CALL TO ORDER

Following an announcement of emergency exits and the Board roll call, Chairman Krapek called the meeting to order at 10:00 a.m., declaring a quorum present.

ADOPTION OF AGENDA

Chairman Krapek requested a motion to adopt the agenda as presented. Trustee Sholtis so moved; with a second by Trustee Rosa; the agenda as presented was unanimously adopted.
APPROVAL OF MINUTES

Chairman Krapek requested a motion to accept the Minutes of the October 8, 2009 Regular Session meeting; Trustee Pugliese moved; Vice Chairman Balducci seconded; motion unanimously passed.

CHANCELLOR AND PRESIDENTS REPORT

Chancellor Carter expressed his appreciation to Chairman Krapek for allowing him to participate in the Board meeting via conference call in order that he may attend funeral services for a close friend and mentor, Dr. A.J. Pappanikou.

Chancellor Carter noted the following documents were provided to trustees in their Board folders:

- An updated 2010 BOT calendar
- The CT Business & Industry Association November 2009 edition of their monthly CBIA News report, noting the article on Education Reform and the Board’s recent action on strengthening admission standards.
- A copy of the recently Committee-approved Charter for the Audit & Risk Management Committee.
- An information piece on “Trends Affecting CSUS and Higher Education” provided in advance of the Strategic Visioning Session following the December 10th Board meeting.
- A color Student Enrollment Map by town for the 2009-2010 Academic Year. Dr. Carter thanked the Presidents, Dr. Gammell and Bernard Kavaler and their staffs for the compilation and preparation of the material and indicated they were in the process of collecting alumni information.
- A combined enrollment report for the four universities and the System.

Chancellor Carter referenced his remarks from the prior meeting wherein he reported preliminary figures on enrollment and that for the first time in its history, the Connecticut State University System had reached all-time records for the number of full-time undergraduate and full-time graduate students in the same year, while overall enrollment, including full-time and part-time students, climbed for the third consecutive year to more than 36,000.
Systemwide, CSUS headcount rose 3.2%, to 36,503—representing 1,119 additional students since 2007. Full-time equivalent #s are also at an all-time high: in 2008 CSUS was at 28,414, and, now, in 2009, are at 29,179, an increase of 2.7%

The presidents provided commentary on the university enrollment reports, copies of which were provided to the Trustees. Following the reporting on enrollment, President Schmotter introduced the online

President Schmotter provided an overview of WCSU's annual report, noting that it was the first such report by Western to be completely "green" - requiring no paper, ink, postage, etc. WCSU's annual report is available online at http://www.wcsu.edu/president/annualreport/welcome.asp

ACADEMIC AFFAIRS COMMITTEE

Trustee Eberhard Asch reporting for Committee Chairman Doyle reported that the Academic Affairs Committee met on Wednesday October 21, 2009 at the System Office and recommended approval of the following item:

A resolution to approve the Renaming of the Center for Caribbean and Latin American Studies (CCLAS) as the Latin American, Latino and Caribbean Center (LALCC) at Central Connecticut State University. The change includes a modification of the Center's mission, expanding its original regional studies and cultural appreciation purposes to add: community outreach components; the promotion of educational opportunities to Latino students; and the promotion of harmonious relationships between cultures. Trustee Eberhard Asch moved the resolution; Trustee Rosa seconded and the following resolution was unanimously approved.

WHEREAS, The Center for Caribbean and Latin American Studies at Central Connecticut State University was established through BR#95-73 and last authorized via BR# 07-05;

WHEREAS, The President of Central Connecticut State University has evaluated the work of the Center and has recommended a name change and modification to the mission

RESOLVED, That the Board of Trustees for the Connecticut State University System accept the recommendation of the President and Chancellor to accept the change in name to Latin American, Latino and Caribbean Center along with the modification of the mission of the Latin American, Latino and Caribbean Center as outline below:

“The Latin American, Latino and Caribbean Center, in keeping with the distinctive mission; values; and traditions at Central Connecticut State University, promotes the
understanding and the appreciation of the historical, social, and cultural life of Latin American and Caribbean societies and of Latinos in the United States through education, community events, study abroad, international exchange, community outreach and research. Because of the importance of the Latino community as one of the largest minority groups in the United States, the Center plays an important role in providing educational opportunities to Latino students, promoting Latino culture, and in maintaining a harmonious relationship with non-Latino cultures. The Center's mission is consistent with the University's mission of fostering diversity and global awareness.”

RESOLVED, The President of Central should submit a report to the Chancellor of the Connecticut State University System evaluating the performance of the Center and recommending continuance or discontinuance by September 1, 2010, as originally scheduled, and be it further

RESOLVED, That the Latin American, Latino and Caribbean Center at Central Connecticut State University has a sunset date of December 31, 2010, unless the Board of Trustees acts to the contrary.

