Chairman Doyle called the meeting to order at 10:15 a.m. and, following roll call, indicated a quorum was present.

The Committee formally thanked Dr. Rinker for her exemplary service and congratulated on her new position at Davenport University in Michigan.

1. **ACTION ITEMS**

   A. The regular meeting minutes of the October 13, 2010 Academic Affairs Committee meeting were approved on a motion by Trustee Eberhard Asch and seconded by Trustee Caron.

   B. **CCSU Honorary Degree**

       Provost Lovitt presented Central Connecticut State University’s proposal to award an Honorary Degree at the university’s undergraduate commencement ceremony in May 2011.

       The Committee unanimously approved the proposal on a motion by Trustee Sholtis and a second by Trustee Eberhard Asch.

2. **DISCUSSION ITEMS**

   A. **Design Review Committee Reports**

       Chairman Doyle noted that the Design Review Committee was initiated by the Board of Trustees for Academic Affairs. Each campus has a committee consisting of teaching faculty, administrative and student representation. Each of the universities reviewed their reports provided to the BOTAA Committee members.
3. INFORMATIONAL ITEMS

A. **BOGHE Summary Report – October 20, 2010 and November 17, 2010 Meetings**
   Dr. Bermúdez provided a brief overview of the items of interest from the aforementioned reports provided to the Committee.

B. **Proficiency Reports**
   Dr. Feroe distributed a copy of the November 29th CT Mirror article on remedial education and the CSUS Enrollment Report. Dr. Feroe reviewed the enrollment report and noted various points in the document. Discussion on remedial and developmental courses – Dr. Rinker spoke on the success of the Bridges Program at WCSU. Western faculty members have been working together with high school faculty and are now meeting with middle school teachers. Dr. Cid reported on Eastern's Project Compass on how to improve the math and writing skills for students. Eastern is no longer offering remedial courses as of the fall 2011 semester. Students will be offered the opportunity to take the remedial course(s) in the summer. Dr. Cid noted that students enrolled in the ENG 100P course are doing better and succeeding in regards to retention and graduation. Dr. Williams reported on their Bridges program (Galileo) at SCSU. Dr. Williams noted that they are seeing a correlation of language and math problems especially in the fourth grade math with the interpretation of language, fractions and math word problems. The number of transfer students has increased. Chairman Doyle thanked all for their efforts.

C. **Recommendations for Sabbatical Leave, Promotion & Tenure**
   Sabbatical leave information included from ECSU and WCSU. Copies of the ECSU and WCSU Promotion & Tenure materials were distributed for the committee's information.

ADJOURNMENT
Trustee Motley moved to adjourn; Trustee Eberhard Asch seconded the motion and the meeting was adjourned at 11:30 a.m.

jsn