CONNECTICUT STATE UNIVERSITY SYSTEM
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE REGULAR MEETING
MINUTES
May 8, 2009 – 10:30 a.m.
39 Woodland Street, Hartford, CT 06105

PRESENT: Chairman Lawrence D McHugh, Karl J. Krapek, Ronald J. Pugliese, Richard J. Balducci, Angelo Messina, John Doyle, L. David Panciera, Theresa Eberhard-Asch

CSUS: Chancellor David Carter, Dr. Louise Feroe, David Trainor, Pamela Kedderis, Yvette Melendez, Erin Fitzgerald

Chairman McHugh called the meeting to order at 10:20 a.m.; noting a quorum was present.

ADOPTION OF AGENDA
Following an addition to the Agenda of a revision to Article 7.3.2 of the Human Resources Policies for CSUS Chancellor and University Presidents, by Trustee Balducci, seconded by Trustee Pugliese, the agenda was adopted as presented on a motion by Trustee Panciera, seconded by Trustee Eberhard-Asch.

REVISION TO HR POLICIES FOR CHANCELLOR & PRESIDENTS
On a motion by Trustee Balducci, seconded by Trustee Pugliese, the following change was made to Article 7.3.2, effective immediately

On or before November 1 of the assessment year, the ad-hoc committee shall invite individuals or a representative of groups of its choice from the constituencies listed above to a scheduled interview with the ad-hoc committee and the Chancellor. The Committee may also elect to invite individuals or a representative of other groups, not included in the constituencies listed above, to the scheduled interviews with the ad-hoc committee and the Chancellor. The selected constituencies may be requested to provide their comments on The State of the University report in writing prior to the interviews.

APPROVAL OF MINUTES
The minutes of the April 2nd Regular meeting and the April 8th Special Meeting were unanimously approved on a motion by Trustee Pugliese and seconded by Trustee Messina.

CLERICAL TUITION WAIVER
Chancellor Carter and AVC Trainor provided brief comments relating to the merits of extending for an additional year the tuition waiver allowed for within the 6/11/08 Letter of Agreement between the CSUS BOT and AFSCME Council 4. Upon a motion by Trustee Krapek, seconded by Trustee Balducci, the Committee approved extending the
terms of the 6/11/08 Letter of Agreement between the CSUS BOT and FASCME Council 4 for an additional year, out to June 30, 2010.

**EMERGENCY RESPONSE PREPAREDNESS**
AVC Trainor and Chief of Staff Melendez provided the Committee members with an overview on emergency response preparedness by the universities and System Office related to both the swine flu and potential pandemic incidents. Both Melendez and Trainor noted the swine flu response afforded staff an opportunity to review procedures and update as necessary/appropriate. Chancellor Carter indicated that a system-wide drill would take place in the near future.

**INFORMATION TECHNOLOGY**
Chancellor Carter and AVC Trainor provided a overview of several matters related to security, audit and staffing of the Information Technology area. Following general discussion among all Committee members, it was the general consensus that the Committee expected Chancellor Carter needed to continue to do all that was necessary to ensure strict compliance with security requirements as set forth by the Board and the auditors.

**CCSU MAGNET SECONDARY SCHOOL**
Chancellor Carter provided Committee members with a copy of President Miller’s secondary magnet school proposal for their review. Following general discussion of the President’s proposal, and remarks by Trustee Doyle relating to the long delays for renovation of Willard and DiLoreto, Chairman McHugh indicated that there would be no movement on the secondary magnet school proposal until funds were secured and plans were in place for moving forward with the Willard and DiLoreto renovations. Chancellor Carter indicated he would provide the Committee with an update on this matter at their next meeting.

**LEGISLATIVE/FISCAL ISSUES**
Chancellor Carter provided Committee members with a general update relating to legislative and fiscal issues, particularly as it concerned the state budget and CSUS compliance with the Governor’s recent budgetary directives.

**RISK MANAGEMENT**
Following general discussion of the need to ensure against risks which could impact the system’s mission and institutional goals, it was agreed that the Chancellor would bring a proposal forth at the Committee’s next meeting for a Risk Management committee, which would a subcommittee of the Audit Committee (the Audit Committee would be recognized as a standing committee, necessitating a revision to the Board bylaws).

**STATE EMPLOYEES BARGAINING AGENT COALITION (SEBAC)**
AVC Trainor reported on the status of the SEBAC agreement indicating ratification by all groups was imminent.
LITIGATION UPDATE
AVC Trainor brought Committee members up to date on pending litigation.

OTHER ISSUES
Universities/System Office – Chancellor Carter and AVC Trainor provided brief information regarding several ongoing HR and labor-related matters at the universities and System Office.

ADJOURNMENT
The meeting adjourned at 11:40 a.m. on a motion by Trustee Balducci and seconded by Trustee Messina.

The next meeting of the Executive Committee for the CSUS Board of Trustees is scheduled for Thursday, June 4, 2009, at 10:30 a.m. at the Connecticut State University System Office in Hartford.