The Committee reviewed a report on trends for remedial English and Mathematics in the Connecticut State University System and each university. The report shows a decline in the number of students in need of English and Mathematics remediation in the Fall of 2009 semester as compared to the three previous years. Currently, the universities are reviewing their placement approaches jointly to achieve a more consistent set throughout the university system.

AUDIT & RISK MANAGEMENT COMMITTEE

Committee Chairman Sholtis reported that the Audit and Risk Management Committee met on Thursday, November 5th, and heard the final report on the audit of CSUS 2020 Project Expenditures for FY2009 from UHY, CSUS 2020 independent auditors. UHY has issued an unqualified opinion, or what is commonly referred to as a “clean opinion”, on the schedule of CSUS 2020 Construction Expenditures. They confirmed that they were given full and complete access to the books, records and management of the System Office and that of the four universities, and also met with the Department of Public Works to discuss their procedures. UHY also issued their Report to Management indicating there were no material control weaknesses or significant deficiencies identified during their audit.

The Committee approved a revised charter, which expanded its scope to include Risk Management, and recognized its elevation from a sub-committee to full Board Committee status.

Committee Chairman Sholtis also noted that Committee members were given a progress report on the Auditors of Public Accounts FY2005-2006 and FY2006-2007 System Office Compliance Audit, and heard a report from Mitch Knight, the System’s Internal Auditor. Over
the coming months the Committee will be discussing priority risk areas that will be addressed by System management.

FINANCE AND ADMINISTRATION COMMITTEE

Committee Chairman Messina reported that the Finance and Administration Committee met on Thursday, November 5th, and had two action items to bring before the Board:

**Student Employee Minimum Wage Compliance at the Connecticut State University System** Chairman Messina reported that in 2008, the Connecticut General Assembly increased the minimum wage to $8.00 per hour effective January 1, 2009 and to $8.25 effective January 1, 2010. Currently, class I student employees earn between $8.00 and $9.15 per hour. CSUS must raise the minimum hourly rate to comply with the new state minimum wage.

CSUS student employees fall into three categories or classes, dependent upon the type of duties and experience required. Typically, we would examine the hourly ranges for all three classes and adjust them proportionately. However, due to the current fiscal crisis, it is proposed to only alter the range for class I employees, bringing the minimum of the range up to $8.25 per hour, effective January 1, 2010. **Committee Chairman Messina moved the resolution; Vice Chairman Balducci seconded and the following resolution was unanimously approved.**

**Revision to the CSUS 2020 program and Request for Statutory Amendment.** Committee Chairman Messina reported that on October 8, 2009 the Board of Trustees ratified BR#09-74, which amended the FY 2010 Capital Plan by redirecting $5,000,000 programmed for the Systemwide Land and Property Acquisition Program, to fund a Systemwide Information Technology Equipment and Improvements Program. Given the difficult economic conditions facing the State, a moratorium has been imposed on land and property acquisitions, except for those property acquisitions already under negotiation, reallocating the funds to projects critical to our IT Strategic Plan, most importantly voice over internet telephony (VOIP), which should drive future efficiencies and cost reductions in our communications expenditures. The proposed resolution revises the CSUS 2020 program to reflect this amendment, by reducing the Land and Property Acquisition line by $5,000,000 in Phase I and adding $5,000,000 to the Telecommunications Infrastructure Upgrade line, and contains a formal request to the Governor and the General Assembly for enactment of a public or special act approving this line item revision. Both actions are required by State statute. **Committee Chairman Messina moved the**
resolution; Trustee Pugliese seconded and the following resolution was unanimously approved.

WHEREAS, The Board of Trustees under its statutory authority - CGS Sec. 10a-89 (b) - shall “...(2) propose facility planning and capital expenditure budget priorities for the institutions under its jurisdiction,” and

WHEREAS, On February 28, 2008, the Board of Trustees, pursuant to its statutory authority, approved a ten-year facilities plan for FY 2009 through FY 2018 (BR#08-5), and

WHEREAS, On August 17, 2009, the Executive Committee on behalf of the Board of Trustees approved, and on October 8, 2009 the Board of Trustees ratified, an amendment to the FY 2010 Capital Plan whereby $5,000,000 programmed for the Systemwide Land and Property Acquisition Program was redirected to fund a Systemwide Information Technology Equipment and Improvements Program (BR#09-74), and

WHEREAS, As shown in CGS Sec. 10a-91d(a), CSUS 2020 in Phase I includes $9,250,190 for Land and Property Acquisition and $5,000,000 for Telecommunications Infrastructure Upgrade, and

WHEREAS, Because of the nature of the Information Technology projects that would be funded by the $5,000,000 reprogrammed per BR#09-74, these funds properly belong in the Telecommunications Infrastructure Upgrade line within CSUS 2020, and

WHEREAS, CGS Sec. 10a-91d(c) requires that a formal approving vote of the CSUS Board of Trustees is required for any line item revision within CSUS 2020, and

WHEREAS, CGS Sec. 10a-91d(c) further states that any line item change equal to or greater than 5% of the line item total, if the line item is greater than $1 million, also requires “a request by the board of trustees for, and enactment of, a subsequent public or special act approving” the revision, therefore be it

RESOLVED, That the Board of Trustees revises the CSUS 2020 program in Phase I by reducing the Land and Property Acquisition line by $5,000,000 and adding $5,000,000 to the Telecommunications Infrastructure Upgrade line, and be it further

RESOLVED, That the Board of Trustees requests enactment by the Governor and the General Assembly of a public or special act approving this line item revision.

