TRUSTEES PRESENT:

Lawrence D. McHugh, Chairman
Karl J. Krapek, Vice Chairman
Theresa J. Eberhard-Asch, Secretary
John A. Doyle
M. Fernando Franco
Angelo J. Messina
Mr. John H. Motley

TRUSTEES ABSENT:

Christopher L. Ambrosio
Mr. Richard J. Balducci
Ms. Elizabeth Gagne

OTHER OFFICIALS PRESENT:

David G. Carter, Chancellor, Connecticut State University System (CSU)
Elsa Nuñez, President, Eastern Connecticut State University (ECSU)
Cheryl J. Norton, President, Southern Connecticut State University (SCSU)
James W. Schmotter, President, Western Connecticut State University (WCSU)
Mitchell Sakofs, Acting Dean of Ed., for President Miller, Central Connecticut State University

STAFF TO THE BOARD:

Erin Fitzgerald, Associate for Board Affairs

CALL TO ORDER AND APPROVAL OF MINUTES

Chairman McHugh called the meeting to order at 10:10 a.m., declared a quorum present and requested a motion to accept the January 26, 2007, meeting minutes. **Trustee Pugliese so moved; Trustee Sholtis seconded the motion and it was approved unanimously.**
ACADEMIC AFFAIRS COMMITTEE

Trustee Doyle reported that the Academic Affairs Committee met on Wednesday, February 28, 2007 at the Central Connecticut State University and recommended the following:

A resolution to establish a Center for Coastal and Marine Studies at Southern Connecticut State University. The center will engage undergraduate students and faculty in environmental research focusing on trying to better understand the pressures of human development on natural habitats and find ways to protect the delicate balance between the two. Trustee Doyle noted that Southern has received a generous gift from the Werth Family Foundation to support faculty and student research efforts and relayed President Norton’s comment that this funding could “create a model for collaborative, interdisciplinary science research and research training.”

Trustee Doyle moved the resolution; Trustee Rosa seconded the motion and the following resolution was approved unanimously.

WHEREAS, Southern Connecticut State University is located centrally along the heavily urbanized Connecticut coastline proximate to a variety of diverse natural habitats, and

WHEREAS, Long Island Sound has been designated as an estuary within the National Estuary Program, a program designed to protect nationally significant estuaries throughout the U.S., and

WHEREAS, The efforts of the faculty, staff and students associated with the Center will focus on coastal and marine environmental/ecological research and education along Connecticut’s urbanized coast and harbors, and

WHEREAS, The Center will enhance education at the university, by fostering collaborative research and pedagogical initiatives among faculty across traditional academic departments in different disciplines, and

WHEREAS, The President of Southern Connecticut State University has expressed the desire to establish a Center for Coastal and Marine Studies to further its teaching, training and research goals in the field of coastal and marine environmental/ecological education, and

WHEREAS, The objectives of the Center are compatible with the mission of Southern Connecticut State University and the Connecticut State University system, and

WHEREAS, Such a Center will facilitate the attainment of these objectives and contribute substantially to university leadership in the field of coastal and marine studies and benefit Southern students, field practitioners and the society, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby authorizes the establishment of the Center for Coastal and Marine Studies at Southern Connecticut State University, and be it further
RESOLVED, That the Center for Coastal and Marine Studies may seek and receive contracts and grants from public and private organizations and may charge fees for services related to the purposes stated above provided that all applicable state and University regulations are observed, and be it further

RESOLVED, That all funds received by the Center for Coastal and Marine Studies shall be deposited in a fund of the Southern Connecticut State University Foundation established for this Center. Such funds shall be used for the purposes of this Center and appropriate University support functions rendered to the Center, and be it further

RESOLVED, That the President of Southern Connecticut State University is directed to periodically evaluate the functioning of the Center for Coastal and Marine Studies in terms of its effectiveness, and shall no later than September 1, 2012 report the results of the evaluation with a recommendation to the Chancellor of the CSU System who in turn shall share this information with the Board of Trustees, and be it further

RESOLVED, That the Center for Coastal and Marine Studies shall go out of existence on December 31, 2012, unless action to the contrary is taken by the Board of Trustees for the Connecticut State University System.

