Chairman McHugh called the meeting to order at 10:30 a.m.; noting a quorum was present.

**ADOPTION OF AGENDA**
Following an addition to the Agenda a proposed resolution revising the rehired retirees policy, the agenda was adopted as presented on a motion by Trustee Balducci, seconded by Trustee Panciera.

**APPROVAL OF MINUTES**
The minutes of the May 8th Regular meeting were unanimously approved on a motion by Trustee Pugliese and seconded by Trustee Doyle.

**RESOLUTION – REVISION TO BOARD BYLAWS**
Chancellor Carter advised that existing Board Bylaws reflect that the “Standing Committees of the Board shall be the Academic Affairs Committee, Development Committee, Finance and Administration Committee, and Student Life Committee.” There also exists an Audit Subcommittee of the Executive Committee. Due to the importance of the function which it performs, the Chancellor recommended that the Audit Subcommittee of the Executive Committee should be recognized as a Standing Committee of the Board of Trustees. Following brief discussion, the members of the Committee concurred with the Chancellor’s recommendation and the revision to the Bylaws will be added to the June BOT agenda as an information item, for adoption at the July 23, 2009 meeting, barring no objections thereto.

Additionally, it was recognized that it is the responsibility of the Board to ensure procedures are in place to safeguard CSUS assets and identify, evaluate, prevent and/or protect against a wide range of risks that may threaten the System’s mission and institutional goals. Following acceptance of the bylaws revision at the July 23, 2009 Board meeting, the Chairman will be forming a Risk Management Subcommittee of the Audit Committee. The task of the Risk Management Subcommittee will be to identify
and evaluate risk exposures and implement loss prevention measures by the System, and to make recommendations to the Board with regard to the enhancement of risk management.

Upon a motion by Trustee Krapek, seconded by Trustee Balducci, the Committee unanimously approved the proposed revision to the Board bylaws as presented by the Chancellor.

**NOMINATING COMMITTEE**
Chairman McHugh noted that he had named Trustees Balducci, Messina and Panciera to the Nominating Committee. The Nominating Committee would provide their recommendations to the Board prior to the July 23rd BOT meeting.

**RESOLUTION HONORING RETIRING CSUS CHIEF OF STAFF MELENDEZ**
Chancellor Carter provided a resolution honoring retiring CSUS Chief of Staff Yvette Melendez and conferring emeritus status; following brief discussion, upon a motion by Trustee Pugliese, seconded by Trustee Balducci, the proposed resolution as presented by the Chancellor was unanimously approved.

**RESOLUTION REHIRING RETIRED EMPLOYEES**
Chancellor Carter provided a resolution restating the policy on rehiring retired employees. Although AVC Trainor noted that the only change therein was to insert the language “These individuals shall be paid at the applicable rate for part-time faculty in accordance with the collective bargaining agreement,” it was agreed to restate in full the policy approved in May 2009 by the full Board to include the necessary language. Upon a motion by Trustee Krapek, seconded by Trustee Balducci, the proposed change to the resolution was unanimously approved.

**CCSU MAGNET SECONDARY SCHOOL**
Chancellor Carter provided Committee members with a copy of his communication to President Miller wherein it was noted “A proposal for a magnet school cannot go forward to the Academic Affairs Committee until questions of proposed partnerships are resolved, funding is secured both for building as well as for sustainable operation, and a site is approved and readied. The board feels that the energies of the staff at Central ought to be directed at bringing to completion projects that directly impact the teaching and learning of the students at Central before any of these efforts are undertaken.”

Trustee Doyle shared a copy of the 4/15/09 meeting minutes of the Central’s University Planning & Budget Committee (UPBC); Chancellor Carter indicated he would discuss this with President Miller to ensure that the UPBC received ongoing updates of priorities utilizing an additional opportunity for faculty to be kept informed.

**LEGISLATIVE/FISCAL ISSUES**
Chancellor Carter provided Committee members with a general update relating to legislative and fiscal issues concerning the state and federal budgets.
OTHER ISSUES

Universities/System Office – Chancellor Carter and AVC Trainor provided brief information regarding several ongoing HR and labor-related matters at the universities and System Office, several of which are noted below:

- In light of recent retirements in several positions which will not be refilled, the Chancellor is evaluating staffing responsibilities and will be adding additional duties as appropriate. As an example, Chancellor Carter indicated Associate Vice Chancellor Trainor would be assuming the following additional duties:
  - Accountability Officer for the Connecticut State University System.
  - Staff support to the Risk Management Committee of the Board of Trustees and serve as Risk Management Officer for the Connecticut State University System.
  - Coordinator of the red flag rules that must be implemented pursuant to federal statute.
  - Assume additional coordination and operational responsibilities within the System Office and System as a whole as assigned by the Chancellor in light of the pending retirement of the Chief of Staff and elimination of that position.
  The Chancellor indicated he would be making further adjustments as his evaluation of workflow deemed appropriate in accordance with HR policies regarding assignment of additional duties.

- Anticipated participants and savings in the Retirement Incentive Program (RIP).

- IT matters relating to staffing and security.

ADJOURNMENT

The meeting adjourned at 11:30 a.m. on a motion by Trustee Balducci and seconded by Trustee Doyle.

The next meeting of the Executive Committee for the CSUS Board of Trustees is scheduled for Friday, July 17, 2009, at 10:30 a.m. at the Connecticut State University System Office in Hartford.