CALL TO ORDER

Vice-Chairman Krapek called the meeting to order and requested a motion to accept the report of the Nominating Committee.

ORGANIZATIONAL MEETING

Vice-Chairman Krapek stepped down as Chair and Mr. Pugliese took the Chairman’s position, presenting the candidates recommended by the Nominating Committee for Vice Chair and Secretary. Mr. Pugliese reported the Committee recommended unanimously that the Board
elect Vice Chairman Krapek to another term as Vice Chairman and Ms. Eberhard-Asch to another term as Secretary.

Mr. Pugliese inquired if there were any nominations from the floor. Hearing none, he requested a motion to accept the Nominating Committee’s recommendation to elect Karl Krapek as Vice Chairman and Terry Eberhard-Asch as Secretary of the Board. Mr. Sullivan so moved; Mr. Doyle seconded the motion and it was approved with Ms. Eberhard-Asch and Vice Chairman Krapek abstaining. Mr. Pugliese stepped down as Chair, turning the meeting back to Vice Chairman Krapek.

APPROVAL OF MINUTES

Vice-Chairman Krapek requested a motion to accept the Regular Session Minutes of June 10, 2005. Mr. Doyle so moved; Mr. Sullivan seconded the motion and it was approved unanimously. Vice Chairman Krapek introduced Erin Fitzgerald to the Board as the new Associate to the Board, noting that she had previously worked for CSU in Finance and Governmental Relations.

CHANCELLOR/PRESIDENTS’ REPORTS

Chancellor Cibes introduced Bob Dixon as the Interim Chief Information Officer noting he would be with CSU until Mac Toedt’s successor is named.

Chancellor Cibes thanked everyone for the many kind remarks and sentiments he received upon the announcement of his retirement. Chancellor Cibes noted that he had been looking forward to his retirement as the culmination of his professional life. The Chancellor stated that the many successes the Connecticut State University System has achieved over the course of the past ten years are primarily due to the collective teamwork and dynamic vision of the Board of Trustees, University presidents, faculty, staff, and collective bargaining agents.

Chancellor Cibes announced that the mid-year report on design guidelines was included in Board members’ packets and stated that the final report will be ready by December for action by the Board. The Chancellor further remarked that the results from the market research study, facilitated by Messrs. Pugliese and Doyle’s Development Committee, are being summarized and reviewed for presentation to the Board in either October or November.

Chancellor Cibes indicated that the topic of the presidents’ reports for this meeting is university implementation of the Board of Trustees policy on proficiency (BR#03-42).
President Miller provided an overview of Central’s experience to date, providing data proficiency outcomes of Fall 2004 incoming matriculated students and incoming matriculated part-time students. President Miller commented on the large difference in terms of the math and English students, both by broad numbers and percentages and noted that there was great similarity between the different types of students, with more part-time students requiring remedial courses than full-time students. President Miller inquired about the research conducted prior to setting the testing and proficiency standards. Chancellor Cibes provided a brief update of the history that led to the Board of Trustees adopting the proficiency policy and noted that there most likely would be a re-examination of the tests and the current cut-off points.

President Carter distributed his report, which reviewed mathematics proficiency and Eastern’s approach to English placement. President Carter advised that all ECSU first-time, full-time students are required to take placement exams in English and Mathematics. President Carter’s report illustrated that 84% of the 73 students required to take Math-98 met the requirement established by the Board resolution. President Carter highlighted Eastern’s approach to writing across the curriculum, wherein students are required to complete a three-step writing program, monitored by the University Writing Director and University Writing Board to ensure that students develop the appropriate writing skills beyond proficiency to intermediate and advanced levels.

President Norton distributed her report, stating that rather than relying on SAT scores, all full-time, first-time freshmen and transfer students take assessment tests prior to registration; failure to pass activates the proficiency policy. President Norton noted that information regarding the proficiency policy is communicated aggressively to students and the university community. SCSU is beginning to partner with feeder schools to identify students (via Accuplacer® given in junior year) who may need assistance in math. President Norton stated that Southern assists those students (utilizing part-time faculty) to give them a chance to succeed and meet proficiency prior to entering post-secondary education.

President Schmotter reviewed WCSU’s report, noting that of the 754 first-time-in-college full-time degree-seeking students, 28% required remediation in English and 40% required remediation in math. Of those students, 86.6% successfully completed the English requirement and 73.5% successfully completed the math requirement. President Schmotter noted that Western’s approach to ensuring successful completion of the remedial courses was very aggressive, with continual monitoring of grades and follow-up phone calls in the event of a repeated absence from class. President Schmotter stated that Western is also working with the
feeder schools, noting that while SAT scores are up, the number of students coming from those schools who require remediation is increasing.