A resolution to establish a Center for Excellence in Mathematics and Science, also at Southern. Trustee Doyle reported that the center will provide in-service workshops and seminars for K-12 teachers to strengthen the schools’ capacity to raise the level of proficiency in math and science. The center will also provide a focus for university faculty in the various departments to coordinate their efforts to develop outreach, in-service, pre-service, and research programs, as well as position the university to obtain external funding to address the challenges of educating students in math, science, technology and engineering discipline.

Trustee Doyle moved the resolution; Trustee Sholtis seconded the motion and the following resolution was approved unanimously.

WHEREAS, Southern Connecticut State University has established a growing recognition of the quality programs within mathematics and science, and

WHEREAS, The Mathematics Department and all science departments are actively engaged in teacher preparation programs, outreach to area high schools, and service on state-wide committees addressing educational needs within the state, and

WHEREAS, the faculty and administration recognize the need to coordinate and facilitate many of the activities within the mathematics and science departments and the School of Education, and

WHEREAS, The Center will enhance education at the university, by fostering collaborative research and pedagogical initiatives among faculty across traditional academic departments in different disciplines, and

WHEREAS, The President of Southern Connecticut State University has expressed the desire to establish a Center for Excellence in Mathematics and Science which can provide the needed administrative support for facilitating the outreach activities, programmatic
offerings, scholarship/creative activity, and visibility of mathematics and the sciences at SCSU, and

WHEREAS, The objectives of the Center are compatible with the mission of Southern Connecticut State University and the Connecticut State University system, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby authorizes the establishment of the Center for Excellence in Mathematics and Science at Southern Connecticut State University, and be it further

RESOLVED, That the Center for Excellence in Mathematics and Science may seek and receive contracts and grants from public and private organizations and may charge fees for services related to the purposes stated above provided that all applicable state and University regulations are observed, and be it further

RESOLVED, that all funds received by the Center for Excellence in Mathematics and Science shall be deposited in a fund of the Southern Connecticut State University Foundation established for this Center. Such funds shall be used for the purposes of this Center and appropriate University support functions rendered to the Center, and be it further

RESOLVED, That the President of Southern Connecticut State University is directed to periodically evaluate the functioning of the Center for Excellence in Mathematics and Science in terms of its effectiveness, and shall no later than September 1, 2012 report the results of the evaluation with a recommendation to the Chancellor of the CSU System who in turn shall share this information with the Board of Trustees, and be it further

RESOLVED, That the Center for Excellence in Mathematics and Science shall go out of existence on December 31, 2012, unless action to the contrary is taken by the Board of Trustees for the Connecticut State University System.

A resolution to authorize Western Connecticut State University to offer a Graduate Certificate Program in Intermediate Administration and Supervision leading to the 092 Endorsement by the State Department of Education. Trustee Doyle noted that the proposed program is offered in response to requests from Ed.D. students whose employers are requiring certification for promotion. The program will be offered cooperatively with Central Connecticut State University and will be available only to students in the Instructional Leadership Ed.D. program.

Trustee Doyle moved the resolution; Fr. Sullivan seconded the motion and the following resolution was approved unanimously.

RESOLVED, That the Board of Trustees for the Connecticut State University System approves Western Connecticut State University’s proposal to offer a certificate program in Intermediate Administration and Supervision (092 endorsement), and be it further

RESOLVED, That under the authority granted to the Board of Trustees for Connecticut State University System in Chapter 185b, Section 10a-87 and 10a-149 of the Connecticut General Statutes, the Chancellor of the Connecticut State University System is authorized to seek licensure and accreditation for this program from the Connecticut Board of Governors for Higher Education.
FINANCE & ADMINISTRATION COMMITTEE REPORT

Vice Chairman Krapek noted that the Finance & Administration Committee met on Tuesday, March 6 and had several items to recommend to the Board.

