Chairman Doyle called the meeting to order at 10:05 a.m.

Chairman Doyle announced that Dr. Joseph Solodow, CSU Professor would be introduced to the BOTAA Committee later in the meeting.

1. Action Items

   A. The minutes of the October 21, 2009 Academic Affairs Committee meeting were approved on a motion by Trustee Eberhard Asch and seconded by Trustee Sullivan.

   B. Proposed New Guidelines for Honorary Doctoral Degrees

      Dr. Feroe review the proposed changes made to the guidelines. Under the proposed changes Chairman Doyle asked that Doctor of Politic Science be added to the list of honorary degree categories. Trustee Sholtis and Trustee Sullivan both suggested that item G – an honorary degree may not be awarded posthumously should be omitted. Typically the person receiving the honorary degree speaks at the campus commencement. Trustee Sholtis suggested perhaps a family member could attend the commencement and provide remarks. Section II, item B was added to ensure a commitment of attendance at the commencement by the person being awarded an honorary degree. In the past, invitations were made and could not be accepted for that reason. The award recipient’s name would remain confidential until Board of Trustees approval. Section II, item E was added. A motion was made to accept the document as amended.

      The Committee unanimously approved the proposal with amendment on a motion by Trustee Motley and a second by Trustee Sholtis.
C. **SCSU Proposal to Establish the Higher Education Center of Excellence on Autism Spectrum Disorders and the Dorothy W. Goodwin Endowed Chair in Special Education**

Dr. Williams presented the proposal to establish the new Center and Endowed Chair citing the private funds received in the amount of $1,000,000 from the Dorothy W. Goodwin estate for the purpose of establishing the endowed chair in the School of Education at SCSU. BOTAA Committee members agreed this was a very exciting project.

The Committee unanimously approved the proposal with amendment on a motion by Trustee Motley and a second by Trustee Eberhard Asch.

D. **WCSU Proposal to Establish the Institute for Financial Literacy**

Dr. Rinker and Dr. Morton presented the proposal to establish the Institute for Financial Literacy at WCSU. The Institute will provide opportunities for students to learn, acquire and practice the skills and knowledge that is essential for the successful management of finances. Trustee Sholtis asked how this will reach the students. Dr. Morton indicated that there will be targeted class session and it will become part of the freshmen first year experience.

The Committee unanimously approved the proposal with amendment on a motion by Trustee Motley and a second by Trustee Sholtis.

2. **Discussion Items**

A. **Design Review Committee Reports**

Chairman Doyle noted that the Design Review Committee was initiated by the Board of Trustees for Academic Affairs. Each campus has a committee consisting of teaching faculty, administrative and student representation. Each of the universities review their reports provided to the BOTAA Committee members.

3. **Informational Items**

A. **BOGHE Summary Reports**

Dr. Bermúdez provided remarks from the BOGHE October 21, 2009 and November 18, 2009 meetings.

B. **CCSU Jamaica Report**

Dr. Lovitt provided information on the CCSU Jamaica program. Chairman Doyle noted he had the pleasure of going to Jamaica some time ago and seeing the school. Students come to CCSU in the summer to take courses offered here. Faculty travel to Jamaica during the winter and summer sessions. Dr. Lovitt indicated the biggest change is that they have now moved the registration for the program to the Continuing Education department. The program has a healthy enrollment of 76 students. Trustee Motley asked if there was any desire to have an advisory board communicate to the West Indies population in Hartford. Dr. Lovitt will look into it and get back to the Board.

B. **CT Review Annual report for 2008-2009**

Mr. Kavaler noted that the CT Review had a good year. The representative from CCSU changed this year and ECSU representative will change next year. The CT Review website has been updated to include information on the arts, books and audio podcasts. Mr. Kavaler indicated that the book has been scaled back from 212 pages to 204. Also, the number of books ordered from 2000 to 1500. The excess number of books from last year was donated to the troops. Trustee Motley asked if the publication was available online. The CT Review Committee feels that since this is a literary it should not be available online. Some pictures and stories are available on their website. The next issue will be dedicated to veterans.


Dr. Feroe provided the committee members with a copy of the joint proposal. Dr. Rinker discussed the joint effort with SCSU faculty and staff. Each student will receive a degree that is from WCSU/SCSU jointly. Courses will be offered online and they are looking at a possible site in Waterbury to hold classes. The proposed date for the first cohort is fall 2011. Trustee Motley asked what was the cost involved. The
proposal includes hiring six new faculty over three years, and the universities are seeking grant funding for equipment costs, beyond normal operating expenses.

4. Other
   No new business.

Adjournment

Trustee Motley moved to adjourn; Trustee Sullivan seconded the motion and the meeting was adjourned at 11:20 a.m.

Faculty discussion followed.

The next BOTAA meeting is scheduled as a joint meeting with BOTSL on Tuesday, February 2, 2009 at the Connecticut State University System Office, Boardroom 123 beginning at 9:00 a.m.