Trustee Doyle thanked everyone for their support in the implementation of the proficiency policy and further commented on Academic Affairs’ intense outreach efforts to notify students of the requirements within the policy and of the options available to the students for compliance. Vice Chairman Krapek noted that the Board of Trustees appreciates the efforts by the presidents and their staff in providing these reports at the Trustee meetings.

CHANCELLOR’S CONSENT ITEMS

Vice Chairman Krapek requested a motion to approve the consent item resolutions and Mr. Sholtis asked if each item resolution could be voted on separately. Vice Chairman Krapek agreed and the following resolutions were submitted separately:

Resolution #1 – Honoring Mac Toedt

Vice Chairman Krapek asked for a motion to ratify the following resolution honoring Mac Toedt that was previously approved by the Executive Committee in July. Mr. Doyle so moved; Mr. Pugliese seconded the motion and it was approved unanimously.

WHEREAS, Malcolm “Mac” Toedt will retire from the Connecticut State University System effective August 1, 2005, and

WHEREAS, Mr. Toedt’s tenure with the State of Connecticut dates back to 1982 and for the past five years, he has provided exemplary service to the Connecticut State University System as Chief Information Officer, and

WHEREAS, Due to Mr. Toedt’s extensive experience with both technology and academic life, he has kept CSU on the cutting edge of information technology, while recognizing that information technology is only a tool to support customers, the most important of whom are faculty members and students; and

WHEREAS, Mr. Toedt guided System Office information technology staff and the Connecticut State University System forward in a positive manner through his attention to the need for systematic and planned implementation of information technology, and

WHEREAS, Mr. Toedt has consistently insisted on ensuring the security of data and processes in information technology, and has taken the lead in recommending ways to protect private information and to provide for improved risk management and for business resumption in the event of disaster, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby extends its highest appreciation to Mac Toedt for his outstanding service to the Connecticut State University System, and extends its sincere and heartfelt best wishes for much happiness and success to him and his family as he pursues new interests.
Resolution #2 – Appointment of a Distinguished Business Executive in Residence

Vice Chairman Krapek requested a motion to approve the following resolution appointing Susan Rottner as a Distinguished Business Executive in Residence by Eastern Connecticut State University. Mr. Pugliese so moved; Mr. Doyle seconded the motion and it was approved, with Mr. Sholtis abstaining.

WHEREAS, Ms. Susan Rottner, a distinguished business executive, will be offering occasional but highly significant contributions to the students and faculty at Eastern Connecticut State University during the 2005-2006 academic year and will bring a rich array of business experience and knowledge to this role, and

WHEREAS, Ms. Rottner’s business background as an executive in her field of expertise is extensive, currently holding the positions of President of Bank of America, Connecticut, and Market President of Hartford, and

WHEREAS, Ms. Rottner has also served a 30-year career with Fleet and its predecessor banks in Connecticut where she worked in portfolio management and branch banking before managing the corporate affairs and the human resources departments, and

WHEREAS, In addition to her professional accomplishments, Ms. Rottner is also active in many community organizations and institutions, serving on various boards related to performing and visual arts, and

WHEREAS, BR#82-120 authorizes the Board to award the title “in Residence” to persons of established reputation in their chosen field who seem likely to make significant contributions to the instructional programs of CSU institutions, and

WHEREAS, Ms. Rottner is eminently qualified for this award and has agreed to serve in this capacity, and the University is in compliance with the “honorary” and limited term nature of these appointments as stipulated in BR#82-120, therefore, be it

RESOLVED, That Ms. Susan Rottner be named Distinguished Business Executive in Residence by Eastern Connecticut State University for the 2005-2006 academic year.

Resolution #3 – Awarding the Title of Distinguished Professor of Music

Vice Chairman Krapek requested a motion to approve the following resolution awarding the title of Distinguished Professor of Music to Lyle Russell Cedric ‘Skitch’ Henderson by Western Connecticut State University. Mr. Pugliese so moved; Fr. Sullivan seconded the motion and it was approved, with Mr. Sholtis abstaining.

WHEREAS, Lyle Russell Cedric ‘Skitch’ Henderson has been internationally recognized for his long and illustrious career as a musician, recording artist, composer, and conductor, having served as music director for NBC Television, the original conductor of the orchestras for the Tonight Show and Today Show, as conductor of numerous symphonic orchestras throughout the world, and as the founding conductor of The New York Pops, and
WHEREAS, Mr. Henderson has received a Grammy Award, New York City’s prestigious Handel Medallion for the vital role he has played in the cultural life of New York and the James Smithson Bicentennial Medal in recognition of his contributions to American culture, and

WHEREAS, Mr. Henderson has been recommended by the President of Western Connecticut State University, in consultation with the WCSU Music Faculty, to bring his special knowledge and expertise in music to the University in an extraordinary role, therefore, be it

RESOLVED, That, pursuant to BR 2000-27, Lyle Russell Cedric ‘Skitch’ Henderson be named Distinguished Professor of Music at Western Connecticut State University for the 2005-06 academic year and retain this title during this period of his appointment at the university in accordance with all relevant sections of Article 4 of the AAUP collective bargaining agreement.