Resolution concerning the 2007 Comprehensive Campus Master Plan for Western Connecticut State University. Vice Chairman Krapek reported that the Board of Trustees develops and periodically updates Comprehensive Campus Master Plans related to facilities and grounds for each campus. Western’s Master Plan is a consolidation of two studies: the Program for the Master Plan, completed by Paulien & Associates in winter 2006-07, working with the University; and the Campus Plan, completed by Symmes, Maini & McKee in 2007. The Comprehensive Master Plan process uses a planning model methodology developed by the firm of Dober, Lidsky, Craig and Associates. Western’s current Master Plan was approved by the Board of Trustees on November 8, 1995 for the period 1995 to 2010.

In addition, Western’s Master Plan is based upon its recently completed strategic plan. The model uses data supplied by the university to project space needs in several categories. Such projections also include analysis of enrollment growth. Western’s enrollment projections for the new Master Plan are based on an enrollment growth over the next ten years estimated at 1,230 Full Time Equivalent students, from an enrollment base of 4,522 FTE to 5,752 FTE. Space needs projections indicate that the university today lacks 193,641 net square feet, and will need an additional 367,420 net square feet for 2015.

Vice Chairman Krapek reported that the planning process used is one which includes all aspects of the university community, including the administration, students, faculty, and staff. The Campus Plan was predicated on synergy with Western’s mission statement, “…to capitalize on its outstanding faculty and its location in the greater New York metropolitan area; to create a diverse university community that – in its range of quality academic programs and in its enriching and supportive student-focused environment – is characteristic of New England’s best small private universities, but with much more affordable costs.”

Mr. Krapek turned to President Schmotter for a short presentation about the campus plan, its findings and recommendations.

President Schmotter noted that the update of the WCSU Master Plan was an inclusive, team-based effort with involvement on the part of every department director within the university. He recognized and applauded the efforts of the university master plan steering committee comprised of administrative leadership, faculty planning committee members, and faculty senate
members. He added there had been a number of open forums which resulted in a great deal of input received from faculty, staff and students. He noted that in terms of future student population, enrollment is projected at 2% for the next 10 years, adding that it has actually been higher than 2% for the past two years and, in terms of full-time undergraduates, marginally faster than other universities within the Connecticut State University System.

President Schmotter offered a slide presentation highlighting the updates to the Master Plan. The introduction to the presentation noted that Western Connecticut State University capitalizes on its outstanding faculty and its location in the greater New York metropolitan area to create a diverse university community that—in its range of quality academic programs and in its enriching and supportive student-focused environment—is characteristic of New England’s best small private universities, but with much more affordable costs.

President Schmotter identified highlights and priorities for the midtown campus plan. Highlights around the proposed new Main Quadrangle included: back fill of White/Higgins/Berkshire; expansion of Berkshire – Wellness Center; expansion of dining at student center with New Resident Hall for 300 students; and a new parking garage for 400 cars. Midtown campus priorities were identified as: 1) a new residence hall with parking garage (power plant upgrade; Demolish Richa/Roberts Ave; Create quad; Acquire warehouse); 2) expansion of Berkshire (academic/recreation/wellness); 3) Dining Services expansion; 4) renovate Higgins: Student Success Center; and 5) renovate White: A&S – backfill once VPA is complete. President Schmotter noted this would result in co-location of services and departments as well as improved pedestrian and vehicular circulation.

In addressing the Westside Campus existing conditions, President Schmotter pointed out existing deficiencies of the current configuration: no real campus feel; assortment of building styles; vehicular (4-lane road for students to cross); WSCB and ONC in poor repair. President Schmotter identified the highlights of the Westside campus plan around the proposed new Main Quadrangle: location of new VPA with 500 car parking garage; expansion of O’Neil Center; expansion of the Westside Classroom building; three new resident halls for 394 students; parking garage for 500 cars associated with student housing; power plant; relocation of baseball and softball fields; pedestrian spine; and plazas and entries.

