee and before you today for ratification permits the Chancellor to make adjustments to the Biennial Budget submission as a result of discussions with the Secretary of the Office of
Policy and Management or for other technical purposes, this extra pay period was removed from our Biennial Budget request prior to submission to OPM.

Trustee Doyle moved for ratification of the resolution; Trustee Pugliese seconded the motion and the following resolution was ratified unanimously.

WHEREAS, The Board of Trustees for the Connecticut State University System (CSUS) under its statutory authority shall “review and approve institutional budget requests and prepare and submit to the Board of Governors of Higher Education,...” for review and recommendation, and

WHEREAS, A proposed FY 2009-11 Biennial Budget Current Services request which includes continuation funding for positions projected to be funded through the General Fund and the Operating Fund; funding to meet known collective bargaining requirements; and funding to meet operating costs for new General Fund facilities projected to go on-line has been developed for submission to the Department of Higher Education (DHE) and the State Office of Policy and Management (OPM), and

WHEREAS, When given the opportunity, the Board fully intends to request additional funds Above Current Services for such important items as additional faculty and staff in keeping with the Board’s long-term commitment on this matter; therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby approves and submits for review and recommendation to the Board of Governors a biennial budget Current Services request of $622.1 million and $661.2 million for FY2009-10 and FY2010-11 respectively, including collective bargaining increases for settled bargaining units. A breakdown of the current service request is shown below:

<table>
<thead>
<tr>
<th></th>
<th>FY 2009-10</th>
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<tbody>
<tr>
<td></td>
<td>General Fund</td>
<td>Operating Fund</td>
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<td>Personal Services*</td>
<td>$162,584,348</td>
<td>$141,614,995</td>
<td>$304,199,343</td>
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<tr>
<td>Fringe Benefits*</td>
<td>86,982,626</td>
<td>33,808,549</td>
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<td>Other Expenses**</td>
<td>10,666,831</td>
<td>115,646,673</td>
<td>126,313,504</td>
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<td>Equipment</td>
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<td>10,038,145</td>
<td>20,076,290</td>
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<td>Financial Aid</td>
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<td>22,470,847</td>
<td>44,941,694</td>
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<td>Debt service</td>
<td>38,323,796</td>
<td>38,323,796</td>
<td>76,647,592</td>
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<td>**TOTAL</td>
<td>38,323,796</td>
<td>38,323,796</td>
<td>76,647,592</td>
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</tbody>
</table>

*Excludes unsettled bargaining units
**Assumes inflation rates of 4.6% for energy, 2.0% for motor vehicle fuel, and 2.1% for all other, as per OPM guidelines
<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Operating Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services*</td>
<td>$173,993,486</td>
<td>$152,713,381</td>
<td>$326,706,867</td>
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<td>Fringe Benefits*</td>
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<td>35,348,118</td>
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<td>Other Expenses**</td>
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<td>118,547,314</td>
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<tr>
<td>Equipment</td>
<td>10,009,543</td>
<td>10,009,543</td>
<td>20,019,086</td>
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<tr>
<td>Financial Aid</td>
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<td>23,930,147</td>
<td>47,860,294</td>
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<td>Debt service</td>
<td>39,497,720</td>
<td>39,497,720</td>
<td>79,007,720</td>
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<tr>
<td><strong>Total</strong></td>
<td>$281,188,984</td>
<td>$380,046,223</td>
<td>$661,235,207</td>
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</table>

*Excludes unsettled bargaining units; includes 27 pay periods
**Assumes inflation rates of 0.9% for energy, 0.0% for motor vehicle fuel, and 1.4% for all other, as per OPM guidelines

and be it further

RESOLVED, That these requests may be adjusted by the Chancellor of the Connecticut State University System as a result of discussions with the Secretary of the Office of Policy and Management or for other technical purposes, and be it further

RESOLVED, That the requests shall be transmitted to the Board of Governors for its review and recommendation by the Chancellor of the Connecticut State University System, who shall work cooperatively with said Board and its staff to provide further information and analysis as requested.

Chairman McHugh noted that he wanted to reiterate the strong opinions of the members’ of the Executive Committee that were expressed at the August 14 Special Meeting. It was then, and is today, extremely critical that faculty and support staff are aware that while these are trying economic times, the Board’s approval of the biennial budget request should in no way be considered a waiver or weakening of the Board’s long-term commitment to hire additional faculty and support staff. The Chairman noted that the feeling on the part of the Executive Committee was so strong in this regard that the Chancellor was directed to amend the proposed resolution to reflect the strength of the Board’s commitment to hire additional faculty and the intent to submit an “Above Current Services” budget request once allowed to do so.