ACADEMIC AFFAIRS COMMITTEE

Mr. Doyle reiterated his appreciation to the presidents for the reports they have been preparing for the Board.

Mr. Doyle reported that the Academic Affairs Committee met on July 13, 2005 and recommends the following:

Establishment of a Center for Elders and Families at Southern Connecticut State University: Mr. Doyle explained that, in addition to forging a partnership between the University and the regional community in a collaborative effort to address the growing needs of Connecticut’s senior citizens, the Center will enhance the role of the School of Health and Human Services, provide research opportunities for faculty and students, and provide continuing education opportunities for practicing professionals in the field of Gerontology. The stated goals support the mission of the proposed Center and are tied to the university’s mission and goals. The proposal provides programmatic justification, identifies appropriate staff and physical space and provides for assessment and evaluation of the Center and its activities on a regular basis. In accordance with the five-year review of all Centers and Institutes established by BR01-47, the Center for Elders and Families will go out of existence on December 31, 2010 unless continuation is recommended by the President of Southern Connecticut State University.

Mr. Doyle requested a motion to approve the following resolution. Ms. Eberhard-Asch so moved; Mr. Pugliese seconded the motion and it was approved unanimously.

WHEREAS, Southern Connecticut State University recognizes the need to address the growing Connecticut population of elders and their families and the challenges for which they must seek assistance, and

WHEREAS, The goals and objectives of the Center for Elders and Families support extensive engagement in community outreach and services for elders; development of
interdisciplinary education and training for human services professionals; and engagement in evaluation and research in the field of gerontology, and

WHEREAS, The proposed Center will promote such programs and activities and enhance SCSU’s involvement in collaborative arrangement and professional organizations that support such activities, and

WHEREAS, Such a Center will integrate these academic endeavors and substantially expand university leadership in this area, and

WHEREAS, The Center supports the university’s mission and will have sufficient staffing, physical space and budgetary support to carry out its objectives, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System hereby authorizes the establishment of a Center for Elders and Families at Southern Connecticut State University, and be it further

RESOLVED, That the Center may seek and receive contracts and grants from public and private organizations and may charge fees for services related to the purposes stated above provided that all applicable state and university regulations are observed, and be it further

RESOLVED, That all funds received by the Center shall be deposited in the Operating Fund at Southern Connecticut State University in accounts established for this Center and shall be used for the purposes of this Center and appropriate University support functions rendered to it, and be it further

RESOLVED, That the President of Southern Connecticut State University is directed to periodically evaluate the functioning of the Center for Elders and Families in terms of its effectiveness and fiscal solvency, and shall no later than September 1, 2010 report the results of the evaluation with a recommendation to the Chancellor of the CSU System who in turn shall share this information with the Board of Trustees, and be it further.

RESOLVED, That the Center for Elders and Families at Southern Connecticut State University shall go out of existence on December 31, 2010, unless action to the contrary is taken by the Board of Trustees for the Connecticut State University System.

Awarding the title of Distinguished Professor of Music to Lyle Russell Cedric “Skitch” Henderson by Western Connecticut State University: Mr. Doyle elaborated on this item, which was approved on the consent calendar, noting that the committee discussed a resolution to award the title of Distinguished Professor of Music to Lyle Russell Cedric ‘Skitch” Henderson by Western Connecticut State University. Mr. Henderson has a distinguished career that spans over 60 years. He served as music director for NBC Television and was the original conductor of the orchestras for the Tonight Show and Today Show. He has conducted numerous symphonic orchestras throughout the world and in 1983 founded The New York Pops. He received a Grammy Award in 1964 and earlier this year he was awarded the James Smithson Bicentennial Medal in recognition of his contributions to American culture. Mr. Doyle explained that Mr. Henderson will serve as consultant in the development of the WCSU Orchestra; present four
guest lectures; present several lecture/demonstrations for various music courses; and conduct a gala concert during the Spring 2006 semester.

Mr. Doyle reported that the committee continued its discussion of tenure in the CSU system focusing on the importance of the process at each level and will revisit this topic next year. He further noted that the committee continued its discussion of the report on the Profitability of OnlineCSU from the internal auditor, stating that it was recommended that the committee continue to receive similar audits on a biennial basis. Mr. Doyle referenced the listing of various action items addressed by the Committee, a copy of which had been provided to the Trustees in their meeting folders.