President Schmotter noted that the updated Campus Master Plan identified the following as Priority Phase I projects (WS = Westside; MT = Midtown):

WS: New 169,112 GSF VPA facility, new 500-car parking garage, mini power plant, associated quad improvements, and University Boulevard realignment
MT: New 300-bed residence hall, new 400-car parking garage, and boiler house facility equipment renovations and upgrades
WS: Classroom Building renovation and 51,180 GSF addition
MT: Berkshire Hall reconfiguration and expansion
MT: Student Center expansion and renovation
MT: White Hall renovation

Vice Chairman Krapek thanked President Schmotter for his presentation and noted that the resolution would approve the 2007 Comprehensive Campus Master Plan for Western Connecticut State University. He asked if there were any questions for President Schmotter and, hearing none, **Vice Chairman Krapek moved the resolution; Trustee Rosa seconded the motion and the following resolution was approved unanimously.***

**WHEREAS,** Western Connecticut State University completed its previous Master Plan in 1995 and it was approved by the Board of Trustees on November 8, 1995 (BR#95-77), and

**WHEREAS,** The updated Program for the Master Plan study developed by Paulien & Associates which transformed the University’s Strategic Plan into facilities requirements was completed in winter 2006/07, and

**WHEREAS,** The Campus Plan study by Symmes Maini & McKee was completed in 2007, therefore be it

**RESOLVED,** That the Board of Trustees for the Connecticut State University System hereby approves the 2006/07 Program for the Master Plan study and the 2007 Campus Plan study as the 2007 Comprehensive Campus Master Plan for Western Connecticut State University.

**Resolution concerning Authorization to Sign Documents for the Connecticut State University System.** Vice Chairman Krapek noted that consistent with its statutory authority, the Board of Trustees has identified those positions whose incumbents would be authorized to sign official documents for the Connecticut State University System, and the type of documents to which this authorization applies. The recent restructuring of the Connecticut State University System Office and resultant title changes to certain positions require the policy to be revised.

**Vice Chairman Krapek moved the resolution; Trustee Pugliese seconded the motion and the following resolution was approved unanimously.***

**WHEREAS,** The Board of Trustees under its statutory authority CGS 10a-89 “shall: (1) Make rules for the government of the Connecticut State University system and shall determine the general policies of the university system,...”, and
WHEREAS, The Board of Trustees through Board Resolution 03-12 identified those positions authorized to sign official documents for the Connecticut State University System and the type documents to which this authorization applied, and

WHEREAS, A new authorization is required because of the recent restructuring of the System Office and resultant title changes to several positions, now therefore be it

RESOLVED, That Board Resolution 03-12, dated April 3, 2003, is hereby rescinded, and be it further

RESOLVED, That persons elected to or employed in the following positions by the Board of Trustees shall be authorized to sign all official documents within their jurisdiction executed under the policies of the Board:

For the Board of Trustees for the Connecticut State University System

Chairperson of the Board
Vice Chairperson of the Board
Secretary of the Board
Chancellor of the Connecticut State University System and Executive Secretary to the Board
Senior Vice Chancellor for Academic and Student Affairs
Chief of Staff
Vice Chancellor for Finance and Administration
Chief Information Officer
Associate Vice Chancellor for Human Resources and Labor Relations

For the Universities

President
Executive Vice President
Provost and Academic Vice President
Senior Vice President
Vice President for Academic Affairs
Vice President for Finance and Administration
Vice President for Institutional Advancement
Vice President for Student Affairs
Vice President for Student and University Affairs
Chief Administrative Officer
Chief Financial Officer
Chief Human Resources Officer

and be it further

RESOLVED, That the Chancellor of the Connecticut State University System and University Presidents may designate in writing those other persons who shall act as their agents in signing contracts of up to $25,000 and other documents in such areas as personnel, payrolls, purchasing, financial matters, university planning, and maintenance, and shall indicate the appropriate level of signing authority for each person so designated.