The Chairman also reported that the Executive Committee met on October 2, and had one action item to bring before the Board from that meeting, a resolution concerning CSUS 2020 Fiscal Oversight.

Chairman McHugh stated that CSUS 2020 authorizes up to $950 million in general obligation bonds over ten years for capital projects. It is critical that every step is taken to ensure proper control of those projects as funding progresses. The Chairman stated he spoke for every Board member present in emphasizing that the Board takes that responsibility extremely
seriously. The proposed resolution affirms the Board’s commitment in ensuring that CSUS 2020 projects remain on time and on budget to the fullest extent possible, with ANY issues raised as early as possible. The Board through adoption of this resolution, would require that a monthly report be submitted, detailing expenditures to date, projected expenditures for the total project or program, any variances, along with an explanation of those variances or any delays. In addition, in compliance with state statutes, the Board is to select and appoint independent auditors to annual conduct an audit of ANY project of CSUS 2020, which is then to be submitted to the Governor and General Assembly. A recommendation for the auditing firm is to be submitted to the Audit Subcommittee of the Board no later than February 28, 2009.

Trustee Balducci moved approval of the resolution concerning CSUS 2020 Fiscal Oversight; Trustee Sholtis seconded the motion and the following resolution was approved unanimously

WHEREAS, The Board of Trustees under its statutory authority - CGS Sec. 10a-89 (b) - shall “...(2) propose facility planning and capital expenditure budget priorities for the institutions under its jurisdiction,” and

WHEREAS, Connecticut General Statutes Sec. 10a-91a through h provide for “The Connecticut State University System Infrastructure Act” and establish CSUS 2020 by authorizing up to $950 million in general obligation bonds over ten years, beginning Fiscal Year 2009 and ending Fiscal Year 2018, for the purpose of renewing, modernizing, enhancing, expanding, acquiring and maintaining the infrastructure of the Connecticut State University System, and

WHEREAS, In CSUS 2020, the funds are provided to CSUS rather than directly to the Department of Public Works (DPW), as they are in traditional General Obligation bonding, and

WHEREAS, Sec. 10a-91f requires that CSUS provide semiannual reports to the Governor and General Assembly on the status and progress of CSUS 2020 beginning in FY2010, and

WHEREAS, It is therefore imperative that certain reporting requirements be put in place to enable the Board to carry out its fiduciary responsibility, and

WHEREAS, The BOT has a keen interest in ensuring that CSUS 2020 projects remain on time and on budget to the fullest extent possible, and that any issues are raised as early as possible, and

WHEREAS, CGS Sec. 10a-91h requires that the Board of Trustees select and appoint independent auditors to annually conduct an audit of any project of CSUS 2020, to be submitted to the Governor and the General Assembly, therefore be it
RESOLVED, That the Board of Trustees be provided with monthly reports containing, at minimum, expenditures to date for each project, projected total expenditures for each project versus budget, and progress of each project to completion versus the established project milestones, including an explanation of any delays, beginning with the report dated November, 2008; and be it further

RESOLVED, That an independent auditing firm be sought to provide annual audits of CSUS 2020 projects as specified by CGS 10a-91h, with a recommendation for the engagement of said firm to be submitted to the Audit Committee of the Board of Trustees no later than February 28, 2009.

Chairman McHugh further reported on the following items.

The Committee received an update from the Audit Subcommittee, on the status of the 2008 Audit and an update of FY 2007 Management Letter comments, with no significant exceptions having been noted.

The Committee received and approved the 2009 Schedule of Board meetings.

The Chairman thanked Board members for taking time to attend the Board/Unions dinner meetings noting they assist in building a collaborative team with faculty and staff. He also expressed his deep appreciation to AAUP and SUOAF for their cooperation and assistance.

The next meeting of the Board will take place at 10:00 a.m. on Thursday, November 13, at Central Connecticut State University in New Britain.

ADJOURNMENT

Trustee Balducci moved to adjourn; Trustee Pugliese seconded the motion and the meeting was adjourned at 11:05 a.m.

Respectfully submitted, 

Theresa J. Eberhard-Asch, Secretary
Trustees Park in Library Lot

BB (accessed from Ella Grasso Blvd. toward parking)

(map of the area with Trustees Park in Library Lot highlighted)