**EXECUTIVE COMMITTEE**

Vice Chairman Krapek reported that the Executive Committee met on June 3, 2005 and recommends approval of the following resolutions:

*Awarding the Title of CSU Professor to Dr. James W. Russell:* Vice Chairman Krapek related that Dr. Russell is a prolific writer, scholar, and lecturer, and has presented dozens of professional papers throughout the United States and abroad. He was the recipient of a two-year Fulbright Award for study in Mexico, served a five-year term as Fulbright Senior Specialist, and was a Republic Fellow to the Salzburg Seminar on Race, Ethnicity and Migration in Europe and a visiting researcher in Madrid, Spain. Dr. Russell is a respected authority in the field of Sociology and is recognized by his colleagues for his professional excellence. He has unquestionably demonstrated the outstanding merit that the title Connecticut State University Professor was meant to recognize.

Vice Chairman Krapek moved approval of the following resolution; Mr. Pugliese seconded the motion and it was approved unanimously.

WHEREAS, The faculty at Eastern Connecticut State University has recommended James W. Russell for the title of Connecticut State University Professor, and

WHEREAS, The President of Eastern Connecticut State University, David G. Carter, has recommended awarding this title to Professor Russell, and Connecticut State University Chancellor, William J. Cibes, Jr., has concurred, and

WHEREAS, Professor Russell has served Eastern Connecticut State University since 1986, as a member of the Department of Sociology, Anthropology, and Social Work, and

WHEREAS, Professor Russell has written, edited and contributed to a number of books and articles, and presented dozens of professional papers at local, regional, national, and international conferences, and
WHEREAS, Dr. Russell was the recipient of a two-year Fulbright Award for study in Mexico (1990-1992), served a five-year term as Fulbright Senior Specialist (2001-2006), and as a Republic Fellow to the Salzburg Seminar on Race, Ethnicity and Migration in Europe (2003), and as a visiting researcher in Madrid, Spain (2004), and

WHEREAS, Professor Russell is a respected authority in the field of Sociology as evidenced by membership on national and local boards and committees, and is recognized by his peers for professional excellence, therefore be it

RESOLVED, That the title Connecticut State University Professor is herewith awarded by the Board of Trustees to James W. Russell of Eastern Connecticut State University effective July 22, 2005, pursuant to the BOT/AAUP Collective Bargaining Agreement, and be it further

RESOLVED, That Professor Russell be entitled to all the rights, privileges and responsibilities pertaining to this honor.

General fund distribution methodology: Vice Chairman Krapek explained that a consultant was hired in 1999 to take an objective look at CSU’s General Fund distribution methodology, resulting in a completely new model that not only addressed the equity and stability issues raised by the universities, but also greatly simplified the distribution formula. The Board of Trustees adopted this model effective July 1, 2000, and indicated it would re-evaluate the allocation formula after five years.

After numerous suggestions from the universities and discussion with the Council of Presidents, it is proposed that the distribution methodology remain essentially the same as when adopted; that is, the General Fund block grant would continue to be distributed based on FTE of Full-time students. Vice President Krapek outlined four proposed revisions to the existing model:

Currently, “new facilities” funds provided in the state appropriated block grant that are not specified as pertaining to a specific project or building are allocated proportionally to the universities with new facilities coming on line that year, where they remain for one or two years depending on whether the funds are received in the first or second year of the biennium; after which time they are reabsorbed into the block grant and allocated according to the general formula. This puts the universities with new facilities at a disadvantage, since they continue to have the new facility, but not the General Fund dollars originally provided to help operate the building. The proposed revision specifies that any “new facilities” funds provided in the state appropriated block grant that are not specifically designated be allocated in perpetuity to the universities with new facilities coming on line that year, on a proportional basis, in order to pay – at least in part – for the added operating costs of the new facility. In order to increase equity, the base for this item will be re-based by university as a one-time adjustment, using the original basis of funds designated for new facilities back to FY1997-98.
When the distribution model was put in place, regression analysis by our consultant established an amount for institutional base funding on the premise that all universities, regardless of size, had certain expenses that were the same, such as salaries and fringes for a President. However, the model that was approved in June of 2000 did not provide for an annual increase to the base funding amount, even though these expenses would be impacted by collective bargaining increases and inflationary increases. It is proposed that the institutional base funding amount allocated to each university, as determined in 2000, be increased annually, based on salary increases for Management/Confidential personnel and annual changes to fringe benefit rates. In order to account for the changes since the institutional base was instituted, the base amount will be re-established by a one-time adjustment, increasing the appropriate amounts within the base by recapturing the salary and fringe increases that have occurred since 2000.

When the current distribution model was established, it was agreed that System Office and Systemwide expenses would be 100% funded from the General Fund, would “come off the top”, prior to any funds distribution, and would be evenly distributed among all four universities, rather than proportionally. This distribution method is realistic for System Office expenses and Systemwide Projects, but does not necessarily reflect the proper allocation of Systemwide Information Technology expenses. It is therefore proposed that expenses for Systemwide Information Technology, including expenses for new information security initiatives, be proportionally allocated among the universities based on FTE of all students, since IT services are generally delivered proportional to student demand. Furthermore, residential students would be weighted at 1.25 to recognize the additional efforts required to provide information technology services to these students.