Resolution Concerning Policy on Payment of moving expenses for management and confidential professional personnel. Vice Chairman Krapek advised that there had not been a review of the Policy on Payment of Moving Expenses since 1998 and since that time, the costs
associated with such moves have escalated. The revised policy increases the allowable amount for moving expenses from $6,000 to $10,000. Expenses will be paid as a reimbursement for documented expenses and will be assessed against the budget of the particular university, or System Office, where the prospective employee is to serve.

**Vice Chairman Krapek moved the resolution; Trustee Messina seconded the motion and the following resolution was approved unanimously.**

WHEREAS, Since 1998, there has been no review of the Policy on Payment of Moving Expenses, and

WHEREAS, The costs associated with such moves have escalated since 1998, now therefore, be it

RESOLVED, The Chancellor and Presidents are authorized to offer reimbursement for out-of-state moving expenses for prospective employees when, in the judgment of the Chancellor or President, such an offer would be in the best interests of the Connecticut State University System, and be it further

RESOLVED, That the offer to pay moving expenses shall be in writing and shall not exceed $10,000 (not to exceed actual cost) for any one prospective employee, except as noted below, and be it further

RESOLVED, Such expenses shall be paid as a reimbursement for documented expenses and shall be assessed against the budget of the particular University or the Connecticut State University System Office where the prospective employee will serve, and be it further

RESOLVED, That Board Resolution #98-11 is rescinded.

Vice Chairman Krapek further advised that the Finance & Administration Committee reviewed mid-year progress reports regarding the current year’s approved spending plans together with any requests for changes to authorized spending caps. On a consolidated basis, it is anticipated that CSUS will end the year with a drawdown of reserves of $117,077 (a $611,324 improvement over the originally budgeted drawdown of $728,401).

**CHANCELLOR’S REPORT**

Chancellor Carter commented upon the men’s basketball team from Central Connecticut State University and their valiant effort towards the NCAA Championship and asked Dr. Mitch Sakofs, CCSU Acting Dean of Education, to pass along the congratulatory remarks he was sure to receive at the Board meeting to President Miller and the members of the basketball coaching staff and players.

Chancellor Carter stated that the presidents would not be providing reports to allow ample time for President Schmotter’s presentation on the update to the WCSU Master Plan.
Referring to the soon-to-be signed articulation agreement/memorandum of understanding between the Connecticut Community Colleges and the Connecticut State University system, Chancellor Carter offered his appreciation to the Board of Trustees for their direction in identifying this as a high priority initiative. The Chancellor also asked the Board to join with him in acknowledging the hard work of the university presidents in making this important agreement a reality and one which will most certainly result in a seamless transition from the community colleges to any of the CSUS universities. Asking the presidents to stand, Chancellor Carter noted President Norton’s role in taking the lead on the initiative and thanked President Nuñez for joining in the effort with Manchester Community College President Daube, and he also acknowledged the strong supporting roles of both President Miller and President Schmotter. Chancellor Carter advised that a signing of the agreement is expected to take place in late March.

Chancellor Carter spoke briefly regarding the Board of Trustees’ commitment towards increasing full-time faculty and stated that legislative efforts are still being directed towards that need. He added that the 2020 bond structure legislative proposal had recently been referred out of the Higher Education & Employment Advancement of the State Legislature to the Finance, Revenue and Bonding Committee.

The chancellor directed the trustees’ attention to the following items in their Board folders:

- A copy of the front page of the nationally distributed Medallic Art for Academia catalogue, featuring the chancellor chain and medallion commissioned by the Board, which includes the names of all previous heads of the system.
- AASCU Public Purpose article “Public Higher Education and the Public Trust”
- AASCU Policy Matters brief highlighting institutions’ creative ways to deal with the rising cost of educating our students.
- AASCU Public Policy Agenda for 2007
- PricewaterhouseCoopers Publication regarding SAS 112  

Chancellor Carter noted the importance of addressing auditor’s comments and particularly in understanding the implications of SAS 112, which places a greater responsibility on higher education institutions in terms of due diligence. He suggested the Trustees read the brochure and added that the work of the Audit Subcommittee is extremely critical and that he could not over-emphasize its importance.