Committee Chairman Messina noted that the Committee also reviewed the monthly CSUS 2020 Project Status Report. CSUS 2020 provides $950 million in general obligation bonds over 10 years for capital improvements, of which $95 million in bonding has been approved by the Governor. All of the projects for the $95 million of approved funding are on schedule or only slightly behind except one – a 450 car parking garage at Southern that was awaiting funding for the design work from FY2008 bond funds, before the construction funding, which is included in the $95 million of CSUS 2020 funds, could be spent. We have now received funding for this design work, so we should begin to see improvement on that project. The Committee also reviewed the Quarterly Report for the first quarter of FY2010 provided to the Department of
Higher Education. Spending is expected to be up just 3% in fiscal 2010 over 2009, coming principally from higher utilities, food service, and insurance costs, while funding from the State has remained essentially flat despite a 3% increase in student population. He added that the System and Universities were taking fiscally prudent actions to deal with the current fiscal crisis facing the State without compromising on the quality of the education the CSUS system provides to its students.

EXECUTIVE COMMITTEE

Chairman Krapek reported that the Executive Committee last met on Thursday November 5th and had one resolution to bring before the Board, a revision to CSUS Board Bylaws. Chairman Krapek echoed his remarks at the October 8th meeting, noting that the changes proposed were minor: a change in the minimum number of full Board meetings from eight to seven and an edit to bylaws to remove an old statutory reference to the Chancellor as the Executive Secretary of the System. Noting that no objection or questions were received on the bylaws change since being presented on October 8th, the Chairman requested a motion authorizing changes. On a motion by Vice Chairman Balducci, seconded by Trustee Wetmore, the following resolution authorizing changes to the Board bylaws was unanimously adopted:

WHEREAS, The Board of Trustees for the Connecticut State University System has enacted bylaws to govern its operation; and

WHEREAS, As required by the Bylaws, any amendments thereto must be introduced to the full Board for review at a regularly scheduled meeting and approved by the Board at the next regularly scheduled meeting;

RESOLVED, That the Board of Trustees approves the following revisions to its Bylaws, effective immediately upon passage:

ARTICLE II. ORGANIZATION OF THE BOARD OF TRUSTEES
SECTION I– MEETINGS OF THE BOARD OF TRUSTEES
A. REGULAR MEETINGS
Regular meetings of the Board shall be held in accordance with a schedule established and approved yearly by the Board. Said schedule shall include a minimum of eight seven meetings during the calendar year including one meeting at each of the four universities during the course of the academic year. The decision to cancel a meeting for lack of business shall be made by the Chair in consultation with the Chancellor.

ARTICLE IV. PRESIDENTIAL/CHANCELLOR SEARCH COMMITTEE
UNIVERSITY ADVISORY COMMITTEE  
SECTION 1 – APPOINTING AUTHORITY

Connecticut General Statutes 10a-89(a) authorize the Board of Trustees to appoint the chief executive officer (President) universities under its jurisdiction and the executive secretary Chancellor of the CSU System.

Upon a recommendation by the CSU Chancellor (for presidential appointments) and the Trustees’ Search Committee, the Board of Trustees shall decide by a majority vote whether to offer the position to the candidate recommended.

The Chairman noted the Committee also received an updated 2010 Board calendar. The calendar was accepted without objection. The Executive Committee also received updates from Dr. Carter and staff on H1N1 preparedness, potential deficit mitigation actions, and ongoing human resources and labor relations matters at the System Office and universities.

CHAIRMAN’S REPORT

Chairman Krapek made the following announcements:

- **Media reports** – continuing with efforts to utilize paperless processes whenever possible, the media reports are being sent to Board members electronically.

- **Congratulations to Chancellor Carter and family** upon being jointly honored along with the David Chase family with the Anti-Defamation League’s 2009 Torch of Liberty Award, celebrating families with a tradition of community service

- **Thanked the Office of the Governor and the State legislature for their support as most recently evidenced by the addition of CSUS items to the agenda of the State Bond Commission meeting.** The Chairman noted the support CSUS has received from members of the Executive and Legislative branch members was sincerely appreciated.

- **The next meeting of the Board will take place at 10:00 a.m. on Friday, December 10th at the System Office in Hartford,** followed by a light lunch and then a visioning strategy session.

ADJOURNMENT

Therese Pugliese moved to adjourn; Trustee Wetmore seconded the motion and the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Theresa J. Eberhard-Asch, Secretary