The current distribution model distributes funds based on FTE of full-time students, with no distinction between in-state and out-of-state students. However, it is expected that taxpayers will provide only limited support for students from outside the state of Connecticut, which is why tuition and fees for out-of-state students are set at levels that require them to pay a greater share of the full cost of their CSU education than in-state students. To continue the current distribution formula, in which an FTE full-time student is counted equally whether an in-state resident or an out-of-state resident, results in overfunding the cost of education for out-of-state students, and underfunding the cost of education for in-state students. Therefore, it is proposed that the distribution formula be modified to weight out-of-state students on a 1 to 2.4 basis, reflecting the actual differential in tuition charged to out-of-state undergraduates.
This methodology will result in a shift of funds among the universities; of this shift, the most severe negative impact is at Southern, where the revised distribution methodology will result in a reduction in funding of approximately $1 million in Fiscal Year 2006. Therefore, it is proposed that Southern be provided with supplemental funding from Systemwide reserves of $500,000 in Fiscal Year 2005-2006. This supplemental funding will enable them to take the strategic actions necessary to address the decreased funding.

Vice Chairman Krapek noted that the revised distribution methodology would be implemented effective July 1, 2005.

Vice Chairman Krapek moved approval of the following resolution; Mr. Pugliese seconded the motion and it was approved unanimously.

WHEREAS, Pursuant to the provisions of Section 10a-89(a) of the Connecticut general statutes, the board of trustees shall “…Subject to state-wide policy and guidelines established by the Board of Governors of Higher Education,…(1) Make rules for the government of the Connecticut State University system and shall determine the general policies of the university system, including those concerning the admission of students and the expenditure of the funds of institutions under its jurisdiction within the amounts available:…” Further, under the provisions of Section 10a-99(b), “…the board of trustees shall establish an equitable policy for allocation of appropriations from general revenues of the state, fringe benefits transferred from the State Comptroller and tuition revenue deposited in the Connecticut State University System Operating fund…”, and

WHEREAS, In FY1994-95, the Board of Trustees, pursuant to its statutory authority, reviewed the then-existing distribution methodology for tuition and general fund dollars, and adopted new formulas for distribution, and

WHEREAS, A completely new model which addressed several issues raised by the universities concerning equity and stability, as well as greatly simplified the distribution formula was adopted by the Board of Trustees effective July 1, 2000, and

WHEREAS, Since that time, there have been numerous suggestions from the universities for revisions, some technical in nature, and some more substantial, and

WHEREAS, The revised distribution model addresses many of these suggestions, while retaining the simplification of the distribution process, therefore be it

RESOLVED, That tuition and the general fund appropriation be distributed on the basis of the principles described below:

- General Fund
  - Each institution will be provided with a base cost block grant for FY2006 of $3,012,522 plus fringe of $1,265,260 to cover certain fixed costs of operations (institutional support and facilities support). This amount will be increased annually, based on salary increases for
Management/Confidential personnel and annual changes to fringe benefit rates.

- Each institution will be provided with a variable cost block grant based on the sum of the prior year’s ending full-time-equivalent of full-time students enrolled, with out-of-state students weighted on a 1 to 2.4 basis. These enrollment numbers will be based on the average of fall and spring third-week enrollment figures.

- A portion of the state appropriation will be retained for system office operations, related activities, and other priorities of the Board of Trustees. These amounts will be established annually as a part of the Spending Plan process. Expenses for System Office and Systemwide Projects will be assessed equally across the four universities. Expenses for Systemwide Information Technology, including expenses for new information security initiatives, will be proportionally allocated among the universities based on FTE of all students, with residential students weighted at 1.25. The System Office will internally exchange General Fund dollars for operating fund dollars in order to ensure that all General Fund current services dollars are spent on Personal Services.

- Any “new facilities” funds provided in the state appropriated block grant that are not specifically designated (e.g. for a particular university, building or project) will be allocated in perpetuity to the universities with new facilities coming on line that year, on a proportional basis. For FY2006 a base amount of “new facilities” funds will be established by university; this amount will be the total of state appropriated funds provided for new facilities by university for each of the years from FY1997-98 to FY2005-06.

- Tuition and Extension Fee Freeze amounts received as state appropriation will not be included in the General Fund block grant distributed to the universities. Instead, these funds will be distributed as follows:
  - Tuition Fee Freeze dollars will be distributed proportionally based on the prior year ending tuition net of waivers.
  - Extension Fee Freeze dollars will be distributed proportionally based on the prior years ending part-time credit hours per university.

**Tuition**

- Each institution will retain all tuition funds collected from its students.

- Each institution will be assessed a portion of its tuition receipts to support priorities of the Board of Trustees. The Trustees’ priority portion will be a fixed amount of $1,600,000 per year; $600,000 will be assessed proportionally based on prior year ending tuition net of waivers; $1,000,000 will be assessed equally across the four universities. The Board of Trustees may assess the universities additional amounts for other Board priorities as they see fit.