EXECUTIVE COMMITTEE REPORT
Chairman McHugh began his remarks by echoing Chancellor Carter’s comments regarding making progress on auditor’s comments and thanking the Audit Committee members for their efforts and, particularly to BOT Vice Chairman Krapek and Trustee Messina for their diligence in ensuring CSUS is ahead of the game in this regard.

Chairman McHugh indicated he would be at the ceremony for the signing of the articulation agreement and that trustees would be informed of the date of the event once he had been so advised.

The Chairman reported that the Executive Committee met on March 6, 2007 and did not have a quorum; therefore items needing approval would be placed on the agenda for their next meeting, scheduled for March 29.

Chairman McHugh stated that the Chancellor apprised those members present about the status of the informational items on the agenda, including security standards, network architecture, strategic planning and the status of the articulation agreement with the community colleges. He reiterated that those items would be placed on the next committee agenda for a review by a full quorum of the Committee.

The one action item we have to bring before you today was approved by the Executive Committee back in January and was placed as an information item on the Board’s January 26 agenda.

**Revision of the Board Bylaws.** Chairman McHugh stated that the revision allows for participation and interaction, through the use of available technologies provided that all members participating in the meeting are able to communicate with one another. The Chairman reported that no changes had been made to the amendment since it was originally presented to the Board for review and comment.

Chairman McHugh requested a motion to approve the resolution concerning an amendment the Board bylaws. **Trustee Pugliese moved the resolution; Trustee Rosa seconded the motion and the following resolution was approved unanimously.**

WHEREAS, The Board of Trustees for the Connecticut State University System have enacted bylaws to govern their operation, and

WHEREAS, Section 1, Paragraph C of Article II, Organization of the Board, sets forth the definition of a quorum, and
WHEREAS, On occasion, it will be operationally efficient and effective to allow the participation of Board of Trustees members via an off-site location utilizing available technologies, now therefore, be it

RESOLVED, That Section 1, Paragraph C of Article II, Organization of the Board Bylaws, be revised to read as follows:

C. QUORUM

A majority of the current membership of the Board shall constitute a quorum. Meetings may be conducted in the absence of a quorum provided that all actions taken be confirmed at a subsequent meeting where a quorum is present. Participation and interaction, through the use of available technologies (i.e., speakerphone, videoconference), will constitute a member's being present, provided that all members participating in the meeting are able to communicate with one another.

and be it further

RESOLVED, That the Board of Trustees approves the aforementioned revision to the Board Bylaws in Section 1, Paragraph C of Article II, Organization of the Board, which shall be effective immediately upon passage.

CHAIRMAN’S REPORT

Chairman McHugh offered his congratulations to the CCSU men’s basketball team and also offered words of support to SCSU women’s basketball team in their ongoing championship drive.

The Chairman stated that the Board finished up the dinners with the AAUP faculty from Eastern and Central in the past few weeks. He noted that they continue to be excellent meetings and thanked Dave Walsh and those faculty members who attended as well as the Trustees.

Chairman McHugh advised that planning would soon begin for the Board’s annual SUOAF dinner, for either the end of April or early May. The Board will also be setting up a dinner meeting with the Connecticut State University Professors.

The Chairman reminded Board members that CSUS day at the Capitol is March 29th and that President Nuñez’ inauguration is scheduled for April 13 and asked all Board members to make best efforts to attend both of these events.

Chairman McHugh closed his remarks noting that from the Board, to the Chancellor and the University Presidents, to the faculty, staff and, most importantly, the students of the Connecticut State University System; it is an outstanding, enthusiastic team doing a fantastic job.

Chairman McHugh reminded the Trustees that the next Board meeting is Thursday, April 5, 2007 at Southern Connecticut State University.

ADJOURNMENT
Mr. Pugliese moved to adjourn; Ms. Eberhard-Asch seconded the motion and the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Theresa J. Eberhard-Asch, Secretary