- Each institution must comply with policies and statutory requirements of CSU grants and be it further

RESOLVED, That supplemental funding of $500,000 from Systemwide reserves be provided to Southern Connecticut State University in FY2005-06, as it will be receiving less General Fund dollars than it would have received under the prior methodology, to
enable the university to take the strategic actions necessary to address the decreased funding, and be it further

RESOLVED, That the revised distribution methodology be implemented effective July 1, 2005, and be it further

RESOLVED, That BR#2000-53 be rescinded effective July 1, 2005.

_Fiscal Year 2006-2007 Tuition and Fees Schedules Tier I & II for Connecticut State University System._ Vice Chairman Krapek stated that the tuition and fee action proposed provides an average increase in tuition and required fees of $348 or 5.86% for an in-state undergraduate student. This includes a uniform tuition increase of 5.0%. The University General Fee proposals vary by university, from a high of 16.7% or $297 at Eastern to a low of 5.0% or $98 at Central, with an average increase across the System of 9.5% or $167. Extension Fee increases average 5.2% or $15 per credit hour across the System, to $306 per credit hour from $291 per credit hour.

For OnlineCSU, each of the universities is proposing part-time, intersession and summer course fees per credit hour of $326 for undergraduate in-state, $399 for undergraduate out-of-state, $410 for graduate in-state and $504 graduate out-of-state, for courses that are not part of a specified program. Online program fees include Central’s Data Mining program which is proposed to remain flat at $450 per credit hour, and Southern’s Masters of Library Science program, which is proposed to increase $22 per credit hour to $457 for both in-state and out-of-state students, consistent with on-ground fee levels for this program.

Two new Tier II fees are being proposed this year. Southern is proposing a Study Abroad Application Fee of $75 per semester, and a Study Abroad Program Fee of $150 per semester. Both of these fees have already been established at other universities. Southern is also proposing an increase to the Fitness Center Fee from $40 for an on-campus resident and $50 for an off-campus resident, to a uniform $60 for any student using the facility regardless of residency. And, rather than charging the Graphic Design Lab Fee of $250 which was approved by the Board of Trustees in 1999, Central has been charging a Design Lab Fee per designated course of $65. The Tier II fee schedule has been adjusted to reflect this.

The proposed tuition and fee guidelines were presented to the Student Advisory Board at their April 18th meeting. After extensive discussion, all questions raised by the Student Advisory Board were satisfied.
Vice Chairman Krapek stated that the demand for increased and improved services, coupled with fixed costs, left no alternative but to raise tuition and fees. He added that in raising CSU tuition and fees, costs were contained and reserves will be used for one-time expenses to ensure that the universities remain affordable and accessible. In summary, Vice Chairman Krapek noted the proposed increase is less than what is occurring at other colleges and universities around the country and in keeping with CSU peer institutions in Connecticut.

Vice Chairman Krapek moved approval of the following resolution; Mr. Pugliese seconded the motion and it was approved unanimously.

WHEREAS, The Board of Trustees for the Connecticut State University System under its statutory authority - CGS 10a-99 - reviews and establishes fees annually for such purposes as the Board of Trustees deems necessary, and

WHEREAS, The recommendations were developed through a process which involved discussions among student groups, university management, and the System Office, and

WHEREAS, Suggested tuition and fee planning guidelines which took into consideration the level of funds needed to ensure continued quality of university programmatic offerings as well as various other aspects of campus life were established in April, 2005, and

WHEREAS, Revenues projected at current rates will not be sufficient to cover collective bargaining requirements, inflationary increases, equipment and furniture replacement needs, and

WHEREAS, Increases are therefore recommended in tuition, course fees, the university general fee, the university fee, the information technology fee, housing, and food service fees, and

WHEREAS, The Board of Trustees is mandated by Section 10a-26 of the Connecticut General Statutes to prorate tuition of full-time students carrying less than 75% of a full-time load of courses, and

WHEREAS, The Board of Trustees has issued definitions of students for fee payment and enrollment reporting purposes in Board Resolution 03-05, and

WHEREAS, The Connecticut State University System debt service requirements for the self-supporting facilities program have been evaluated, and it has been determined that a modest increase in the University Fee will be required to meet projected debt service needs, therefore be it

RESOLVED, That the rates reflected on the attached schedules (1 - 7) are effective at each university and OnlineCSU as appropriate for FY2006-07.

Fiscal Year 2005-06 Institutional Spending Plan and Authorized Expenditure Levels for Management & Confidential Professional Personnel and SUOAF-AFSCME Administrators.

Vice Chairman Krapek pointed out the overview of the spending proposals for the universities, OnlineCSU, System Office and Systemwide initiatives for Fiscal Year 2006-2007 included in the
Trustees’ packets. The Finance and Administration Committee and other members of the Board reviewed the plans during discussions with the Presidents and their staffs on June 23rd, the specifics of which are spelled out in the staff report. All numbers are based on the new distribution methodology which the Trustees approved earlier in the meeting. Vice Chairman Krapek provided highlights of the spending plan:

A projected 9.3% increase in spending over current year actual expenditures, and 7.8% over current year budgeted expenditures. These increases are primarily in Personal Services and reflect classified salary increases, refills of vacant positions, requested new positions and increased fringe benefits.

Projected changes to full-time undergraduate student headcount enrollment ranging from no growth at two universities to a high of 3.0% at one university, and a .4% increase in FTE enrollment Systemwide.

Projected use of reserves of $2.4 million, mainly as a result of the launch of the Systemic IT Strategic initiative, which will be funded by savings of the universities, and by reserves, in its first year. As an incentive to the universities, they will be allowed to retain one-half of the savings generated by their university as a result of their active participation in the Systemic Initiative. It is anticipated that Systemwide savings generated through economies of scale and cost avoidance will fully offset this initial cost over time.

Expenditures for System Office are projected to increase 6.9% over current year budget. It is proposed that $84,386 of these expenditures be funded using Systemwide reserves. After adjusting for the use of reserves, the increase over the Fiscal Year 2004-2005 budget becomes 5%.

The creation of the Systemic IT Strategic Initiative has reduced the level of budgeted expenditures for Information Technology Services with the anticipated transfer of staffing to the new organization. Expenditures for Systemwide Information Technology Services are projected to decrease 4.6% from current year actual and 3.4% from current year budget. Expenditures include over $2.0 million in software maintenance, licenses, and support directly for the benefit of the universities.

The Telecommunications expense budget for FY2005-06 is projected at $4.1 million, resulting in a positive bottom line of $500 thousand. This amount will be transferred to the Telecommunications capital equipment fund as required for capital projects.
Vice Chairman Krapek moved approval of the following resolution; Ms. Eberhard-Asch seconded the motion and it was approved unanimously.

WHEREAS, Pursuant to the provisions of Section 10a-89(a) of the Connecticut General Statutes, the Board of Trustees shall “...subject to state-wide policy and guidelines established by the Board of Governors of Higher Education,...(1) Make rules for the government of the Connecticut State University system and shall determine the general policies of the university system, including...the expenditure of the funds of institutions under its jurisdiction within the amounts available;...” and

WHEREAS, Board Resolution 92-31 provides that each university and the System Office shall submit a fiscal year spending plan proposal to the Board of Trustees for its approval, and

WHEREAS, The spending plan proposal is required to project overall university expenditures and proposed spending levels for full-time positions by major fund source and National Association of College and University Business Officers (NACUBO) program classifications, and

WHEREAS, Each university and the System Office has submitted spending plans for fiscal year 2005-06 to the Board of Trustees which are summarized in Attachments 1 through 3, and

WHEREAS, The Board of Trustees has reviewed and discussed the spending plan proposals with the four university Presidents and the Chancellor, and finds the FY2005-06 spending plans appropriate to the system’s present fiscal circumstances, and

WHEREAS, The Board approves an overall spending level for all funds except for federal and private grants, bond funds, and intra/inter agency funds, therefore be it

RESOLVED, That each President and the Chancellor shall ensure adherence to the approved spending plan, maintaining expenditure control within the spending caps established for SUOAF-AFSCME, and Management and Confidential Professional personnel categories, and be it further

RESOLVED, That the following levels of spending for each university and the System Office/System Support/OnlineCSU/Systemic IT Strategic Initiative are authorized for fiscal year 2005-06 and can be changed upon approval by the Chancellor, except for the System Office/System Support/OnlineCSU/Systemic IT Strategic Initiative which must be approved by the Board Chairperson:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>System Office</td>
<td>$ 4,677,747</td>
</tr>
<tr>
<td>System Support</td>
<td>6,405,826</td>
</tr>
<tr>
<td>OnlineCSU</td>
<td>954,967</td>
</tr>
<tr>
<td>Systemic IT Strategic Initiative</td>
<td>2,542,860</td>
</tr>
<tr>
<td>Central Connecticut State University</td>
<td>142,780,964</td>
</tr>
<tr>
<td>Eastern Connecticut State University</td>
<td>76,466,470</td>
</tr>
<tr>
<td>Southern Connecticut State University</td>
<td>143,280,090</td>
</tr>
<tr>
<td>Western Connecticut State University</td>
<td>75,989,389</td>
</tr>
</tbody>
</table>

NOTE: Excludes Telecommunications, federal and private grants, and bond funds and be it further
RESOLVED, That the above authorized spending levels have the following effect upon the reserves of each university and the System:

System Office $ (584,386)  
System Support (260,000)  
OnlineCSU (108,214)  
Systemic IT Strategic Initiative (2,542,860)  
Central Connecticut State University 694,218  
Eastern Connecticut State University (951,468)  
Southern Connecticut State University 1,104,778  
Western Connecticut State University (309,994)  

NOTE: Excludes Telecommunications, federal and private grants, and bond funds

and be it further

RESOLVED, That the university Presidents are authorized to establish and refill positions within approved spending caps, and be it further

RESOLVED, That the following expenditure caps are placed on the SUOAF-AFSCME bargaining unit for each university and the System Office/System Support for fiscal year 2005-06:

System Office and System Support $ 1,025,273  
Systemic IT Strategic Initiative 1,300,575  
Central Connecticut State University 11,541,284  
Eastern Connecticut State University 8,010,750  
Southern Connecticut State University 11,673,296  
Western Connecticut State University 7,482,466  

and be it further

RESOLVED, That the following expenditure caps are placed on the Managerial and Confidential Professional personnel for each university and the System Office/System Support for the fiscal year 2005-06:

System Office and System Support $ 3,578,435  
Central Connecticut State University 3,574,977  
Eastern Connecticut State University 3,384,997  
Southern Connecticut State University 3,701,968  
Western Connecticut State University 2,789,781  

and be it further

RESOLVED, That for FY2005-06 each university is expected to raise projected tuition revenues, as follows:

FY2005-06 Tuition Revenue Projections

<table>
<thead>
<tr>
<th></th>
<th>CCSU</th>
<th>ECSU</th>
<th>SCSU</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Revenue</td>
<td>25,511,314</td>
<td>12,585,728</td>
<td>25,476,072</td>
</tr>
<tr>
<td>WCU</td>
<td>14,331,154</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
and be it further

RESOLVED, That while expenditures are authorized up to the limit of the spending plans summarized in this resolution, the Presidents and the Chancellor are encouraged to seek further economies in their operations during fiscal year 2005-06, and be it further

RESOLVED, That all university caps may be reduced during the year to reflect savings realized from the implementation of the Systemic IT Strategic Initiative, and be it further

RESOLVED, That the Board of Trustees may request that each university and the System Office submit a progress report on their spending plans at any time during the year as desired.

The Purchase of Equipment Used for Research Purposes, Library Media and Library Books. Vice Chairman Krapek noted that CSU is required by statute to designate annually an amount to be spent by each campus for the purchase of research equipment, and total library expenditures, including library media and library books.

For Fiscal Year 2005-2006, library expenditures are budgeted at $5.4 million or an increase of 8.3%. Expenditures in this area are critical to maintaining a world-class university system. A schedule attached to the resolution provides detailed budget and expenditure information by university.

Vice Chairman Krapek moved approval of the following resolution; Mr. Pugliese seconded the motion and it was approved unanimously.

WHEREAS, Section 10a-151a(a) of the Connecticut General Statutes provides that the Board of Trustees shall designate annually an amount to be spent by each campus for the purchase of research equipment, library media and library books, and

WHEREAS, Section 10a-151a(b) of the Connecticut General Statutes provides that the Chancellor of the Connecticut State University System shall report annually to the Board of Trustees the amounts expended for research equipment, library media and library books, and

WHEREAS, The appended schedule reflects the actual amounts expended for fiscal year ended June 30, 2004, and the amounts estimated to be spent for fiscal year ending June 30, 2005 for the purchase of research equipment, library media, library books and periodicals for the four universities, therefore be it

RESOLVED, That for the fiscal year ended June 30, 2006, the amounts shown on the appended schedule are designated to be spent by each university for the purchase of research equipment, and total library expenditures, including library media and library books.

CHAIRMAN’S REPORT

Vice Chairman Krapek remarked that Chairman McHugh, should be home from the hospital within the week’s end and noted that, at this point in time, no visitors are allowed.
Vice Chairman Krapek commented on Chancellor Cibes’ retirement announcement, noting that he will be greatly missed by the Trustees. He added that A. T. Kearney would be the firm coordinating the nation-wide search process.

Vice Chairman Krapek noted that the recent BOT/Faculty Dinner with SUOAF was very productive, collegial and lively and that he looked forward to this process continuing.

OTHER BUSINESS

After a brief discussion regarding the health and well being of Chairman McHugh, the Trustees stated they wanted to go on record as having conveyed their best wishes and best regards to the Chairman.

Vice-Chairman Krapek requested a motion communicating the Trustees’ regards and best wishes for a full and speedy recovery to Chairman McHugh. Fr. Sullivan so moved; Mr. Pugliese seconded the motion and it was approved unanimously.

ADJOURNMENT

Vice Chairman Krapek requested a motion to adjourn the meeting. Ms. Eberhard-Asch moved to adjourn at 11:25 a.m.; Mr. Pugliese seconded the motion and it was approved unanimously.

Respectfully submitted,

Theresa J. Eberhard-Asch, Secretary